

**VALLEY SANITARY DISTRICT
MINUTES OF REGULAR BOARD MEETING**

August 14, 2018

A regular Board Meeting of the Governing Board of Valley Sanitary District (VSD) was held at the District offices, 45-500 Van Buren Street, Indio, California, on Tuesday, August 14, 2018.

CALL TO ORDER, ROLL CALL

1. PRESIDENT DOUGLAS A. YORK called the meeting to order at 1:00 p.m. Those in attendance were as follows:

DIRECTORS PRESENT: Douglas A. York, Mike Duran, Dennis Coleman, and William Teague

DIRECTORS ABSENT: Merritt Wiseman

STAFF PRESENT: Joseph Glowitz, General Manager, Holly Gould, Armando Mendoza and Ivan Monroy

GUESTS: None

CONSENT ITEMS

a. Consideration of the July 24, 2018 Regular Board Meeting Minutes

b. Approval of Expenditures for July 19, 2018 to August 8, 2018

Check numbers 36380 to 36434 totaling \$113,231.81, and transfers of \$668,250.43 were issued.

ACTION TAKEN:

MOTION: DIRECTOR DURAN made a motion to approve the minutes for the Regular Board Meeting held July 24, 2018 and to pay the disbursement items as presented. DIRECTOR TEAGUE seconded the motion. Motion carried by the following vote: 4 yes

MINUTE ORDER NO. 2018-2805

PUBLIC COMMENTS

This is the time set aside for public comment on any item not appearing in the agenda. Please notify the Secretary in advance of the meeting if you wish to speak on a non-hearing item.

MR. GLOWITZ introduced the District's two new employees Armando Mendoza, Operations Supervisor, and Ivan Monroy, Environmental Compliance Technician.

ADJOURN TO CLOSED SESSION

2. The Board shall adjourn to Closed Session for potential litigation pursuant to Government Code 54956.9(b)

Being no need at this time the closed session was canceled.

NON-HEARING ITEMS

3. Authorize the General Manager to Execute a Professional Services Agreement with Best Best & Krieger for Legal Services
-

Best Best & Krieger has provided the District with excellent legal representation for many years. This agreement is an update to the Professional Services Agreement with Rate Schedule. The rates have increased by 2.8 percent effective July 1, 2018.

ACTION TAKEN:

MOTION:

DIRECTOR COLEMAN made a motion to authorize the General Manager to execute a new Professional Services agreement with Best Best, & Krieger, for legal services. DIRECTOR TEAGUE seconded the motion. Motion carried by the following roll call vote:

AYES: Director(s) Coleman, Duran, Teague, York
NOES: None
ABSENT: Wiseman
ABSTAIN: None

MINUTE ORDER NO. 2018-2806

4. Award of Contract – SCADA Upgrades to Trimax Systems
-

The District's current SCADA Ignition software has been in service since 2012. An upgrade is required to have a single software platform (Ignition), increase reliability with seamless switching from SCADA 1 to SCADA 2, integrate the alarm and call out system into the Ignition software, upgrade the system functionality to improve network performance, and include Digester and Influent Pump Stations in SCADA. This is a sole source procurement for a total cost of \$52,605.

ACTION TAKEN:

MOTION:

DIRECTOR DURAN made a motion to approve the purchase and installation of the Ignition software upgrade for SCADA, FCV-Valve and Influent pump rotation programming by TriMax Systems in the amount of \$52,605. DIRECTOR COLEMAN seconded the motion. Motion carried by the following roll call vote:

AYES: Director(s) Coleman, Duran, Teague, York
NOES: None
ABSENT: Wiseman
ABSTAIN: None

MINUTE ORDER NO. 2018-2807

5. Purchase Authorization – Replacement Pumps (2) for the Calhoun Lift Station from California Environmental Controls, Inc.
-

The Calhoun lift station is currently operating on pumps that are obsolete and no longer being manufactured. Normally, the Calhoun lift station operates on two (2) submersible pumps that alternate between main pump and backup pump cycles. Currently, the lift station is running on one (1) pump due to a recently unforeseen failure. It is recommended to purchase two (2) pumps from California Environmental Controls for a total cost of \$23,672.89.

ACTION TAKEN:

MOTION: DIRECTOR COLEMAN made a motion to authorize the General Manager to purchase two (2) replacement pumps for the Calhoun Lift Station from California Environmental Controls, Inc. for a purchase price of \$23,672.89 (taxes & shipping included). DIRECTOR DURAN seconded the motion. Motion carried by the following roll call vote:

AYES: Director(s) Coleman, Duran, Teague, York
NOES: None
ABSENT: Wiseman
ABSTAIN: None

MINUTE ORDER NO. 2018-2808

6. Operations Building Bathroom Repair Project Pay Application Number 2

The repair to the men's bathroom is complete. Work in the women's bathroom is in process. Demolition is complete as well as the application of the waterproof membrane to the shower floors and lower wall. A change order will be forthcoming for the women's bathroom. Armando Rosales Jr. submitted a progress payment request for work completed to date. The women's bathroom should be completed by August 24, 2018.

ACTION TAKEN:

MOTION: DIRECTOR DURAN made a motion to authorize the General Manager to approve pay application number 2 in the amount of \$17,027.59 payable to Armando Rosales Jr. and \$1,609.31 to be placed in retention. DIRECTOR COLEMAN seconded the motion. Motion carried by the following roll call vote:

AYES: Director(s) Coleman, Duran, Teague, York
NOES: None
ABSENT: Wiseman
ABSTAIN: None

MINUTE ORDER NO. 2018-2809

7. General Manager's Report

The Board thanked Karen Hopper for her efforts in the submission of the county tax rolls. This year the District will be submitting approximately 32,808 EDUs for a total of \$10.2 million. Innovative Federal Strategies will be attending the August 28, 2018 board meeting and will be available beforehand to meet with directors. They will give an update on federal grants programs and regulatory reforms. Staff met with Harris & Associates to review the draft technical memo regarding the collection system Design and Program Management project. MR. GLOWITZ and DIRECTOR TEAGUE will be absent for the September 11, 2018 board meeting.

DIRECTOR'S ITEMS

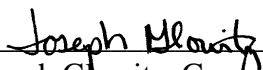
Director's items not listed are for discussion only; no action will be taken without an urgency vote pursuant to State law.

DIRECTOR DURAN inquired about a time line for the General Manager's contract renewal. Mr. Glowitz stated that he has been in touch with District counsel regarding contract language for an addition to the contract and the contract will be ready for submission the review committee. DIRECTOR COLEMAN inquired about recruitment monies that have been budgeted. DIRECTOR TEAGUE and DIRECTOR COLEMAN gave reports of their attendance at the CASA Conference. Discussion took place regarding social media.

ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 2:32 p.m., and the next Regular Board Meeting will be held August 28, 2018.

Respectfully submitted,



Joseph Glowitz, General Manager
Valley Sanitary District