

**VALLEY SANITARY DISTRICT
MINUTES OF SPECIAL BOARD MEETING**

September 18, 2018

A regular Board Meeting of the Governing Board of Valley Sanitary District (VSD) was held at the District offices, 45-500 Van Buren Street, Indio, California, on Tuesday, September 18, 2018.

CALL TO ORDER, ROLL CALL

1. PRESIDENT DOUGLAS A. YORK called the meeting to order at 1:00 p.m. Those in attendance were as follows:

DIRECTORS PRESENT: Douglas A. York, Mike Duran, Merritt Wiseman, Dennis Coleman, and William Teague

DIRECTORS ABSENT: None

STAFF PRESENT: Joseph Glowitz, General Manager, and Holly Gould

GUESTS: None

CONSENT ITEMS

a. Consideration of the August 28, 2018 Regular Board Meeting Minutes

b. Approval of Expenditures for August 23, 2018 to September 12, 2018

Check numbers 36480 to 36521 totaling \$153,306.22, and transfers of \$270,717.47 were issued.

ACTION TAKEN:

MOTION:

DIRECTOR DURAN made a motion to approve the minutes for the Regular Board Meeting held August 28, 2018 and to pay the disbursement items as presented.

DIRECTOR TEAGUE seconded the motion. Motion carried by the following vote: 5 yes

MINUTE ORDER NO. 2018-2816

PUBLIC COMMENTS

This is the time set aside for public comment on any item not appearing in the agenda. Please notify the Secretary in advance of the meeting if you wish to speak on a non-hearing item.

ADJOURN TO CLOSED SESSION

2. The Board shall adjourn to Closed Session for potential litigation pursuant to Government Code 54956.9(b)

The Board adjourned to closed session at 1:02 p.m.

RECONVENE TO OPEN SESSION

The Board reconvened to open session at 1:29 p.m. PRESIDENT YORK stated there was nothing to report.

NON-HEARING ITEMS

3. Operations Building Bathroom Repair Project Pay Application Number 3

The repairs to both the men’s and woman’s bathrooms were completed on August 24, 2018. Total number of Change Orders to date is two (2). Change Order No. 2 is for cutting and removing the concrete foundation in each of the women’s shower stalls, removal and replacement of the drains and for pouring of concrete at the correct pitch. This change order was anticipated since it was required in the men’s bathroom. Armando Rosales Jr. submitted a progress payment request for work completed to date.

ACTION TAKEN:

MOTION:

DIRECTOR COLEMAN made a motion to authorize the General Manager to approve pay application number 3 in the amount of \$17,630.27 payable to Armando Rosales Jr. and \$927.91 to be placed in retention and to approve Change Order No. 2 for \$4,764.06. DIRECTOR WISEMAN seconded the motion. Motion carried by the following roll call vote:

AYES: Director(s) Coleman, Duran, Teague, Wiseman, York
NOES: None
ABSENT: None
ABSTAIN: None

MINUTE ORDER NO. 2018-2817

4. General Manager’s Report

The auditors were on site the week of September 4, 2018 to perform their field work. In the June 30, 2017 single audit Pun Group reported to the State Controller’s Office a finding with American Iron and Steel. A resolution will be passed establishing internal control procedures to avoid future occurrences. The District has been using the Pun Group for five (5) and it’s time to put out a RFP for auditing services. Staff is working on a bid package for the secondary fence panels. There was a site walk for the project on September 12, 2018.

DIRECTOR’S ITEMS

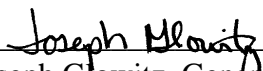
Director’s items not listed are for discussion only; no action will be taken without an urgency vote pursuant to State law.

DIRECTOR COLEMAN inquired about attending the CSDA Conference in Indian Wells. He also requested MR. GLOWITZ to find out the meeting dates for the local CSDA chapter. There was a discussion regarding ACWA membership. DIRECTOR TEAGUE requested MR. GLOWITZ to obtain a quote for membership dues.

ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 1:51 p.m., and the next Regular Board Meeting will be held September 25, 2018.

Respectfully submitted,



Joseph Glowitz, General Manager
Valley Sanitary District