

**VALLEY SANITARY DISTRICT
MINUTES OF REGULAR BOARD MEETING**

December 12, 2017

A regular Board Meeting of the Governing Board of Valley Sanitary District (VSD) was held at the District offices, 45-500 Van Buren Street, Indio, California, on Tuesday, December 12, 2017.

CALL TO ORDER, ROLL CALL

1. PRESIDENT YORK called the meeting to order at 1:00 p.m. Those in attendance were as follows:

DIRECTORS PRESENT: Douglas A. York, Mike Duran, Merritt Wiseman, Dennis Coleman, and William Teague

DIRECTORS ABSENT: None

STAFF PRESENT: Joseph Glowitz, General Manager, Holly Gould, and Ron Buchwald

GUESTS: Eric Davenport
Rudy Acosta
Kierra Coleman
Kayla Davis

CONSENT ITEMS

- a. Consideration of the November 28, 2017 Regular Board Meeting Minutes
- b. Approval of Expenditures for November 23, 2017 to December 6, 2017

Check numbers 35673 to 35719 totaling \$133,595.85 and transfers of \$591,632.10 were issued. DIRECTOR COLEMAN abstained from the vote.

ACTION TAKEN:

MOTION: DIRECTOR TEAGUE made a motion to approve the minutes for the Regular Board Meeting held November 28, 2017, and to pay the disbursement items as presented. DIRECTOR DURAN seconded the motion. Motion carried by the following vote: 4 yes

MINUTE ORDER NO. 2017-2734

PUBLIC COMMENTS

This is the time set aside for public comment on any item not appearing in the agenda. Please notify the Secretary in advance of the meeting if you wish to speak on a non-hearing item.

Mr. Rudy Acosta was present to show his support and congratulate Mr. Dennis Coleman on his appointment to the Valley Sanitary District Board of Directors.

OATH OF OFFICE

2. A. Administer Oath of Office to Appointed Directors

Certification in Lieu of Election was received from the Riverside County Register of Voters office certifying that in lieu of the election on November 7, 2017, Merritt Wiseman and Dennis Coleman were appointed to the

office of Director of Valley Sanitary District for a term commencing December 1, 2017 and ending December 3, 2022. MS. GOULD administered the oath of office to the newly appointed Directors.

B. Election of Board Officers

ACTION TAKEN:

MOTION:

Nomination of President – DIRECTOR TEAGUE made a motion to nominate Douglas A. York for the office of President of the Valley Sanitary District Board of Directors. DIRECTOR WISEMAN seconded the motion. Motioned carried by the following votes: 5 yes

Nomination of Vice President – DIRECTOR WISEMAN made a motion to nominate Mike Duran for the office of Vice President of the Valley Sanitary District Board of Directors. DIRECTOR COLEMAN seconded the motion. Motioned carried by the following votes: 5 yes

Nomination of Secretary-Treasurer – DIRECTOR TEAGUE made a motion to nominate Merritt Wiseman for the office of Secretary-Treasurer of the Valley Sanitary Board of Directors. DIRECTOR DURAN seconded the motion. Motioned carried by the following votes: 5 yes

Nomination of Alternate Secretary – DIRECTOR TEAGUE made a motion to nominate Dennis Coleman for the office of Alternate Secretary of the Valley Sanitary District Board of Directors. DIRECTOR DURAN seconded the motion. Motioned carried by the following votes: 5 yes

MINUTE ORDER NO. 2017-2735

NON-HEARING ITEMS

3. Consideration of Resolution Approving the Rescheduling of Governing Body Member Elections from Odd Numbered Years to Even Numbered Years, in Accordance with Elections Code 1303(b) and Senate Bill 415 (2015-2016 Regular Session), and Requesting the Approval of the County of Riverside to Consolidate the Same with the Statewide General Election Pursuant to Election Code 10404.

“A RESOLUTION OF THE BOARD OF DIRECTORS OF THE VALLEY SANITARY DISTRICT APPROVING THE RESCHEDULING OF GOVERNING BODY MEMBER ELECTIONS FROM ODD NUMBERED YEARS TO EVEN NUMBERED YEARS, IN ACCORDANCE WITH ELECTIONS CODE 1303(B) AND SENATE BILL 415 (2015-2016 REGULAR SESSION), AND REQUESTING THE APPROVAL OF THE COUNTY OF RIVERSIDE TO CONSOLIDATE THE SAME WITH THE STATEWIDE GENERAL ELECTION PURSUANT TO ELECTION CODE 10404.”

ACTION TAKEN:

MOTION:

DIRECTOR WISEMAN made a motion to approve Resolution 2017-1099 approving the rescheduling of governing body member elections from odd numbered years to even numbered years, in accordance with elections code 1303(b) and senate bill 415 (2015-2016 Regular Session), and requesting the approval of the County of Riverside to

consolidate the same with the statewide general election pursuant to election code 10404. DIRECTOR TEAGUE seconded the motion. Motion carried by the following roll call vote:

RESOLUTION NO. 2017-1099

AYES: Director(s) Coleman, Duran, Teague, Wiseman, York
NOES: None
ABSENT: None
ABSTAIN: None

4. Requa Interceptor Project Report Number 19

Construction of the Requa Interceptor is now complete including most interconnections. Final paving is complete for the project. The remaining miscellaneous work includes traffic striping (second coat), manhole concrete collars, two mainline interconnections, three lateral connections and a punch list of minor corrections or repairs. The project final inspection by the State Water Quality Control Board is planned for Wednesday, December 20, 2017. DCI, Inc. submitted a progress payment request for work completed to date.

