

**VALLEY SANITARY DISTRICT
MINUTES OF REGULAR BOARD MEETING**

April 10, 2018

A regular Board Meeting of the Governing Board of Valley Sanitary District (VSD) was held at the District offices, 45-500 Van Buren Street, Indio, California, on Tuesday, April 10, 2018.

CALL TO ORDER, ROLL CALL

1. PRESIDENT YORK called the meeting to order at 1:00 p.m. Those in attendance were as follows:

DIRECTORS PRESENT: Douglas A. York, Mike Duran, Merritt Wiseman, Dennis Coleman, and William Teague

DIRECTORS ABSENT: None

STAFF PRESENT: Joseph Glowitz, General Manager, Holly Gould, Ron Buchwald, and Joanne Padgham

GUESTS: Hugh Curtis, Curtis & Harris Insurance Services

CONSENT ITEMS

a. Consideration of the March 27, 2018 Regular Board Meeting Minutes

b. Approval of Expenditures for March 22, 2018 to April 4, 2018

Check numbers 36036 to 36084 totaling \$87,904.92 and transfers of \$181,990.17 were issued. PRESIDENT YORK abstained from the vote due to his absence at the March 27, 2018 board meeting.

ACTION TAKEN:

MOTION: DIRECTOR DURAN made a motion to approve the minutes for the Regular Board Meeting held March 27, 2018 and to pay the disbursement items as presented. DIRECTOR COLEMAN seconded the motion. Motion carried by the following vote: 4 yes

MINUTE ORDER NO. 2018-2769

PUBLIC COMMENTS

This is the time set aside for public comment on any item not appearing in the agenda. Please notify the Secretary in advance of the meeting if you wish to speak on a non-hearing item.

NON-HEARING ITEMS

2. Discussion of the Insurance Renewal Proposal – Curtis & Harris Insurance Services

Hugh K. Curtis from Curtis & Harris Insurance Services presented the insurance renewal proposal for the 2018/2019 fiscal year. Curtis & Harris Insurance Services currently insures the District for property, general liability, management liability, inland marine, auto, umbrella and earthquake. The Board requested Mr. Curtis to explore the effect changing deductible amounts has on the premium. Staff will bring the information back to the board for further discussion.

3. Set Public Hearing to Adopt the Final Fiscal Year 2018/2019 Budget

It is recommended that the Board set a budget hearing date for June 12, 2018 to adopt the fiscal year 2018/2019 Operations and Maintenance Budget and Capital Improvement Program and to approve the Public Hearing Notice for publishing in the Desert Sun on April 29, 2018 and May 13, 2018.

ACTION TAKEN:

MOTION: DIRECTOR DURAN made a motion to set a budget hearing date of June 12, 2018 to adopt the final fiscal year 2018/2019 budget and approve the Public Hearing Notice for publishing in the Desert Sun for April 29, 2018 and May 13, 2018. DIRECTOR WISEMAN seconded the motion. Motion carried by the following vote: 5 yes

MINUTE ORDER NO. 2018-2770

4. Fiscal Year 2018/2019 Budget Study Session

MR. GLOWITZ presented the fiscal year 2018/2019 draft budget to the board. He pointed out the Operations and Maintenance budget has increased by 10.59% and the Capital Improvement Program has decreased by 6.3%. He also stated that there is a proposed 2.7% COLA increase for employees. The sewer use fee and connection capacity fee will remain the same. The Board gave Staff direction as to how to proceed. The final budget will be brought back to the board for approval on June 12, 2018.

5. General Manager's Report

MR. GLOWITZ distributed the most recent Innovative Federal Strategies update. He informed the Board that the District has once again received the Certificate of Achievement for Excellence in Financial Reporting for its Comprehensive Annual Financial Report for Fiscal Year Ending June, 30, 2017 from the Government Finance Officers Association (GFOA) and Joanne Padgham was again presented the Award for Financial Reporting Achievement from the GFOA.

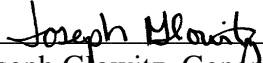
DIRECTOR'S ITEMS

Director's items not listed are for discussion only; no action will be taken without an urgency vote pursuant to State law.

ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 3:05 p.m., and the next Regular Board Meeting will be held April 24, 2018.

Respectfully submitted,



Joseph Glowitz, General Manager
Valley Sanitary District