

**VALLEY SANITARY DISTRICT
MINUTES OF REGULAR BOARD MEETING
January 22, 2019**

A regular Board Meeting of the Governing Board of Valley Sanitary District (VSD) was held at the District offices, 45-500 Van Buren Street, Indio, California, on Tuesday, January 22, 2019.

CALL TO ORDER, ROLL CALL

1. PRESIDENT MIKE DURAN called the meeting to order at 1:00 p.m. Those in attendance were as follows:

DIRECTORS PRESENT: Mike Duran, William Teague, and Dennis Coleman

DIRECTORS ABSENT: None

STAFF PRESENT: Joseph Glowitz, General Manager (via telephone), Holly Gould, and Ron Buchwald

GUESTS: None

CONSENT ITEMS

- a. Consideration of the January 8, 2019 Regular Board Meeting Minutes
- b. Consideration of Cash and Investments for December 2018
- c. Approval of Expenditures for January 3, 2019 to January 17, 2019

Check numbers 36815 to 36864 totaling \$114,731.26, and transfers of \$148,423.35 were issued.

ACTION TAKEN:

MOTION: SECRETARY TEAGUE made a motion to approve the minutes for the Regular Board Meeting held January 8, 2019, approve the Summary of Cash & Investments for December, 2018, and pay the disbursement items as presented. DIRECTOR COLEMAN seconded the motion. Motion carried by the following vote: 3 yes

MINUTE ORDER NO. 2019-2852

PUBLIC COMMENTS

This is the time set aside for public comment on any item not appearing in the agenda. Please notify the Secretary in advance of the meeting if you wish to speak on a non-hearing item.

NON-HEARING ITEMS

2. Continuing Disclosure Annual Report for Fiscal Year 2017/2018 \$7,540,000 Wastewater Revenue Refunding Bonds, Series 2015
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Pursuant to the Continuing Disclosure Certificate, the Annual Report is due no later than February 15 each year. This Annual Report contains the audited Financial Statements of the District for the year ended June 30, 2018; customer base; largest customers; historical net revenues and debt service coverage; description of additional indebtedness incurred by the District; and material event notice filing summary.

ACTION TAKEN:

MOTION: DIRECTOR COLEMAN made a motion to receive and file the Continuing Disclosure Annual Report for \$7,540,000 Wastewater Revenue Refunding Bonds, Series 2015. SECRETARY TEAGUE seconded the motion. Motion carried by the following vote: 3 yes

MINUTE ORDER NO. 2019-2853

3. Award of Contracts – Secondary Clarifier Epoxy Coating Project to National Coating & Lining Company and Painting Inspection to AIC Coating Services

Staff put together bid specifications for the Secondary Clarifier Epoxy Coating Project. This is the last of the three (3) secondary clarifiers to be coated. The District advertised this improvement project in December 2018 and received one (1) bid at the bid opening on January 10, 2019. There is no expectation that a re-bid would solicit additional bids. Therefore, staff recommends moving forward with the single bid from National Coating and Lining Company for \$137,225 and to award a contract to AIC Coating Services to provide inspection services during the epoxy coating for \$15,000.

ACTION TAKEN:

MOTION: SECRETARY TEAGUE made a motion to award the Secondary Clarifier Epoxy Coating Project to National Coating & Lining Company and authorize the General Manager to execute a construction contract not to exceed \$137,225 and to authorize the General Manager to award a contract to AIC Coating Services, not to exceed \$15,000, to provide inspection services during the epoxy coating of the secondary clarifier. DIRECTOR COLEMAN seconded the motion. Motion carried by the following roll call vote:

MINUTE ORDER NO. 2019-2854

AYES: Director(s) Coleman, Duran, Teague
NOES: None
ABSENT: None
ABSTAIN: None

4. Vacancy Appointment for Valley Sanitary District Board of Directors

Due to a vacancy on the Valley Sanitary District Board of Directors, the Board voted to fill the vacancy by appointment. After consideration the Board has appointed Scott Sear to the Valley Sanitary District Board of Directors.

ACTION TAKEN:

MOTION: SECRETARY TEAGUE made a motion to appoint Scott Sear to the Valley Sanitary District Board of Directors. DIRECTOR COLEMAN seconded the motion. Motion carried by the following roll call vote:

AYES: Director(s) Coleman, Duran, Teague
NOES: None
ABSENT: None
ABSTAIN: None

MINUTE ORDER NO. 2019-2855

5. General Manager's Report

The Fiscal Year 2019/20 budget process continues, and a copy of the draft budget will be available January 24, 2019 for staff review. The Rate Study Workshop is scheduled for the February 12, 2019 Board Meeting.

DIRECTOR'S ITEMS

Director's items not listed are for discussion only; no action will be taken without an urgency vote pursuant to State law.

VICE PRESIDENT DOUGLAS A. YORK submitted his resignation from the Valley Sanitary District Board of Directors effective January 19, 2019. It is the consensus of the Board to fill the vacancy by appointment. The Notice of Vacancy will be posted January 22, 2019. PRESIDENT DURAN requested the District host a luncheon to honor VICE PRESIDENT YORK.

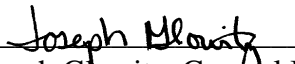
DIRECTOR COLEMAN wished PRESIDENT DURAN a happy birthday.

PRESIDENT DURAN and DIRECTOR COLEMAN requested to attend the CASA Conference in Washington D.C in February 2019.

ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 1:35 p.m., and the next Regular Board Meeting will be held February 12, 2019.

Respectfully submitted,



Joseph Glowitz, General Manager
Valley Sanitary District