

**VALLEY SANITARY DISTRICT
MINUTES OF REGULAR BOARD MEETING**

June 12, 2018

A regular Board Meeting of the Governing Board of Valley Sanitary District (VSD) was held at the District offices, 45-500 Van Buren Street, Indio, California, on Tuesday, June 12, 2018.

CALL TO ORDER, ROLL CALL

1. VICE PRESIDENT DURAN called the meeting to order at 1:01 p.m. Those in attendance were as follows:

DIRECTORS PRESENT: Mike Duran, Merritt Wiseman, Dennis Coleman, and William Teague

DIRECTORS ABSENT: Douglas A. York

STAFF PRESENT: Joseph Glowitz, General Manager, Holly Gould, Joanne Padgham, and Ian Wilson

GUESTS: None

CONSENT ITEMS

- a. Consideration of the May 22, 2018 Regular Board Meeting Minutes
- b. Approval of Expenditures for May 17, 2018 to June 6, 2018

Check numbers 36205 to 36251 totaling \$139,704.46, and transfers of \$199,451.52 were issued.

ACTION TAKEN:

MOTION: DIRECTOR TEAGUE made a motion to approve the minutes for the Regular Board Meeting held May 22, 2018 and to pay the disbursement items as presented. DIRECTOR WISEMAN seconded the motion. Motion carried by the following vote: 4 yes

MINUTE ORDER NO. 2018-2784

PUBLIC COMMENTS

This is the time set aside for public comment on any item not appearing in the agenda. Please notify the Secretary in advance of the meeting if you wish to speak on a non-hearing item.

NON-HEARING ITEMS

2. Consideration of Budget Carryovers

The District has many projects that were started in fiscal year 2017/2018 that will be completed in fiscal year 2018/2019. The estimated amount to be carried over to fiscal year 2018/2019 is \$796,500.

ACTION TAKEN:

MOTION: DIRECTOR TEAGUE made a motion to authorize the list of Budget Carryovers from fiscal year 2017/2018 to fiscal year 2018/2019. DIRECTOR COLEMAN seconded the motion. Motion carried by the following roll call vote:

MINUTE ORDER NO. 2018-2785

AYES: Director(s) Coleman, Duran, Teague, Wiseman
NOES: None
ABSENT: York
ABSTAIN: None

3. Approval of Blanket Purchase Orders by Vendor

District staff has reviewed the purchases for the past fiscal year and the expenditures outlined within the Operations & Maintenance Budget for 2018/2019. Staff was able to identify \$2,213,155 of purchases which are done within the normal course of business as exempt goods and services. The current District purchasing policy no. 5.55 adopted March 26, 2013 qualifies many of the vendors as exempt from approval and subject to a blanket purchase order as the purchasing mechanism.

ACTION TAKEN:

MOTION: DIRECTOR TEAGUE made a motion to approve the proposed request for blanket purchase orders as submitted. DIRECTOR COLEMAN seconded the motion. Motion carried by the following roll call vote:

AYES: Director(s) Coleman, Duran, Teague, Wiseman
NOES: None
ABSENT: York
ABSTAIN: None

MINUTE ORDER NO. 2018-2786

4. Set a Public Hearing Date for July 24, 2018 – Determining Certain Accounts to be Delinquent and Directing the Placement of these Accounts on the Property Tax Rolls for Collection

Annually, District staff reviews the outstanding invoices of all properties that have not paid their invoices for various fees. In order to collect the unpaid charges and to ensure adequate procedural due process is provided, a Public Hearing date is required and notice is sent to each specific property and posted on the District website. At the public hearing the Board of Directors will be asked to adopt a resolution allowing the delinquent invoices to be placed on the property tax roll for collection. If approved at the July 24, 2018 meeting of the Board of Directors the collectability of the amounts placed on the tax rolls will be secured.

