

**VALLEY SANITARY DISTRICT
MINUTES OF REGULAR BOARD MEETING
August 25, 2015**

A regular Board Meeting of the Governing Board of Valley Sanitary District (VSD) was held at the District offices, 45-500 Van Buren Street, Indio, California, on Tuesday, August 25, 2015.

CALL TO ORDER, ROLL CALL

1. PRESIDENT YORK called the meeting to order at 12:30 p.m. Those in attendance were as follows:

DIRECTORS PRESENT: Douglas A. York, Richard Friestad, Merritt Wiseman, William Teague, and Mike Duran

DIRECTORS ABSENT: None

STAFF PRESENT: Joseph Glowitz, General Manager, Holly Gould, and Joanne Padgham

GUESTS: Lyle Defenbaugh – Cal Trust, Wells Fargo Asset Management
Jamie Varner – Wells Fargo Government Banking

MINUTES

2. Consideration of the August 11, 2015 Regular Board Meeting Minutes

ACTION TAKEN:

MOTION: DIRECTOR FRIESTAD made a motion to approve the minutes for the Regular Board Meeting held August 11, 2015. DIRECTOR DURAN seconded the motion. Motion carried by the following vote: 5 yes

MINUTE ORDER NO. 2015-2427

PUBLIC COMMENTS

There were no public comments or correspondence items to present to the Board.

NON-HEARING ITEMS

3. Cal Trust Presentation – Information Only

Lyle Defenbaugh of Cal Trust Wells Fargo Asset Management made a presentation to the Board regarding investment opportunities available to the District through Cal Trust.

4. A Resolution Authorizing an Amendment to the CalPERS Contract

Valley Sanitary District has one (1) employee who did not waive their rights under the Valley Sanitary District Money Purchase Pension Plan as of December 13, 1998. This Resolution authorizes an amendment that will allow this employee to participate in CalPERS and to terminate membership in the Money Purchase Pension Plan.

“A RESOLUTION AUTHORIZING AN AMENDMENT TO THE CALPERS CONTRACT”

ACTION TAKEN:

MOTION:

DIRECTOR TEAGUE made a motion to approve Resolution No. 2015-1076 authorizing an Amendment to the CalPERS Contract. DIRECTOR DURAN seconded the motion. The motion carried by the following roll call vote:

AYES: Director(s) York, Friestad, Wiseman, Teague, Duran
NOES: None
ABSENT: None
ABSTAIN: None

RESOLUTION NO. 2015-1076

5. Adoption of Updated Employee Handbook

The Valley Sanitary District Employee Handbook has not been updated since 2011. Changes include: medical insurance plan, personal leave, holiday pay, vacation leave, sick leave, certification incentive pay, wellness program, grievance procedure and disciplinary action.

ACTION TAKEN:

MOTION:

DIRECTOR TEAGUE made a motion to adopt the updated Employee Handbook dated September 2015. DIRECTOR WISEMAN seconded the motion. The motion carried by the following roll call vote:

AYES: Director(s) York, Friestad, Wiseman, Teague, Duran
NOES: None
ABSENT: None
ABSTAIN: None

MINUTE ORDER NO. 2015-2428

6. Manager's Notes

There was a discussion regarding the Front Wall & Entrance project and the encroachment permit for the Requa Interceptor project.

DIRECTOR'S ITEMS

Director's items not listed are for discussion only; no action will be taken without an urgency vote pursuant to State law.

There was an overview of the CASA Conference and CSRMA meeting.

CONSENT ITEMS

7. Approval of Summary of Cash and Investments for July 2015.

8. Approval of Expenditures for August 6, 2015 to August 19, 2015.

Check numbers 32866 to 32918 totaling \$123,096.46 and transfers of \$503,197.92 were issued. Payroll checks numbers 8938 to 8942 totaling \$4,683.24 and payroll transfers of \$77,136.87 were also issued.

ACTION TAKEN:

MOTION:

DIRECTOR WISEMAN made a motion to acknowledge the Summary of Cash and Investments for July 2015 and to pay the disbursement items as presented. DIRECTOR FRIESTAD seconded the motion. The motion carried by the following vote: 5 yes

MINUTE ORDER NO. 2015-2429

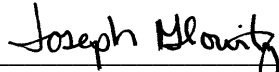
INFORMATIONAL ITEMS

The Board received and acknowledged the copy of the Combined Monthly Account Summary for expenses incurred by the District in July 2015. DIRECTOR YORK will be out of town from September 4, 2015 to September 27, 2015.

ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 1:54 p.m., and the next Regular Board Meeting will be held September 8, 2015.

Respectfully submitted,



Joseph Glowitz, General Manager
Valley Sanitary District