

**VALLEY SANITARY DISTRICT
MINUTES OF REGULAR BOARD MEETING
February 10, 2015**

A regular Board Meeting of the Governing Board of Valley Sanitary District (VSD) was held at the District offices, 45-500 Van Buren Street, Indio, California, on Tuesday, February 10, 2015.

CALL TO ORDER, ROLL CALL

1. PRESIDENT YORK called the meeting to order at 12:30 p.m. Those in attendance were as follows:
- DIRECTORS PRESENT: Douglas A. York, Richard Friestad, Merritt Wiseman, Mike Duran, and William Teague
- DIRECTORS ABSENT: None
- STAFF PRESENT: Joseph Glowitz, General Manager, Holly Gould, Mike Lopanec, Paul Kemp, Steve Shepard, Andy Boyd, Brian Sprueill, Ian Wilson, Tito Moreno, and Andy Calhoun
- GUESTS: None

MINUTES

2. Consideration of the January 27, 2015 Regular Board Meeting Minutes
-

ACTION TAKEN:

MOTION: DIRECTOR FRIESTAD made a motion to approve the minutes for the Regular Board Meeting held January 27, 2015. DIRECTOR DURAN seconded the motion. Motion carried by the following vote: 5 yes

MINUTE ORDER NO. 2015-2354

PUBLIC COMMENTS

There were no public comments or correspondence items to present to the Board.

EMPLOYEE PRESENTATION

3. Presentation of Employee Anniversary Pins
- Tito Moreno – 10 years
 - Kenny Kepley – 9 years
 - Paul Kemp – 5 years
 - Brian Sprueill – 3 years

The Board of Directors took a moment to congratulate those employees that received awards at the Annual CWEA/CORBS Banquet: Plant of the Year (5-20 MGD) – Mike Lopanec, Collection System of the Year (0-249 miles) – Tito Moreno, Operator of the Year – Andy Boyd, Mechanical Technician of the Year –

Brian Sprueill, Supervisor of the Year – Steve Shepard and Safety Program of the Year (26-75 employees) – Andy Calhoun. The Board also presented Tito, Paul and Brian with their anniversary pins and thanked them for their contribution and years of service to the District. Kenny Kepley was absent from the meeting

NON-HEARING ITEMS

4. Award a Contract to Code Publishing Company for District Codification Services

It is recommended to award a contract to Code Publishing Company for the District’s upcoming codification project. It will include scanning and conversion of files, codifying laws into title chapters and sections, formatting for print code books, legal review, online setup, creation of HTML files and annual hosting fee.

ACTION TAKEN:

MOTION:

DIRECTOR TEAGUE made a motion to award the District Codification Services Contact to Code Publishing Company and authorize the General Manager to execute a professional services contact in the amount of \$9,500. DIRECTOR DURAN seconded the motion. The motion carried by the following vote: 5 yes

MINUTE ORDER NO. 2015-2355

5. Medical Insurance – Personal Time Off (PTO)/Vacation Restructuring

The proposed new health care policy will limit the dollar amount the District will pay based on family size and the employee will pay the difference based on the type of plan chosen. The District’s monthly contribution to CalPERS for each eligible active employee for the purchase of medical insurance will be based on the cost for a middle priced HMO plan. The new policy will also increase the amount employee’s receive on the flexible benefit allowance to \$450 per month. The proposed plan will begin January 1, 2016, after open enrollment, so employees can choose a plan accordingly. It is also proposed to eliminate the Personal Time Off (PTO) of 48 hours annually and add it to vacation time, which will accrue from year to year. It is further proposed to increase the maximum vacation accrual to two times the applicable annual accumulation at the current rate of earning.

ACTION TAKEN:

MOTION:

DIRECTOR TEAGUE made a motion to approve the proposed new health care policy and new proposed PTO/Vacation policy. DIRECTOR DURAN seconded the motion. The motion carried by the following vote: 5 yes

MINUTE ORDER NO. 2015-2356

6. Annual Disclosure Report for Fiscal Year 2013/2014 Assessment District No. 2004-VSD (Shadow Hills Interceptor)

ACTION TAKEN:

MOTION:

DIRECTOR WISEMAN made a motion to receive and file the Annual Disclosure Report for Fiscal Year 2013/2014 Assessment District No. 2004-VSD (Shadow Hills Interceptor).

DIRECTOR DURAN seconded the motion. The motion carried by the following vote: 5
yes

MINUTE ORDER NO. 2015-2357

7. Manager's Notes

MR. GLOWITZ handed out an invitation to the new law building grand opening and a letter from Imperial Irrigation District approving our solar project. A discussion regarding the Requa Interceptor project took place.

DIRECTOR'S ITEMS

Director's items not listed are for discussion only; no action will be taken without an urgency vote pursuant to State law.

CONSENT ITEMS

8. Approval of Expenditures for January 22, 2015 to February 4, 2015.

Check numbers 32146 to 32195 totaling \$197,436.10 and transfers of \$16,919.85 were issued. Payroll checks numbers 8855 to 8862 totaling \$6,356.66 and payroll transfers of \$74,750.07 were also issued.

ACTION TAKEN:

MOTION:

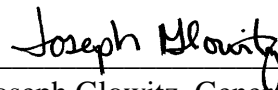
DIRECTOR WISEMAN made a motion to pay the disbursement items as presented.
DIRECTOR FRIESTAD seconded the motion. The motion carried by the following
vote: 5 yes

MINUTE ORDER NO. 2015-2358

ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 1:30 p.m., and the next Regular Board Meeting will be held February 24, 2015.

Respectfully submitted,



Joseph Glowitz, General Manager
Valley Sanitary District