ACTION TAKEN:

MOTION: DIRECTOR COLEMAN made a motion to set a public hearing date for July 24, 2018 to consider placing delinquent service charges on the county tax rolls. DIRECTOR WISEMAN seconded the motion. Motion carried by the following roll call vote:

AYES: Director(s) Coleman, Duran, Teague, Wiseman
NOES: None
ABSENT: York
ABSTAIN: None

MINUTE ORDER NO. 2018-2787

5. Request Authorization for Alleged Violations and Waiver of Right of Hearing

The District received a Conditional Settlement Offer from the Regional Water Quality Control Board (RWQCB) dated May 30, 2018. There were six (6) alleged violations of order No. R7-2010-0019, NPDES No. CA0104477 that occurred in 2014, for which the District is subject to civil liabilities pursuant to Water Code Sections 13385 and/or 13385.1. Ian Wilson gave an overview to the Board of the violations. The violations carry a minimum penalty of \$3,000 each for a total of \$18,000.

ACTION TAKEN:

MOTION: DIRECTOR COLEMAN made a motion to authorize payment of \$18,000 for alleged violations issued by Regional Water Quality Control Board (RWQCB) and authorize staff to waive the District's right to a hearing. DIRECTOR TEAGUE seconded the motion. Motion carried by the following roll call vote:

AYES: Director(s) Coleman, Duran, Teague, Wiseman
NOES: None
ABSENT: York
ABSTAIN: None

MINUTE ORDER NO. 2018-2788

6. Request to Purchase Vaughn Chopper Pump Replacement Parts

The Vaughn chopper pumps used to mix the sludge in the digester are in need of repair due to the failure of the mechanical seal. This was an unforeseen repair and funds will need to be reallocated from Engineering and Maintenance to Repairs and Maintenance in the sum of \$30,000. This is a sole-source procurement from Rockwell Solutions.

ACTION TAKEN:

MOTION: DIRECTOR WISEMAN made a motion authorize the General Manager to purchase replacement parts for the digester mixer pumps from Rockwell Solutions for a cost of \$21,055.98, including an estimate of \$400 in freight charges. DIRECTOR COLEMAN seconded the motion. Motion carried by the following roll call vote:

AYES: Director(s) Coleman, Duran, Teague, Wiseman
NOES: None
ABSENT: York
ABSTAIN: None

MINUTE ORDER NO. 2018-2789

7. General Manager's Report

MR. GLOWITZ presented the latest IFS update. He reported that projects around the plant are nearing completion. The bathroom repair project is fifty percent (50%) complete. He also stated that interviews for the staff vacancies have taken place.

PUBLIC HEARING

8. Public Hearing to adopt the Fiscal Year 2018/2019 Operations & Maintenance Budget and Capital Improvement Program, Fees and Charges Resolutions, and a Resolution Establishing the Appropriations Limit Pursuant to Government Code Section 6062a.

- A. General Notice and Call**
- B. President Announces Public Hearing Procedures**
- C. General Manager’s Report**
- D. President Declares Public Hearing Open**
- E. Public Comments**
- F. President Declares Public Hearing Closed**
- G. Board Discussion**
- H. Consideration of Resolution**

SECRETARY/TREASURER WISEMAN asked MR. GLOWITZ to give a brief summary of the actions leading up to the Public Hearing. MR. GLOWITZ stated that a notice of the hearing was published in the Desert Sun newspaper on April 29, 2018 and May 13, 2018. SECRETARY/TREASURER WISEMAN declared the public hearing open at 1:29 p.m. after giving the procedures to be followed by any public testimony. MR. GLOWITZ explained that there were five resolutions to be addressed, and that there was no written communication by the public. The following changes have been made to the draft budget; increased Fund 11 by \$7,876, decreased Fund 12 by \$2,555,083, and decreased Fund 13 by \$861,491. A discussion took place regarding the changes. SECRETARY/TREASURER WISEMAN declared the public hearing closed at 1:35 p.m.

