

**VALLEY SANITARY DISTRICT  
MINUTES OF REGULAR BOARD MEETING  
March 24, 2015**

A regular Board Meeting of the Governing Board of Valley Sanitary District (VSD) was held at the District offices, 45-500 Van Buren Street, Indio, California, on Tuesday, March 24, 2015.

**CALL TO ORDER, ROLL CALL**

1. PRESIDENT YORK called the meeting to order at 12:30 p.m. Those in attendance were as follows:

DIRECTORS PRESENT: Douglas A. York, Richard Friestad, Merritt Wiseman, William Teague,  
and Mike Duran

DIRECTORS ABSENT: None

STAFF PRESENT: Joseph Glowitz, General Manager, Holly Gould, Joanne Padgham,  
and Ron Buchwald

GUESTS: None

**MINUTES**

2. Consideration of the March 10, 2015 Regular Board Meeting Minutes

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**ACTION TAKEN:**

**MOTION:** DIRECTOR FRIESTAD made a motion to approve the minutes for the Regular Board Meeting held March 10, 2015. DIRECTOR DURAN seconded the motion. Motion carried by the following vote: 5 yes

**MINUTE ORDER NO. 2015-2369**

**PUBLIC COMMENTS**

There were no public comments or correspondence items to present to the Board.

**NON-HEARING ITEMS**

3. Digester Roof Platform Purchase

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In order to safely perform regular maintenance to the flame arrestors at the top of the digester it is necessary to install a platform that will elevate the worker and provide them a flat surface to stand on while conducting the work.

**ACTION TAKEN:**

**MOTION:**

DIRECTOR TEAGUE made a motion to authorize the purchase of a platform for the top of the digester from Columbia Specialty Company for a total cost, including sales tax of \$1,973.20, of \$28,273.20. DIRECTOR DURAN seconded the motion. The motion carried by the following roll call vote:

AYES: Director(s) York, Friestad, Wiseman, Teague, Duran  
NOES: None  
ABSENT: None  
ABSTAIN: None

**MINUTE ORDER NO. 2015-2370**

4. Requa Interceptor Design Project – Additional Design Services

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In order to receive a California State Revolving Fund (SRF) loan, a California Environmental Quality Act Plus (CEQA+) needs to be conducted. Since CEQA has already been performed for the Requa Interceptor project, performing the additional environmental evaluations as required by the National Environmental Protection Act (NEPA) is what will be needed and can be performed as a supplement to the original CEQA document.

**ACTION TAKEN:**

**MOTION:**

DIRECTOR TEAGUE made a motion to authorize the General Manager to enter into a contract with Birdseye Planning Group for a not to exceed fee of \$30,250. DIRECTOR DURAN seconded the motion. The motion carried by the following roll call vote:

AYES: Director(s) York, Friestad, Wiseman, Teague, Duran  
NOES: None  
ABSENT: None  
ABSTAIN: None

**MINUTE ORDER NO. 2015-2371**

5. Refinancing 2006 Certificates of Participation (COPs)

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The amount of outstanding COPs is \$8,915,000. The current effective interest rate for the remaining 11 years is 4.25%. The District has the opportunity to refinance the COPs at a current rate of approximately 1.9% over the remaining term of the COPs. At today's rates, the refinancing would save the District approximately \$75,000 annually. This is a reduction in annual payments of 7.8%, or a total of about \$825,000. The new bonds would be issued in the approximate amount of \$9.1 million to prepay the COPs and pay the costs of issuance. The consensus of the Board was to move forward and come back to the Board for a vote.

6. Draft Investment Policy

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The District currently has an investment policy that was last updated by Resolution No. 96-850 on August 13, 1996. The new District policy has minor changes to provide options in the District's investment portfolio to allow other investment mechanisms that other public agencies are utilizing to broaden the investment options, increase the rate of return, maintain security and provide liquidity of the funds.

**ACTION TAKEN:**

**MOTION:**

DIRECTOR DURAN made a motion to receive and file the Draft Investment Policy. DIRECTOR WISEMAN seconded the motion. The motion carried by the following vote: 5 yes

**MINUTE ORDER NO. 2015-2372**

7. Valley Sanitary District Development Design Manual

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Staff has been working with a consultant to develop an update to the District's Development Standards and Specifications that stipulates how developers design and construct sewer systems for the District. The new Development Design Manual is attached for your information. This manual is in its final edits and will be completed this fiscal year. The final step is to complete the update to the District's Standard Drawings which will be incorporated into the Development Design Manual when completed.

**ACTION TAKEN:**

**MOTION:**

DIRECTOR DURAN made a motion to receive and file the draft Development Design Manual. DIRECTOR WISEMAN seconded the motion. The motion carried by the following vote: 5 yes

**MINUTE ORDER NO. 2015-2373**

8. Manager's Notes

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Trimming of the bulrush at the wetlands continues. The Requa Interceptor project, as well as the Front Wall project continues to move forward. Development remains steady.

**DIRECTOR'S ITEMS**

*Director's items not listed are for discussion only; no action will be taken without an urgency vote pursuant to State law.*

**CONSENT ITEMS**

9. Approval of Summary of Cash and Investments for February, 2015.

10. Approval of Expenditures for March 4, 2015 to March 18, 2015.

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Check numbers 32335 to 32392 totaling \$226,644.58 and transfers of \$17,039.62 were issued. Payroll checks numbers 8881 to 8886 totaling \$4,853.65 and payroll transfers of \$77,042.42 were also issued.

**ACTION TAKEN:**

**MOTION:**

DIRECTOR WISEMAN made a motion to acknowledge the Summary of Cash and Investments for February, 2015 and to pay the disbursement items as presented. DIRECTOR DURAN seconded the motion. The motion carried by the following vote: 5 yes

**MINUTE ORDER NO. 2015-2374**

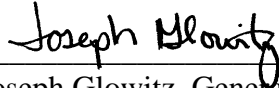
**INFORMATIONAL ITEMS**

The Board received and acknowledged the copy of the Combined Monthly Account Summary for expenses incurred by the District in February, 2015.

**ADJOURNMENT**

There being no further business to discuss, the meeting was adjourned at 1:19 p.m., and the next Regular Board Meeting will be held April 14, 2015.

Respectfully submitted,



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Joseph Glowitz, General Manager  
Valley Sanitary District