

**VALLEY SANITARY DISTRICT
MINUTES OF REGULAR BOARD MEETING
November 23, 2015**

A regular Board Meeting of the Governing Board of Valley Sanitary District (VSD) was held at the District offices, 45-500 Van Buren Street, Indio, California, on Monday, November 23, 2015.

CALL TO ORDER, ROLL CALL

1. PRESIDENT YORK called the meeting to order at 12:30 p.m. Those in attendance were as follows:

DIRECTORS PRESENT: Douglas A. York, Merritt Wiseman, William Teague, and Mike Duran

DIRECTORS ABSENT: None

STAFF PRESENT: Joseph Glowitz, General Manager, Holly Gould, and Joanne Padgham

GUESTS: Kenneth H. Pun – The Pun Group
Scott Sear

MINUTES

2. Consideration of the November 10, 2015 Regular Board Meeting Minutes

PRESIDENT YORK abstained from the vote due to his absence at the last meeting.

ACTION TAKEN:

MOTION: DIRECTOR TEAGUE made a motion to approve the minutes for the Regular Board Meeting held November 10, 2015. DIRECTOR DURAN seconded the motion. Motion carried by the following vote: 3 yes

MINUTE ORDER NO. 2015-2458

ADJOURN TO CLOSED SESSION

3. The Board shall adjourn to Closed Session to Consider Public Employment pursuant to Government Code Section 54957 for an Employee Review – General Manager.

The Board adjourned to closed session at 12:30 p.m.

RECONVENE TO OPEN SESSION

The Board reconvened to open session at 12:53 p.m. PRESIDENT YORK stated that there was nothing to report.

PUBLIC COMMENTS

Scott Sear of Indio, California introduced himself to the Board and expressed interest in becoming a potential board member.

NON-HEARING ITEMS

4. Presentation of Comprehensive Annual Financial Report (CAFR)

MR. GLOWITZ introduced KENNETH PUN of The Pun Group. MR. PUN presented the Annual Audit Report to the Board. He explained the different sections of the audit and their findings. MRS. PADGHAM informed the Board that the District will once again be submitting the CAFR report to the Government Finance Officers Association. DIRECTOR TEAGUE complimented District staff for their hard work and support in the audit and CAFR process.

ACTION TAKEN:

MOTION: DIRECTOR DURAN made a motion to receive and file the Annual Audit Report and Comprehensive Annual Financial Report for the Valley Sanitary District for the Fiscal Year Ended June 30, 2015. DIRECTOR WISEMAN seconded the motion. Motion carried by the following roll call vote:

AYES: Director(s) York, Wiseman, Teague, Duran
NOES: None
ABSENT: None
ABSTAIN: None

MINUTE ORDER NO. 2015-2459

5. Approval to Purchase Re-Manufactured Engine for the Back-Up Combination Sewer Cleaning Truck

The District's back-up cleaning truck has been deemed inoperable due to the discovery of metal particles in the engine. A certified technician was hired and he recommended having either the engine block refurbished (which requires the complete disassembly and replacement of all the engine components) or to remove and replace with a re-manufactured engine that includes all new components. It is recommended to approve the purchase and installation of a new re-manufactured engine from Westrux International, Inc. for the District's back up combination sewer cleaning truck.

ACTION TAKEN:

MOTION: DIRECTOR TEAGUE made a motion to authorize the General Manager to approve the purchase and installation of a new re-manufactured engine from Westrux International for the District's back up combination sewer cleaning truck for a total cost of \$22,822.70. DIRECTOR WISEMAN seconded the motion. Motion carried by the following roll call vote:

AYES: Director(s) York, Wiseman, Teague, Duran
NOES: None
ABSENT: None
ABSTAIN: None

MINUTE ORDER NO. 2015-2460

6. Lee & Ro Construction Management Services Agreement Wastewater Treatment Facilities Expansion Phase 2A – Additional Services

South Coast Air Quality Management District (SCAQMD) requested further testing of both the flare and boiler including testing for further constituents at a substantial increase in cost. Discussions with SCAQMD indicated that the additional testing is required and they would not accept the original protocol. Environmental Resources Management (ERM) presented the lowest, responsible proposal to perform the work required by the SCAQMD. ERM prepared a change order with a lengthy explanation detailing the extra cost involved in the required extra testing. The change order comes to \$23,600.

ACTION TAKEN:

MOTION: DIRECTOR DURAN made a motion to authorize the General Manager to execute a change order to the Lee & Ro Construction Management Services Agreement for a not to exceed fee of \$23,600. DIRECTOR WISEMAN seconded the motion. Motion carried by the following roll call vote:

AYES: Director(s) York, Wiseman, Teague, Duran
NOES: None
ABSENT: None
ABSTAIN: None

MINUTE ORDER NO. 2015-2461

7. Consideration of Resolution Authorizing the General Manager to Sign and File a Financial Assistance Application with the State Water Resources Control Board for the Planning, Design, and Construction of the Requa Interceptor Project.