8A. Consideration of Resolution Establishing Rates for Sewer Use for Fiscal Year 2018/2019

“A RESOLUTION OF THE BOARD OF DIRECTORS OF VALLEY SANITARY DISTRICT RATES FOR SEWER USE”

ACTION TAKEN:

MOTION: DIRECTOR COLEMAN made a motion to adopt Resolution No. 2018-1100.
DIRECTOR DURAN seconded the motion. Motion carried by the following roll call vote:

RESOLUTION NO. 2018-1100

AYES: Director(s) Coleman, Duran, Teague, Wiseman
NOES: None
ABSENT: York
ABSTAIN: None

8B. Consideration of Resolution Establishing Rates and Adopting the Operations & Maintenance Budget and Capital Improvement Program for the Fiscal Year 2018/2019

“A RESOLUTION OF THE BOARD OF DIRECTORS OF VALLEY SANITARY DISTRICT ESTABLISHING AND ADOPTING THE OPERATIONS & MAINTENANCE BUDGET AND CAPITAL IMPROVEMENT PROGRAM FOR THE FISCAL YEAR 2018/2019”

ACTION TAKEN:

MOTION: DIRECTOR COLEMAN made a motion to adopt Resolution No. 2018-1101. DIRECTOR TEAGUE seconded the motion. Motion carried by the following roll call vote:

RESOLUTION NO. 2018-1101

AYES: Director(s) Coleman, Duran, Teague, Wiseman
NOES: None
ABSENT: York
ABSTAIN: None

8C. Consideration of Resolution Amending Fees and Charges for District Services for Fiscal Year 2018/2019

“A RESOLUTION OF THE BOARD OF DIRECTORS OF VALLEY SANITARY DISTRICT AMENDING FEES AND CHARGES FOR DISTRICT SERVICES”

ACTION TAKEN:

MOTION: DIRECTOR TEAGUE made a motion to adopt Resolution No. 2018-1102. DIRECTOR COLEMAN seconded the motion. Motion carried by the following roll call vote:

RESOLUTION NO. 2018-1102

AYES: Director(s) Coleman, Duran, Teague, Wiseman
NOES: None
ABSENT: York
ABSTAIN: None

8D. Consideration of Resolution Amending the Compensation Plan for Fiscal Year 2018/2019

“A RESOLUTION OF THE BOARD OF DIRECTORS OF VALLEY SANITARY DISTRICT AMENDING THE EMPLOYEE COMPENSATION PLAN FOR FISCAL YEAR 2018/2019”

ACTION TAKEN:

MOTION: DIRECTOR TEAGUE made a motion to adopt Resolution No. 2018-1103. DIRECTOR DURAN seconded the motion. Motion carried by the following roll call vote:

RESOLUTION NO. 2018-1103

AYES: Director(s) Coleman, Duran, Teague, Wiseman
NOES: None
ABSENT: York
ABSTAIN: None

8E. Consideration of Resolution Establishing the Annual Appropriations Limit for Fiscal Year 2018/2019

“A RESOLUTION OF THE BOARD OF DIRECTORS OF VALLEY SANITARY DISTRICT ESTABLISHING THE ANNUAL APPROPRIATIONS LIMIT FOR FISCAL YEAR 2018/2019”

ACTION TAKEN:

MOTION:

DIRECTOR DURAN made a motion to adopt Resolution No. 2018-1104.
DIRECTOR TEAGUE seconded the motion. Motion carried by the following roll call vote:

RESOLUTION NO. 2018-1104

AYES: Director(s) Coleman, Duran, Teague, Wiseman
NOES: None
ABSENT: York
ABSTAIN: None

DIRECTOR’S ITEMS

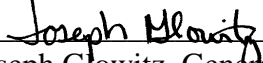
Director’s items not listed are for discussion only; no action will be taken without an urgency vote pursuant to State law.

DIRECTOR TEAGUE gave a report of the EVRA meeting on June 5, 2018. He stated that the new Fiscal Year 2018/19 Budget was approved. DIRECTOR WISEMAN mentioned that Brian Macy and Joe Glowitz gave very good presentations. A discussion took place regarding reclaimed water. DIRECTOR TEAGUE stated he would like to see a geological study of the area in terms of recharging the water table. DIRECTOR COLEMAN and DIRECTOR DURAN have requested to attend the CASA Conference in Monterey, CA.

ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 2:18 p.m., and the next Regular Board Meeting will be held June 26, 2018.

Respectfully submitted,



Joseph Glowitz, General Manager
Valley Sanitary District