

**VALLEY SANITARY DISTRICT  
MINUTES OF REGULAR BOARD MEETING**

October 11, 2016

A regular Board Meeting of the Governing Board of Valley Sanitary District (VSD) was held at the District offices, 45-500 Van Buren Street, Indio, California, on Tuesday, October 11, 2016.

**CALL TO ORDER, ROLL CALL**

1. VICE PRESIDENT DURAN called the meeting to order at 1:13 p.m. Those in attendance were as follows:

DIRECTORS PRESENT: Douglas A. York (arrived at 1:19 p.m.), Mike Duran, Merritt Wiseman, Eric Davenport, and William Teague

DIRECTORS ABSENT: None

STAFF PRESENT: Joseph Glowitz, General Manager, Holly Gould, Ron Buchwald, Joanne Padgham, and Peter Sustaita

GUESTS: None

**CONSENT ITEMS**

- a. Consideration of the September 27, 2016 Regular Board Meeting Minutes
- b. Approval of Expenditures for September 22, 2016 to October 5, 2016

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Check numbers 34291 to 34339 totaling \$179,645 and a transfer of \$672,685.07 were issued, as well as \$91,221.12 in payroll transfers.

**ACTION TAKEN:**

**MOTION:** DIRECTOR TEAGUE made a motion to approve the minutes for the Regular Board Meeting held September 27, 2016, and to pay the disbursement items as presented. DIRECTOR DURAN seconded the motion. Motions carried by the following vote: 4 yes

**MINUTE ORDER NO. 2016-2599**

**PUBLIC COMMENTS**

There were no public comments or correspondence items to present to the Board.

**EMPLOYEE PRESENTATION**

2. Presentation of Employee Anniversary Pin
- Holly Gould – 7 years
  - Peter Sustaita – 3 years

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The Board presented Holly and Peter with their anniversary pins and thanked them for their contribution and years of service to the District.

## **NON-HEARING ITEMS**

### 3. Consideration of Refund to Coachella Valley Housing Coalition

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Fred Young Farm Labor Camp, aka Coachella Valley Housing Coalition, was issued VSD Permit No. 3438 to disconnect 80 EDUs consisting of three (3) private sewer mains and one sewer lateral for APN 612-170-013. The permit was finalized on November 5, 2014. The tax roll for FY 2014/2015 was submitted in August 2014. At that time, APN 612-170-013 was charged for 261 EDU's for a total of \$70,470 (261 x \$270). The Coachella Valley Housing Coalition paid the total due in full for FY 2014/2015. Since the 80 EDUs were disconnected in November, they are due a refund of \$12,600 for seven (7) months of non-use (80x\$270=\$21,600/12\*7=\$12,600).

#### **ACTION TAKEN:**

**MOTION:** DIRECTOR DAVENPORT made a motion to authorize a refund of \$12,600 to the Coachella Valley Housing Coalition for overpayment of sewer use fees for fiscal year 2014/2015. DIRECTOR WISEMAN seconded the motion. Motion carried by the following roll call vote:

AYES: Director(s) Davenport, Duran, Teague, Wiseman  
NOES: None  
ABSENT: York  
ABSTAIN: None

#### **MINUTE ORDER NO. 2016-2600**

### 4. Amended Conflict of Interest Code

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Biennially, in even years, a mandatory review is required for all public agencies to review their Conflict of Interest Codes. The biennial review examines current programs to ensure that the agency's code includes disclosure by those agency officials who make or participate in making governmental decisions. The amendment was done to revise titles of positions, update Regulation revision, and clarify disclosure language as provided by the Fair Political Practices Commission. The foregoing changes do not affect or modify any existing disclosure responsibilities of any designated position and, as described in 2 Cal. Code of Regs §18752(e)(1), are considered nonsubstantive. PRESIDENT YORK took over the meeting at 1:19 p.m.

#### **ACTION TAKEN:**

**MOTION:** DIRECTOR DURAN made a motion to receive and file the amended Conflict of Interest Code. DIRECTOR WISEMAN seconded the motion. Motion carried by the following vote: 5 yes

#### **MINUTE ORDER NO. 2016-2601**

5. Addendum to MWH Construction Management Contract, Requa Interceptor Project – Additional Services

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The State Water Board (SWB) recently contacted VSD about meeting the labor compliance requirements as part of the Installment Sales Agreement between VSD and the SWB. The requirements are beyond the capabilities and available time of VSD staff. At VSD's request MWH solicited a proposal from Golden State Labor Compliance to perform the required labor compliance work for the Requa Interceptor Project for a not to exceed fee of \$50,405.

**ACTION TAKEN:**

**MOTION:** DIRECTOR TEAGUE made a motion to authorize the General Manager to enter into an addendum to the Requa Interceptor Construction Management Contract with MWH Constructors, Inc. for a net to exceed fee of \$50,405. DIRECTOR WISEMAN seconded the motion. Motion carried by the following roll call vote:

AYES: Director(s) Davenport, Duran, Teague, Wiseman, York  
NOES: None  
ABSENT: None  
ABSTAIN: None

**MINUTE ORDER NO. 2016-2602**

6. Requa Interceptor Project Report No. 5

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The work on Van Buren Street and Citrus Avenue is complete except final paving which is scheduled for the week of October 24, 2016. The work is now heading into the open field area through an easement approaching the Golf Center Bridge. DCI has hit two (2) unmarked water mains on Citrus Avenue causing considerable damage and delays. VSD staff is continuing to meet with IWA staff to prevent this from happening. A workshop will be scheduled the week of October 10, 2016, to comb through the construction drawings to try to identify missing water mains or services. The work through the open area and on both sides of the previously installed railroad crossing should be completed by the end of October, 2016. Work in the downtown area will begin soon thereafter. Mr. Buchwald presented Change Order No. 4, in the amount of \$64,347.13. DCI, Inc. submitted a progress payment request for work completed to date.

**ACTION TAKEN:**

**MOTION:** DIRECTOR DURAN made a motion to approve a progress payment to DCI, Inc. for \$576,969.19 and \$57,696.93 to be placed in a retention account and to approve Change Order No.4 for \$64,347.13. DIRECTOR TEAGUE seconded the motion. Motion carried by the following roll call vote:

AYES: Director(s) Davenport, Duran, Teague, Wiseman, York  
NOES: None  
ABSENT: None  
ABSTAIN: None

**MINUTE ORDER NO. 2016-2603**

7. General Manager's Report

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The rockscape for the Solar Project is complete. The Dedication Ceremony for the Solar Project will be Wednesday, October 19, 2016 at 10:00 a.m. The foundation for the completion of the fencing along the northern most property is complete. The draft CAFR is complete. The final CAFR will be presented to the Board in November, 2016.

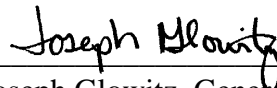
**DIRECTOR'S ITEMS**

*Director's items not listed are for discussion only; no action will be taken without an urgency vote pursuant to State law.*

**ADJOURNMENT**

There being no further business to discuss, the meeting was adjourned at 2:00 p.m., and the next Regular Board Meeting will be held October 25, 2016.

Respectfully submitted,



Joseph Glowitz, General Manager  
Valley Sanitary District