“A RESOLUTON OF THE BOARD OF DIRECTORS OF THE VALLEY SANITARY DISTRICT AUTHORIZING THE GENERAL MANAGER TO SIGN AND FILE A FINANCIAL ASSISTANCE APPLICATION WITH THE STATE WATER RESOURCES CONTROL BOARD FOR THE PLANNING, DESIGN, AND CONSTRUCTION OF THE REQUA INTERCEPTOR PROJECT”

ACTION TAKEN:

MOTION: DIRECTOR TEAGUE made a motion to adopt Resolution No. 2015-1080 authorizing the General Manager to sign and file a financial assistance application with the State Water Resources Control Board for the Planning, Design, and Construction of the Requa Interceptor Project. DIRECTOR WISEMAN seconded the motion. Motion carried by the following roll call vote:

AYES: Director(s) York, Wiseman, Teague, Duran
NOES: None
ABSENT: None
ABSTAIN: None

RESOLUTION NO. 2015-1080

8. Consideration of Resolution Pledging Revenues and Funds for the Planning, Design, and Construction of the Requa Interceptor Project

“A RESOLUTION OF THE BOARD OF DIRECTORS OF THE VALLEY SANITARY DISTRICT PLEDGING REVENUES AND FUNDS FOR THE PLANNING, DESIGN, AND CONSTRUCTION OF THE REQUA INTERCEPTOR PROJECT”

ACTION TAKEN:

MOTION: DIRECTOR WISEMAN made a motion to adopt Resolution No. 2015-1081 pledging revenues and funds for the planning, design, and construction of the Requa Interceptor Project. DIRECTOR DURAN seconded the motion. Motion carried by the following roll call vote:

AYES: Director(s) York, Wiseman, Teague, Duran
NOES: None
ABSENT: None
ABSTAIN: None

RESOLUTION NO. 2015-1081

9. Vacancy Appointment for Valley Sanitary District Board of Directors

Due to a vacancy on the Valley Sanitary District (VSD) Board of Directors, the Board voted to fill the vacancy by appointment. After consideration the Board has appointed Eric Davenport to the VSD Board of Directors.

ACTION TAKEN:

MOTION: DIRECTOR TEAGUE made a motion to appoint Eric Davenport to the Valley Sanitary District Board of Directors. DIRECTOR DURAN seconded the motion. Motion carried by the following roll call vote:

AYES: Director(s) York, Wiseman, Teague, Duran
NOES: None
ABSENT: None
ABSTAIN: None

MINUTE ORDER NO. 2015-2462

10. Manager’s Notes

MR. GLOWITZ reported that staff has been meeting with different financial institutions for our upcoming bank change. A board report will be presented at the next meeting. The bid opening for the Front Wall Project took place on November 19, 2015. Staff is working on qualifying the lowest bid and so far seems responsive. A pre-bid meeting was held for the Solar Project. Gift cards will be purchased soon; \$150 per employee. The holiday luncheon will be on Wednesday, December 16 at 11 a.m. at the buffet at Fantasy Springs Casino with the gift exchange to follow.

DIRECTOR’S ITEMS

DIRECTOR DURAN requested that MR. GLOWITZ send correspondence to Scott Sear.

CONSENT ITEMS

11. Approval of Summary of Cash and Investments for October 2015
12. Approval of Expenditures for November 5, 2015 to November 18, 2015

Check numbers 33151 to 33208 totaling \$272,914.71 and transfers of \$226,486.81 were issued. Payroll checks numbers 8970 to 8973 totaling \$4,184.23 and payroll transfers of \$82,381.73 were also issued.

ACTION TAKEN:

MOTION:

DIRECTOR WISEMAN made a motion to acknowledge the Summary of Cash and Investments for October 2015 and to pay the disbursement items as presented.

DIRECTOR TEAGUE seconded the motion. The motion carried by the following vote: 4 yes

MINUTE ORDER NO. 2015-2463

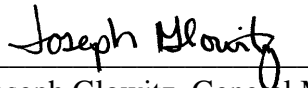
INFORMATIONAL ITEMS

The Board received and acknowledged the copy of the Combined Monthly Account Summary for expenses incurred by the District in October 2015.

ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 2:10 p.m., and the next Regular Board Meeting will be held December 8, 2015.

Respectfully submitted,



Joseph Glowitz, General Manager
Valley Sanitary District