

**VALLEY SANITARY DISTRICT
MINUTES OF REGULAR BOARD MEETING**

September 25, 2018

A regular Board Meeting of the Governing Board of Valley Sanitary District (VSD) was held at the District offices, 45-500 Van Buren Street, Indio, California, on Tuesday, September 25, 2018.

CALL TO ORDER, ROLL CALL

1. PRESIDENT YORK called the meeting to order at 1:00 p.m. Those in attendance were as follows:

DIRECTORS PRESENT: Douglas A. York, Mike Duran, Merritt Wiseman, William Teague, and Dennis Coleman

DIRECTORS ABSENT: None

STAFF PRESENT: Joseph Glowitz, General Manager, Holly Gould, and Ron Buchwald

GUESTS: None

CONSENT ITEMS

a. Consideration of the September 18, 2018 Special Board Meeting Minutes

b. Approval of Summary of Cash & Investments for August, 2018

c. Approval of Expenditures for September 13, 2018 to September 19, 2018

Check numbers 36552 to 36542 totaling \$28,668.61 and payroll & electronic transfers of \$53,486.85 were issued.

ACTION TAKEN:

MOTION: DIRECTOR TEAGUE made a motion to approve the minutes for the Special Board Meeting held September 18, 2018, to approve the Summary of Cash & Investments for August, 2018 and to pay the disbursement items as presented. DIRECTOR DURAN seconded the motion. Motion carried by the following vote: 5 yes

MINUTE ORDER NO. 2018-2819

PUBLIC COMMENTS

This is the time set aside for public comment on any item not appearing in the agenda. Please notify the Secretary in advance of the meeting if you wish to speak on a non-hearing item.

ADJOURN TO CLOSED SESSION

2. The Board shall adjourn to Closed Session to consider public employment pursuant to Government Code Section 54957 for an Employee Review – General Manager

The Board adjourned to closed session at 1:01 p.m.

RECONVENE TO OPEN SESSION

The Board reconvened to open session at 1:53 p.m. PRESIDENT YORK stated there was nothing to report.

NON-HEARING ITEMS

3. Adoption of Conflict of Interest Code

“A RESOLUTION OF THE BOARD OF DIRECTORS OF THE VALLEY SANITARY DISTRICT ADOPTING AN AMENDED CONFLICT OF INTEREST CODE PURSUANT TO THE POLITICAL REFORM ACT OF 1974”

ACTION TAKEN:

MOTION:

DIRECTOR COLEMAN made a motion to adopt Resolution No. 2018-1106 amending the Conflict of Interest Code pursuant to the Political Reform Act of 1974. DIRECTOR DURAN seconded the motion. Motion carried by the following roll call vote:

RESOLUTION NO. 2018-1106

AYES: Director(s) Coleman, Duran, Teague, Wiseman, York
NOES: None
ABSENT: None
ABSTAIN: None

4. Adoption of Resolution No. 2018-1107

“A RESOLUTION OF THE BOARD OF DIRECTORS OF VALLEY SANITARY DISTRICT ADOPTING THE VALLEY SANITARY DISTRICT INTERNAL CONTROL PROCEDURES – AMERICAN IRON AND STEEL (AIS) REQUIREMENTS”

ACTION TAKEN:

MOTION:

DIRECTOR DURAN made a motion to adopt Resolution No. 2018-1107 to adopt the Valley Sanitary Districts Internal Control Procedures – American Iron and Steel (AIS) Requirements. DIRECTOR COLEMAN seconded the motion. Motion carried by the following roll call vote:

RESOLUTION NO. 2018-1107

AYES: Director(s) Coleman, Duran, Teague, Wiseman, York
NOES: None
ABSENT: None
ABSTAIN: None

5. Award Task Authorization No. 1 – Stantec, Inc. Procurement Document Preparation for Coating of Influent Pump Station Piping

Recent inspection of the influent pump station pipelines found the coatings on many of the pump discharge pipelines were deteriorating and in need of recoating. Stantec (formerly MWH) was the consultant who designed the influent pump station in 1998 and has the plans and specifications for the pump station. After

reviewing the plans, specifications and photos of the pipe coatings provided by Staff, Stantec provided a quote to prepare procurement documents for the coating of the influent pump station. Also included in their proposal is a fee to provide engineering support during bidding and construction. The fee is not to exceed \$26,000. This project will be Task Authorization No. 1 of the Indefinite Quantity/Indefinite Delivery (IDIQ) As-Needed master services contract.

ACTION TAKEN:

MOTION:

DIRECTOR COLEMAN made a motion to authorize the General Manager to execute a contract to Stantec Engineers for the preparation of procurement documents for the coating of the influent pump station piping not to exceed \$26,000. DIRECTOR WISEMAN seconded the motion. Motion carried by the following roll call vote:

MINUTE ORDER NO. 2018-2820

AYES: Director(s) Coleman, Duran, Teague, Wiseman, York
NOES: None
ABSENT: None
ABSTAIN: None

6. Award of Contract – Inspection of Turblex Blowers to Lone Star Blowers

The three (3) Turblex blowers that were installed during the 2008 plant expansion have reached their recommended hours of operation and are due for service. Due to the specialized nature of the equipment and service this is a sole source procurement.

ACTION TAKEN:

MOTION:

DIRECTOR COLEMAN made a motion to authorize the General Manager to execute a contract with Lone Star Blower to conduct a complete inspection of three (3) Turblex Blowers, not to exceed \$36,021. DIRECTOR TEAGUE seconded the motion. Motion carried by the following roll call vote:

MINUTE ORDER NO. 2018-2821

AYES: Director(s) Coleman, Duran, Teague, Wiseman, York
NOES: None
ABSENT: None
ABSTAIN: None

6. General Manager's Report

The Innovative Federal Strategies update stated that Congress is passing budgetary items that are important to the District's interests. Development remains steady. There will be a discussion soon regarding a five (5) year rate plan. Mr. Buchwald is already working on the capital component of the budget to support this. The District currently has a number of employees attending the Tri State Seminar for training. Staff will be attending the APWA meeting to receive an award for the Requa Interceptor Project.

DIRECTORS' ITEMS

Directors' items not listed are for discussion only; no action will be taken without an urgency vote pursuant to State law.

PRESIDENT YORK extended the Board's condolences on the passing Betty Friestad and asked that a card be sent to her family. DIRECTOR COLEMAN requested the recital of the Pledge of Allegiance before future board meetings.

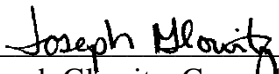
INFORMATIONAL ITEMS

The Board received and acknowledged the copy of the Combined Monthly Account Summary for expenses incurred by the District in August, 2018.

ADJOURNMENT

There being no further business to discuss, the meeting was adjourned in memory of Betty Friestad at 2:28 p.m., and the next Regular Board Meeting will be held October 9, 2018.

Respectfully submitted,



Joseph Glowitz, General Manager
Valley Sanitary District