

**VALLEY SANITARY DISTRICT
MINUTES OF REGULAR BOARD MEETING**

July 10, 2018

A regular Board Meeting of the Governing Board of Valley Sanitary District (VSD) was held at the District offices, 45-500 Van Buren Street, Indio, California, on Tuesday, July 10, 2018.

CALL TO ORDER, ROLL CALL

1. PRESIDENT DOUGLAS A. YORK called the meeting to order at 1:01 p.m. Those in attendance were as follows:

DIRECTORS PRESENT: Douglas A. York, Mike Duran, Merritt Wiseman, Dennis Coleman, and William Teague

DIRECTORS ABSENT: None

STAFF PRESENT: Joseph Glowitz, General Manager, Holly Gould, and Joanne Padgham

GUESTS: None

CONSENT ITEMS

- a. Consideration of the June 26, 2018 Regular Board Meeting Minutes

- b. Approval of Expenditures for June 20, 2018 to July 3, 2018

Check numbers 36294 to 36333 totaling \$44,991.46, and transfers of \$148,019.10 were issued.

ACTION TAKEN:

MOTION: DIRECTOR TEAGUE made a motion to approve the minutes for the Regular Board Meeting held June 26, 2018 and to pay the disbursement items as presented. DIRECTOR DURAN seconded the motion. Motion carried by the following vote: 5 yes

MINUTE ORDER NO. 2018-2798

PUBLIC COMMENTS

This is the time set aside for public comment on any item not appearing in the agenda. Please notify the Secretary in advance of the meeting if you wish to speak on a non-hearing item.

NON-HEARING ITEMS

2. CalPERS Unfunded Accrued Liability (UAL) Lump Sum Payment

An annual lump-sum prepayment option is available for employer contributions to CalPERS. The lump-sum is a discounted amount compared to the sum of the twelve (12) monthly installments of \$48,826.29 for a total of \$585,915.48 for Tier I and twelve (12) monthly installments of \$1,077.71 for a total of \$12,932.52 for Tier II. Total combined monthly installments equal \$598,848. If the District remits \$577,916 by July 31, 2018, the annual savings will be \$20,932.

ACTION TAKEN:

MOTION:

DIRECTOR COLEMAN made a motion to approve the payment of \$577,916.00 to CalPERS for the annual lump-sum prepayment option for Fiscal Year 2018-2019. DIRECTOR TEAGUE seconded the motion. Motion carried by the following roll call vote:

MINUTE ORDER NO. 2018-2799

AYES: Director(s) Coleman, Duran, Teague, Wiseman, York
NOES: None
ABSENT: None
ABSTAIN: None

3. Contract Award – Update of District’s WRF Arc-Flash Study to Carollo Engineering

In 2015 the District contracted with HDR to perform an Arc-Flash Study to determine the safety requirements and proper personal protective equipment (PPE’s) in order to work around each electrical motor control center (MCC) panel. Since then, the District has removed several electrical panels that served old facilities, installed the solar system including a new MCC panel, and made other plant upgrades. An update to the Arc-Flash Study is needed to make sure all electrical panels list the proper PPE’s and that coordination between panels is intact.

ACTION TAKEN:

MOTION:

DIRECTOR TEAGUE made a motion to authorize the General Manager to execute a contract to Carollo Engineers to Update the District’s Arc-Flash Study not to exceed \$89,638. DIRECTOR COLEMAN seconded the motion. Motion carried by the following roll call vote:

AYES: Director(s) Coleman, Duran, Teague, Wiseman, York
NOES: None
ABSENT: None
ABSTAIN: None

MINUTE ORDER NO. 2018-2800

4. General Manager’s Report

The financial audit filed work is scheduled for September 4-7, 2018. Staff is reviewing the assessor parcel billing information that is due to the County of Riverside before August 10, 2018. The men’s bathroom project is fifty percent (50%) complete. Recruitment for the vacant Collection Systems Technician is underway. Mr. Glowitz informed the Board of the Form 700 limits; any gift over \$50 must be reported and the annual limit is \$470. The Employee Appreciation luncheon is scheduled for July 25, 2018 at 11:00 a.m.

DIRECTOR’S ITEMS

Director’s items not listed are for discussion only; no action will be taken without an urgency vote pursuant to State law.

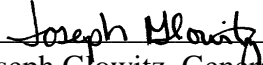
A discussion took place on employee grievance protocol and the board of director’s sub-committee for such issues. MR. GLOWTIZ will provide the Board with the District’s grievance policy. DIRECTOR COLEMAN requested the General Manager look into Assembly Bill No. 1661. PRESIDENT YORK requested a letter be

sent to Haki Dervishi of One Stop Shoppe requesting him to stop contacting board members. MR. GLOWITZ stated that he will have staff draft one up.

ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 1:34 p.m., and the next Regular Board Meeting will be held July 24, 2018.

Respectfully submitted,



Joseph Glowitz, General Manager
Valley Sanitary District