

**VALLEY SANITARY DISTRICT
MINUTES OF REGULAR BOARD MEETING**

October 24, 2017

A regular Board Meeting of the Governing Board of Valley Sanitary District (VSD) was held at the District offices, 45-500 Van Buren Street, Indio, California, on Tuesday, October 24, 2017.

CALL TO ORDER, ROLL CALL

1. PRESIDENT YORK called the meeting to order at 1:02 p.m. Those in attendance were as follows:

DIRECTORS PRESENT: Douglas A. York, Mike Duran, Merritt Wiseman, William Teague, and Eric Davenport

DIRECTORS ABSENT: None

STAFF PRESENT: Joseph Glowitz, General Manager, and Joanne Padgham

GUESTS: Dennis Coleman

CONSENT ITEMS

- a. Consideration of the October 10, 2017 Regular Board Meeting Minutes
- b. Approval of Summary of Cash & Investments for September 2017
- c. Approval of Expenditures for October 5, 2017 to October 18, 2017

Check numbers 35500 to 35562 totaling \$284,063.78, and transfers, including payroll transfers of \$149,977.63 were issued. DIRECTOR DURAN abstained from the vote due to his absence at the September 10, 2017 board meeting.

ACTION TAKEN:

MOTION: DIRECTOR DAVENPORT made a motion to approve the minutes for the Regular Board Meeting held October 10, 2017, to approve the Summary of Cash & Investments for September, 2017 and to pay the disbursement items as presented. DIRECTOR TEAGUE seconded the motion. Motion carried by the following vote: 4 yes

MINUTE ORDER NO. 2017-2716

PUBLIC COMMENTS

There were no public comments or correspondence items to present to the Board.

NON-HEARING ITEMS

2. Actuarial Study of Retiree Health Liabilities

On September 28, 2010, the Board executed an Agreement and Election for the District to pre-fund Other Post-Employment Benefits (OPEB) through CalPERS to comply with GASB statement 45. GASB statement 45

directs how state and local governments account for and report OPEB that are separate from pension benefits. The most common OPEB is retiree health benefits. In accordance with the requirements, the District must have a new actuarial valuation done every two years. The last valuation was completed by Total Compensation Systems, Inc. as of June 30, 2015.

ACTION TAKEN:

MOTION: DIRECTOR DURAN made a motion to receive and file the Actuarial Study of Retiree Health Liabilities for valuation date: June 30, 2017. DIRECTOR DAVENPORT seconded the motion. Motion carried by the following vote: 5 yes

MINUTE ORDER NO. 2017-2717

3. Purchase of Non-Sparking Tools

OSHA has created numerous documents discussing the use of non-sparking tools. They are special tools made of non-ferrous materials to decrease the risk of sparking while being used. They are used in environments where sparks could potentially ignite materials such as around solvents, liquids, or gases.

ACTION TAKEN:

MOTION: DIRECTOR TEAGUE made a motion to authorize the purchase of non-sparking tools from Ampco Safety Tools for a cost of \$14,802.03. DIRECTOR DURAN seconded the motion. Motion carried by the following roll call vote:

MINUTE ORDER NO. 2017-2718

AYES: Director(s) Davenport, Duran, Teague, York, Wiseman
NOES: None
ABSENT: None
ABSTAIN: None

4. Carport & Shade Structure Project Pay Application Number 2

This project continues to have challenges but the contractor is finally nearing the end of construction. The structural steel has finally been fully coated with primer and a finish coat. The roof and wall panels are being installed and should be completed by October 25, 2017. The remaining electrical work should also be completed by this same date. The remaining effort will be final touch ups, caulking and punch list items after final inspection. The estimated completion time for this project is the end of October, 2017. NR Development submitted a request for pay application number 1 and to approve Change Order No. 6 providing a credit of \$1,625.00.

ACTION TAKEN:

MOTION: DIRECTOR DAVENPORT made a motion to approve a progress payment to NR Development in the amount of \$76,861.47 and \$4,045.34 to be placed in a retention account, and to approve Change Order No. 6 providing a credit of \$1,625.00. DIRECTOR DURAN seconded the motion. Motion carried by the roll call vote:

MINUTE ORDER NO. 2017-2719

AYES: Director(s) Duran, Teague, Davenport, York, Wiseman
NOES: None

ABSENT: None

ABSTAIN: None

5. Purchase of Caterpillar Inc., 926M Wheel Loader

Valley Sanitary District has one Brown Bear front end wheel loader that is 17 years old and is in need of replacement. The Brown Bear is used to stack the sludge from the belt press room in the drying bed.

ACTION TAKEN:

MOTION: DIRECTOR DURAN made a motion to authorize the purchase of a Caterpillar Inc. 926M Wheel Loader, from Quinn Company of Riverside for a cost of \$155,271.41, which includes a trade in value of \$13,000.00 for the Brown Bear. DIRECTOR TEAGUE seconded the motion. Motion carried by the following roll call vote:

MINUTE ORDER NO. 2017-2720

AYES: Director(s) Duran, Teague, Davenport, York, Wiseman

NOES: None

ABSENT: None

ABSTAIN: None

6. General Manager's Report

Mr. Glowitz gave an update on the Requa Interceptor Project. The last piece of sewer pipe was place in the ground at 10:57am on Tuesday, October 24, 2017. The project is anticipated to be completed on November 15, 2017. Construction of the carports and shade structures continues. Replacing either the 2007 Ford or 2003 Ranger was discussed. The AQMD approved the permit to operate the flare.

DIRECTORS' ITEMS

Directors' items not listed are for discussion only; no action will be taken without an urgency vote pursuant to State law.

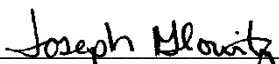
INFORMATIONAL ITEMS

The Board received and acknowledged the copy of the Combined Monthly Account Summary for expenses incurred by the District in September, 2017.

ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 2:01 p.m., and the next Regular Board Meeting will be held November 14, 2017.

Respectfully submitted,



Joseph Glowitz, General Manager
Valley Sanitary District