ACTION TAKEN:

MOTION: DIRECTOR WISEMAN made a motion to approve a progress payment to DCI, Inc. in the amount of \$276,765.48 and \$14,566.62 to be placed in a retention account. DIRECTOR TEAGUE seconded the motion. Motion carried by the following roll call vote:

MINUTE ORDER NO. 2017-2736

AYES: Director(s) Coleman, Duran, Teague, Wiseman, York
NOES: None
ABSENT: None
ABSTAIN: None

5. Contract Payments to Downing Construction for Avenue 43 and Jackson Alley Repair

On September 26, 2017, the Board awarded a contract for the street improvement of Avenue 43 to DCI. On November 14, 2017, the Board awarded a contract for the emergency replacement of a 6-inch cast iron pipe in the alley adjacent to the Jackson Street overpass to DCI. DCI has completed the work for both of these projects with minor extra work for each project. All work has been completed per the contract specifications and to the satisfaction of staff. DCI will provide releases to the two (2) preliminary notices that have been received for the Avenue 43 project prior to payment to DCI.

ACTION TAKEN:

MOTION: DIRECTOR DURAN made a motion to authorize the General Manager to process two (2) payments to Downing Construction, Inc. (DCI), in the amount of \$187,105.13 as final project payments for the Avenue 43 street improvements and Jackson Alley emergency sewer main replacement. DIRECTOR COLEMAN seconded the motion. Motion carried by the following roll call vote:

MINUTE ORDER NO. 2017-2737

AYES: Director(s) Coleman, Duran, Teague, Wiseman, York
NOES: None
ABSENT: None
ABSTAIN: None

6. Award of Contract – Reconnect Three (3) 4-inch Laterals form an Old Sewer Main to a New Sewer Main to Borden Excavating, Inc.

The Monroe interceptor was designed to intercept all sewer flows from Fred Waring south to the Requa interceptor. The Monroe interceptor sewer main is now connected to the Requa interceptor and in service. There are three sewer laterals that need to be connected to the 8-inch sewer main that feeds to the Monroe interceptor to complete the transfer of all active sewer service to the Monroe interceptor as designed. Staff recommends that Borden Excavating, Inc. completes this sewer lateral reconnection work.

ACTION TAKEN:

MOTION: DIRECTOR TEAGUE made a motion to award the sewer lateral reconnection work to Borden Excavating, Inc. and authorize the General Manager to execute a construction contract not to exceed \$14,938. DIRECTOR DURAN seconded the motion. Motion carried by the following roll call vote:

MINUTE ORDER NO. 2017-2738

AYES: Director(s) Coleman, Duran, Teague, Wiseman, York
NOES: None
ABSENT: None
ABSTAIN: None

7. Award of Contract – Construction of 6-foot and 8-foot Block Walls Adjacent to the Carport and Vactor Shade Structure to Desert Isles, Inc.

Staff requested quotes from three (3) contractors to construct two (2) walls; one adjacent to the carport and one adjacent to the Vactor shade structure. Only two (2) quotes were received. Desert Isles, Inc. supplied the lowest quote. Staff reviewed their quote for completeness. Staff contacted Desert Isles to discuss wall construction experience. Desert Isles constructs walls frequently both for private and public entities.

ACTION TAKEN:

MOTION: DIRECTOR DURAN made a motion to award the construction of a 6-foot high block wall adjacent to the carport and 8-foot high block wall adjacent to the Vactor shade structure to Desert Isles, Inc. and authorize the General Manager to execute a construction contract not to exceed \$22,300. DIRECTOR WISEMAN seconded the motion. Motion carried by the following roll call vote:

MINUTE ORDER NO. 2017-2739

AYES: Director(s) Coleman, Duran, Teague, Wiseman, York
NOES: None
ABSENT: None
ABSTAIN: None

8. Appointment of Directors and Alternate to the East Valley Reclamation Authority Joint Powers Authority Board of Directors

PRESIDENT YORK appointed Director Merritt Wiseman and Director William Teague to sit on the East Valley Reclamation Authority Board of Directors for calendar year 2018 and has appointed Director Dennis Coleman as the alternate.

9. General Manager's Report

Construction continues on the Anti-Climb Fence Project. Staff continues to work with SCAQMD on the final permitting of the flare. The District will be closed December 25, 2017 and January 1, 2018 for the Christmas and New Year's holidays. The December 26, 2017 board meeting has been canceled.

DIRECTOR'S ITEMS

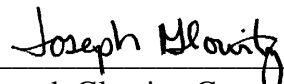
Director's items not listed are for discussion only; no action will be taken without an urgency vote pursuant to State law.

DIRECTOR COLEMAN stated that he appreciates being a part of the Valley Sanitary District's Board of Directors and recognized the board members and staff for their leadership and hard work. DIRECTOR WISEMAN thanked Eric Davenport for being a part of the Board of Directors.

ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 2:01 p.m., and the next Regular Board Meeting will be held January 9, 2018.

Respectfully submitted,



Joseph Glowitz, General Manager
Valley Sanitary District