

**VALLEY SANITARY DISTRICT  
MINUTES OF REGULAR BOARD MEETING  
March 22, 2016**

A regular Board Meeting of the Governing Board of Valley Sanitary District (VSD) was held at the District offices, 45-500 Van Buren Street, Indio, California, on Tuesday, March 22, 2016.

**CALL TO ORDER, ROLL CALL**

1. PRESIDENT YORK called the meeting to order at 1:00 p.m. Those in attendance were as follows:
- DIRECTORS PRESENT: Douglas A. York, Mike Duran, Merritt Wiseman, William Teague, and Eric Davenport
- DIRECTORS ABSENT: None
- STAFF PRESENT: Joseph Glowitz, General Manager, Holly Gould, and Ron Buchwald
- GUESTS: Bob Hargreaves, Best, Best, and Krieger

**MINUTES**

2. Consideration of the March 8, 2016 Regular Board Meeting Minutes

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DIRECTOR WISEMAN abstained from the vote due to his absence at the March 8, 2016 Board Meeting.

**ACTION TAKEN:**

**MOTION:** DIRECTOR TEAGUE made a motion to approve the minutes for the Regular Board Meeting held March 8, 2016. DIRECTOR DURAN seconded the motion. Motion carried by the following vote: 4 yes

**MINUTE ORDER NO. 2016-2519**

**PUBLIC COMMENTS**

There were no public comments or correspondence items to present to the Board.

**ADJOURN TO CLOSED SESSION**

3. The Board Shall Adjourn to Closed Session Anticipated Litigation pursuant to Government Code 54956.9 (b)

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The Board adjourned to closed session at 1:02 p.m.

**RECONVENE TO OPEN SESSION**

The Board reconvened to open session at 1:20 p.m. PRESIDENT YORK stated that the Board gave the General Manager and legal counsel direction.

## **NON-HEARING ITEMS**

### 4. Intent to Award Requa Interceptor Project

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The bid opening for the Requa Interceptor Project occurred at 2 PM on February 4, 2016. The District received seven (7) bids. The apparent, lowest responsible bidder is Downing Construction, Inc. at \$9,081,500. MWH Global, the Requa Interceptor Project Construction Manager, did a thorough evaluation of the bid and Best, Best & Krieger, the District's legal counsel, has reviewed the MWH Global's documentation and has agreed with the findings. The District is waiting to receive SRF funding approval from the State Water Board (SWB) which is expected by the end of April or early May. It is anticipated that staff will bring the recommendation to award the Requa Interceptor Project to the Board on April 26, 2016, with the "Notice to Proceed" pending SRF funding approval, approximately mid-May 2016.

#### **ACTION TAKEN:**

#### **MOTION:**

DIRECTOR TEAGUE made a motion to approve the Intent to Award the Requa Interceptor Project to Downing Construction, Inc. for the bid price of \$9,081,500. DIRECTOR DAVENPORT seconded the motion. The motion carried by the following roll call vote:

**AYES:** Director(s) Davenport, Duran, Teague, Wiseman, York  
**NOES:** None  
**ABSENT:** None  
**ABSTAIN:** None

#### **MINUTE ORDER NO. 2016-2520**

### 5. Requa Interceptor Project – Additional Environmental Services

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It is recommended to approve an addendum to the Requa Interceptor Contract with Birdseye Planning Group for a not to exceed amount of \$75,000. An Avoidance and Monitoring Plan required by the State Water Board (SWB) as part of the SRF application is needed to protect cultural resources found in the project area which is outside of the original scope of work on this project. There is also monitoring services that require an archeologist to be onsite during construction, as well as a monitoring person from the Agua Caliente Band of Cahuilla Indians. A migratory bird nest survey and burrowing owl avoidance survey is also included in the addendum and is required by SWB.

#### **ACTION TAKEN:**

#### **MOTION:**

DIRECTOR WISEMAN made a motion to authorize the General Manager to execute an addendum to the Requa Interceptor Project with Birdseye Planning Group not to exceed \$75,000. DIRECTOR DURAN seconded the motion. Motion carried by the following roll call vote:

**AYES:** Director(s) Davenport, Duran, Teague, Wiseman, York  
**NOES:** None  
**ABSENT:** None  
**ABSTAIN:** None

#### **MINUTE ORDER NO. 2016-2521**

6. Award Contract for Laboratory Waste Disposal

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To comply with state and federal agency laboratory waste requirements that were mandated during the recent audit by County of Riverside Department of Environmental Health – Hazardous Materials (HazMat), the Laboratory personnel are recommending the disposal of expired laboratory chemicals.

