

**VALLEY SANITARY DISTRICT
MINUTES OF REGULAR BOARD MEETING
May 22, 2018**

A regular Board Meeting of the Governing Board of Valley Sanitary District (VSD) was held at the District offices, 45-500 Van Buren Street, Indio, California, on Tuesday, May 22, 2018.

CALL TO ORDER, ROLL CALL

1. PRESIDENT YORK called the meeting to order at 1:01 p.m. Those in attendance were as follows:

DIRECTORS PRESENT: Douglas A. York, Mike Duran, Merritt Wiseman, William Teague, and Dennis Coleman

DIRECTORS ABSENT: None

STAFF PRESENT: Joseph Glowitz, General Manager, Holly Gould, and Ron Buchwald

GUESTS: None

CONSENT ITEMS

- a. Consideration of the May 8, 2018 Regular Board Meeting Minutes
- b. Approval of Summary of Cash & Investments for April, 2018
- c. Approval of Expenditures for May 3, 2018 to May 16, 2018

Check numbers 36157 to 36204 totaling \$76,446.00 and payroll & electronic transfers of \$220,408.73 were issued.

ACTION TAKEN:

MOTION: DIRECTOR TEAGUE made a motion to approve the minutes for the Regular Board Meeting held May 8, 2018, to approve the Summary of Cash & Investments for April, 2018 and to pay the disbursement items as presented. DIRECTOR DURAN seconded the motion. Motion carried by the following vote: 5 yes

MINUTE ORDER NO. 2018-2779

PUBLIC COMMENTS

There were no public comments or correspondence items to present to the Board.

NON-HEARING ITEMS

2. Award Task Authorization 3 – Stantec, Inc. for Energy Audit and Biosolids

The District has an Indefinite Quantity / Indefinite Delivery (IDIQ) As-Needed contract with Stantec (MWH Global). The purpose of this study is to update the Facility Master Plan, in advance of the Design/Build contract for the Phase 2B project for the Water Reclamation Facility. In discussions the General Manager had

with Stantec, the fee was reduced from \$32,000 to \$28,800. This work will not be invoiced until the beginning of Fiscal Year 2018/2019.

ACTION TAKEN:

MOTION: DIRECTOR DURAN made a motion to authorize the General Manager to execute Task Authorization 3 to Stantec Engineers to conduct an Energy Audit and Biosolids Study, not to exceed \$28,800. DIRECTOR COLEMAN seconded the motion. Motion carried by the following roll call vote:

MINUTE ORDER NO. 2018-2780

AYES: Director(s) Coleman, Duran, Teague, Wiseman, York
NOES: None
ABSENT: None
ABSTAIN: None

3. Grant of Easement Acceptance – City of Indio to the Valley Sanitary District

A sewer main easement is needed in order to provide sewer main collection service to the Indio Apartments. The easements are 20-foot wide and cover two (2) different parcels. The easements will allow VSD to perform future maintenance and repairs to their sewer main facilities. The City of Indio has already signed their portion of the agreement.

ACTION TAKEN:

MOTION: DIRECTOR COLEMAN made a motion to accept the Grant of Easement for the proposed Indio Apartments complex and authorize the General Manager to sign the Certificate of Acceptance for the easement grant deed for recording purposes. DIRECTOR DURAN seconded the motion. Motion carried by the following roll call vote:

MINUTE ORDER NO. 2018-2781

AYES: Director(s) Coleman, Duran, Teague, Wiseman, York
NOES: None
ABSENT: None
ABSTAIN: None

4. Award of Contract – Perform Two (2) Sewer Main Point Repairs to Borden Excavation

Two (2) sewer main point repairs have been identified and need to be performed. The first point repair is located on Lemon Grove Street in north Indio. It was discovered that the sewer main has several cracks within the main at the lateral and that the lateral is offset from the main. VSD is responsible for this repair as the lateral ends at the connection to the main. The second point repair is located in the Sun Gold neighborhood in north-central Indio. A segment of the sewer main has two (2) offset joints and sits lower than the connecting main causing sewer flow issues. The City of Indio is beginning a pavement improvement project in this area. VSD would like to have this main repaired prior to the pavement improvement project.

ACTION TAKEN:

MOTION: DIRECTOR TEAGUE made a motion to authorize the General Manager to execute two (2) contracts with Borden Excavation, Inc. in amounts not to exceed \$13,467 and \$15,857

to perform two (2) sewer main point repairs. DIRECTOR DURAN seconded the motion. Motion carried by the following roll call vote:

MINUTE ORDER NO. 2018-2782

AYES: Director(s) Coleman, Duran, Teague, Wiseman, York
NOES: None
ABSENT: None
ABSTAIN: None

5. Award of Contract – Demolition of Shields Lift Station and Building to Demo Unlimited, Inc.

The Shield lift station became obsolete with the installation of the Requa Interceptor along with the 10 inch sewer main on Avenue 46 as part of the project. The sewer discharge now flows by gravity and bypasses the lift station. The lift station is on Indio Water Authority Property. Staff has met with IWA to coordinate the demolition and to meet their requirements.

ACTION TAKEN:

MOTION:

DIRECTOR COLEMAN made a motion to authorize the General Manager to execute a contract with Demo Unlimited, Inc. in an amount not to exceed \$13,422 for the demolition of the Shield lift station and building. DIRECTOR WISEMAN seconded the motion. Motion carried by the following roll call vote:

MINUTE ORDER NO. 2018-2783

AYES: Director(s) Coleman, Duran, Teague, Wiseman, York
NOES: None
ABSENT: None
ABSTAIN: None

6. General Manager’s Report

MR. GLOWITZ reported to the Board that the District received its \$4.9 million payment from the County of Riverside for sewer use. Joe and Ron toured the plant upgrade project in El Centro. The finishing touches are being put on the budget. Mike Lopanec retired on May 18, 2018 after 32 years with the District. Staff is currently holding interviews for the maintenance, operations and environmental compliance positions. Mr. Glowitz distributed the current IFS update.

DIRECTORS’ ITEMS

Directors’ items not listed are for discussion only; no action will be taken without an urgency vote pursuant to State law.

DIRECTOR COLEMAN asked for an update of the facilities work order program. Mr. Glowitz stated that he will be meeting with Carollo soon. DIRECTOR DURAN inquired about the District participating in Career/Fields Days at the local high schools. He also asked where staff is at with the idea of rebranding for the District. DIRECTOR WISEMAN thanked staff for the work they put into planning Mike Lopanec’s retirement party.

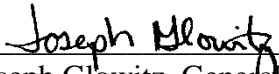
INFORMATIONAL ITEMS

The Board received and acknowledged the copy of the Combined Monthly Account Summary for expenses incurred by the District in April, 2018.

ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 2:10 p.m., and the next Regular Board Meeting will be held June 12, 2018.

Respectfully submitted,



Joseph Glowitz, General Manager
Valley Sanitary District