

**VALLEY SANITARY DISTRICT
MINUTES OF REGULAR BOARD MEETING**

April 11, 2017

A regular Board Meeting of the Governing Board of Valley Sanitary District (VSD) was held at the District offices, 45-500 Van Buren Street, Indio, California, on Tuesday, April 11, 2017.

CALL TO ORDER, ROLL CALL

1. PRESIDENT YORK called the meeting to order at 1:00 p.m. Those in attendance were as follows:
- DIRECTORS PRESENT: Douglas A. York, Mike Duran, Merritt Wiseman, Eric Davenport, and William Teague
- DIRECTORS ABSENT: None
- STAFF PRESENT: Joseph Glowitz, General Manager, Holly Gould, Joanne Padgham, and Ron Buchwald
- GUESTS: None

CONSENT ITEMS

- a. Consideration of the March 28, 2017 Regular Board Meeting Minutes
- b. Approval of Expenditures for March 23, 2017 to April 5, 2017

Check numbers 34857 to 34900 totaling \$245,088.75 and a transfer of \$822,146.46 were issued, as well as \$89,388.44 in payroll transfers.

ACTION TAKEN:

MOTION: DIRECTOR TEAGUE made a motion to approve the minutes for the Regular Board Meeting held March 28, 2017, and to pay the disbursement items as presented. DIRECTOR DAVENPORT seconded the motion. Motions carried by the following vote: 5 yes

MINUTE ORDER NO. 2017-2654

PUBLIC COMMENTS

There were no public comments or correspondence items to present to the Board.

NON-HEARING ITEMS

2. Requa Interceptor Project Report Number 11

Construction is now complete from the VSD plant to the intersection of Shadow Palms Avenue and Aladdin Street including final paving and striping. Sewer main installation is complete on Aladdin Street just north of Avenue 46. Sewage flows have now been intercepted at all interties along this same reach except the Monroe Street intertie. Construction work will be postponed until Tuesday, May 2, 2017, due to the Coachella and Stage Coach festivals occurring in April. The team of VSD, MWH, and DCI worked with the Senior Center on construction work coordination. The coordination was considered very successful as there were very few

complaints and no issues. This team also worked and will continue to work with the Indio High School to inform students of the impending construction work in the area of the High School. The total number of Potential Change Orders (PCOs) is 82. Change Order No. 10 contains PCO numbers 72-79, and 82 for an amount of \$90,729.08. Potential Change Order 80, in the amount of \$87,874.93 deals with the additional pavement removal and replacement along Avenue 46. DCI, Inc. submitted a progress payment request for work completed to date.

ACTION TAKEN:

MOTION: DIRECTOR DAVENPORT made a motion to approve a progress payment to DCI, Inc. in the amount of \$734,297.10 and \$38,647.22 to be placed in a retention account, to approve Change Order No.10 for \$90,729.08 and Potential Change Order 80 for \$87,874.93. DIRECTOR DURAN seconded the motion. Motion carried by the following roll call vote:

MINUTE ORDER NO. 2017-2655

AYES: Director(s) Davenport, Duran, Teague, Wiseman, York
NOES: None
ABSENT: None
ABSTAIN: None

3. ACTS GIS District-Wide Conversion

The objective of this project is to incrementally expand the coverage area of geo referenced pdf files across the entire District and to make the data available to an expanded group of users.

ACTION TAKEN:

MOTION: DIRECTOR TEAGUE made a motion to authorize the General Manager to enter into a professional services agreement with Mr. Steve Morgan to create a District-Wide GIS data layer providing spatial referencing of VSD scanned documents, for a proposed fee not to exceed \$16,011. DIRECTOR DURAN seconded the motion. Motion carried by the following roll call vote:

MINUTE ORDER NO. 2017-2656

4. Consideration to Authorize Surplus of Equipment

Staff has identified obsolete equipment that is no longer usable by the District. These items have been replaced by newer items and are no longer needed. Items are classified as electronic waste, scrap, and to be sold through GovDeals.

ACTION TAKEN:

MOTION: DIRECTOR TEAGUE made a motion to authorize surplus of the items listed on the Valley Sanitary District Equipment Disposition Forms in accordance with VSD Policy 3030: Fixed-Asset Accounting Control. DIRECTOR DAVENPORT seconded the motion. Motion carried by the following roll call vote:

AYES: Director(s) Davenport, Duran, Teague, Wiseman, York
NOES: None
ABSENT: None
ABSTAIN: None

MINUTE ORDER NO. 2017-2657

5. Set Public Hearing Date to Adopt the Final Fiscal Year 2017/2018 Budget

It is recommended that a Public Hearing be set for June 13, 2017 to adopt the final fiscal year 2017/2018 Operations and Maintenance Budget and Capital Improvement Program and to approve the Public Hearing Notice for publishing in the Desert Sun.

ACTION TAKEN:

MOTION: DIRECTOR WISEMAN made a motion to set a budget hearing date of June 13, 2017 to adopt the final fiscal year 2017/2018 budget and approve the Public Hearing Notice for publishing in the Desert Sun. DIRECTOR TEAGUE seconded the motion. Motion carried by the following roll call vote:

AYES: Director(s) Davenport, Duran, Teague, Wiseman, York
NOES: None
ABSENT: None
ABSTAIN: None

MINUTE ORDER NO. 2017-2658

6. Fiscal Year 2017/2018 Budget Study Session

MR. GLOWITZ presented the fiscal year 2017/2018 draft budget to the board. He pointed out the Operations and Maintenance has slightly increased by 1.3%. He also stated that there is a proposed 1.5% COLA increase for employees. The sewer use fee and connection capacity fee will remain the same.

7. General Manager's Report

The District's newsletter has been mailed out. The newsletter will go electronic in the future. A letter has been drafted to the EPA regarding the decommissioning of the biological ponds and ripping of the liners. The Carport & Shade Structure Project has been awarded. The new Collections Department CCTV van has arrived.

ADJOURN TO CLOSED SESSION

8. The Board shall adjourn to Closed Session – Consider Public Employment Pursuant to Government Code Section 54957 for an Employee Review – General Manager.

The Board adjourned to closed session at 1:51 p.m. PRESIDENT YORK reconvened the meeting at 2:30 p.m. Nothing to report.

DIRECTOR'S ITEMS

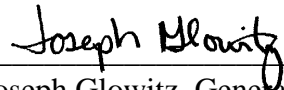
Director's items not listed are for discussion only; no action will be taken without an urgency vote pursuant to State law.

DIRECTOR TEAGUE gave a recap of the meeting he attended with DIRECTOR WISEMAN, MR. GLOWITZ, Glenn Miller, and Innovative Federal Strategies regarding federal advocacy for the East Valley Reclamation Authority JPA.

ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 2:42 p.m., and the next Regular Board Meeting will be held April 25, 2017.

Respectfully submitted,



Joseph Glowitz, General Manager
Valley Sanitary District