**ACTION TAKEN:**

**MOTION:** DIRECTOR TEAGUE made a motion to authorize to the disposal of expired laboratory chemicals. DIRECTOR DAVENPORT seconded the motion. Motion carried by the following roll call vote:

AYES: Director(s) Davenport, Duran, Teague, Wiseman, York  
NOES: None  
ABSENT: None  
ABSTAIN: None

**MINUTE ORDER NO. 2016-2522**

7. Authorization for Additional Cost to Replace the Roof on the Maintenance Building

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After removing the old roof, the roofing company found additional damages to the roof requiring new roof drains, new plywood, and installation of a new curb around the A/C unit. It is recommended to approve a change order for an additional cost of \$5,951.

**ACTION TAKEN:**

**MOTION:** DIRECTOR DURAN made a motion to authorize an additional cost of \$5,951 to Roof Tile Specialty for unforeseen repairs on the Maintenance Building roof. DIRECTOR TEAGUE seconded the motion. Motion carried by the following roll call vote:

AYES: Director(s) Davenport, Duran, Teague, Wiseman, York  
NOES: None  
ABSENT: None  
ABSTAIN: None

**MINUTE ORDER NO. 2016-2523**

8. Coachella Valley Regional Water Management Group – Round 2 Redistribution Application; Request for Matching Funds & Agency MOU

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The Coachella Valley Regional Water Management Group (CVRWMG) has made a recommendation on how to redistribute Proposition 84, Round 2 Grant funds. The grant award is for \$500,000 and the required match is 25%. One of the grant funded projects is split between Coachella Water Authority, Indio Water Authority, Mission Springs Water District and Valley Sanitary District. The project, titled Recycled Water Program Development, consists of a feasibility study along with a pilot study of a recommended waste water treatment method. The total cost per agency is estimated to be \$21,560.

**ACTION TAKEN:**

**MOTION:**

DIRECTOR DURAN made a motion to authorize the General Manager to obligate the District to match Proposition 84, Round 2 Grant funding for a not to exceed fee of \$21,560 and to sign the Agency Memorandum of Understanding (MOU) after legal counsel review. DIRECTOR DAVENPORT seconded the motion. Motion carried by the following roll call vote:

AYES: Director(s) Davenport, Duran, Teague, Wiseman, York  
NOES: None  
ABSENT: None  
ABSTAIN: None

**MINUTE ORDER NO. 2016-2524**

9. Letter of Support – Coachella Valley Salt & Nutrient Management Plan

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The Coachella Valley Water District, Desert Water Agency and Indio Water Authority sponsored the development of a regional Salt and Nutrient Management Plan (SNMP). VSD was involved in the development of the SNMP as a stakeholder along with many other agencies, entities and individuals. The final SNMP was completed in June of 2015. The plan is under review by the Regional Water Quality Control Board. The sponsoring agencies have requested that VSD supply a letter of support of the regional SNMP.

10. Manager’s Notes

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A letter of thanks was received from Desert Springs Unified School District for the District’s donation of two carts to Shadow Hills High School Athletic Department. MR. GLOWITZ reported on the Water Reuse Conference he attended in San Francisco. He also distributed the current sewer use rates of our sister agencies. The EVRA Meeting will be on Tuesday, April 5, 2016 at Valley Sanitary District at 2:30 p.m.

**DIRECTOR’S ITEMS**

*Director’s items not listed are for discussion only; no action will be taken without an urgency vote pursuant to State law.*

A special meeting of the Valley Sanitary District Board of Directors will be called on Tuesday, April 5, 2016 at Valley Sanitary District at 12:00 p.m. to discuss federal representation by an advocate.

**CONSENT ITEMS**

11. Approval of Summary of Cash and Investments for February 2016

12. Approval of Expenditures for March 2, 2016 to March 16, 2016

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Check numbers 33699 to 33746 totaling \$98,228.60 and a transfer of \$42,764.19 were issued. Payroll transfers of \$84,662.48 were also issued.

**ACTION TAKEN:**

**MOTION:**

DIRECTOR WISEMAN made a motion to acknowledge the Summary of Cash and Investments for February 2016 and to pay the disbursement items as presented. DIRECTOR TEAGUE seconded the motion. The motion carried by the following vote: 5 yes

**MINUTE ORDER NO. 2016-2525**

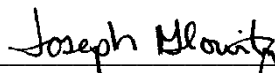
**INFORMATIONAL ITEMS**

The Board received and acknowledged the copy of the Combined Monthly Account Summary for expenses incurred by the District in February 2016.

**ADJOURNMENT**

There being no further business to discuss, the meeting was adjourned at 2:15 p.m., and the next Regular Board Meeting will be held April 12, 2016.

Respectfully submitted,



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Joseph Glowitz, General Manager  
Valley Sanitary District