

**VALLEY SANITARY DISTRICT
MINUTES OF REGULAR BOARD MEETING**

April 26, 2016

A regular Board Meeting of the Governing Board of Valley Sanitary District (VSD) was held at the District offices, 45-500 Van Buren Street, Indio, California, on Tuesday, April 26, 2016.

CALL TO ORDER, ROLL CALL

1. PRESIDENT YORK called the meeting to order at 1:02 p.m. Those in attendance were as follows:

DIRECTORS PRESENT: Douglas A. York, Mike Duran, Merritt Wiseman, William Teague, and Eric Davenport

DIRECTORS ABSENT: None

STAFF PRESENT: Joseph Glowitz, General Manager, Holly Gould, Ron Buchwald, and Mike Lopanec

GUESTS: None

MINUTES

2. Consideration of the April 12, 2016 Regular Board Meeting Minutes

ACTION TAKEN:

MOTION:

DIRECTOR DURAN made a motion to approve the minutes for the Regular Board Meeting held April 12, 2016. DIRECTOR TEAGUE seconded the motion. Motion carried by the following vote: 5 yes

MINUTE ORDER NO. 2016-2536

PUBLIC COMMENTS

There were no public comments or correspondence items to present to the Board.

NON-HEARING ITEMS

3. Award of Contract – 2016 Manhole Collar Repair Project to EBS Utilities Adjustment, Inc.

The District has several sewer manholes located throughout the District that are in need of having the concrete collars replaced or installed. VSD advertised the Manhole Collar Repair 2016 project and received three bids at the bid opening. After reviewing the bids, the lowest responsive and responsible bidder was EBS Utilities Adjustment, Inc., at \$30,604, plus 10% contingency for a not to exceed amount of \$33,665.

ACTION TAKEN:

MOTION:

DIRECTOR TEAGUE made a motion to award the Manhole Collar Repair 2016 contract to EBS Utilities Adjustment, Inc. and authorize the General Manger to execute a construction contract not to exceed \$33,665 to repair the collars of 28 sewer manholes. DIRECTOR DAVENPORT seconded the motion. The motion carried by the following roll call vote:

AYES: Director(s) Davenport, Duran, Teague, Wiseman, York
NOES: None
ABSENT: None
ABSTAIN: None

MINUTE ORDER NO. 2016-2537

4. Award of Contract – Flare Gas Line Modifications to Jamison Engineering

It was determined that the digester flare gas line was installed incorrectly during construction causing the digester flare gas meter to read higher than the main digester gas meter. SCAQMD has given the District 60 days from the issue date of the permit to operate to correct the issue. Jamison Engineering provided a quote for \$8,270 for the modifications to the flare gas line.

ACTION TAKEN:

MOTION:

DIRECTOR DURAN made a motion to authorize the General Manager to execute a contract with Jamison Engineering to design and modify the flare gas line for \$8,270. DIRECTOR DAVENPORT seconded the motion. Motion carried by the following roll call vote:

AYES: Director(s) Davenport, Duran, Teague, Wiseman, York
NOES: None
ABSENT: None
ABSTAIN: None

MINUTE ORDER NO. 2016-2538

5. Award of Contract - Demolition of Old Trickling Filter Pump Building to Demo Unlimited and Cross Price

The old trickling filter pump station building serves no purpose. The District removed the asbestos from the building in accordance with environmental regulations. It is desirable to demo the existing steel building to grade (leaving the concrete slab), to reduce on-going maintenance costs. The existing electrical service will have to be re-routed to bypass this building. The existing 350 HP (285 kilowatt) natural gas generator that is housed in this building serves no useful purpose and will be placed on the government surplus list.

ACTION TAKEN:

MOTION:

DIRECTOR TEAGUE made a motion to authorize the General Manger to execute contracts with Cross Price Electric and Demo Unlimited in the amount not to exceed \$15,829.52 for the purposes of the demolition of the old trickling filter pump station building. DIRECTOR WISEMAN seconded the motion. Motion carried by the following roll call vote:

AYES: Director(s) Davenport, Duran, Teague, Wiseman, York
NOES: None
ABSENT: None
ABSTAIN: None

MINUTE ORDER NO. 2016-2539

6. Authorization to Purchase – Digester Gas Scrubber Media

Typically, the scrubber media can be generated several times before it is no longer useful. The current media was generated once and appears to be falling apart and isn't allowing the gas to pass through. The media will need to be replaced before the scrubber can be placed back on line, and before we can investigate why the media could not be regenerated.

ACTION TAKEN:

MOTION: DIRECTOR TEAGUE made a motion to authorize the purchase of digester gas scrubber media from Marcab Company, Inc. for a total of \$8,249. DIRECTOR DURAN seconded the motion. Motion carried by the following roll call vote:

AYES: Director(s) Davenport, Duran, Teague, Wiseman, York
NOES: None
ABSENT: None
ABSTAIN: None

MINUTE ORDER NO. 2016-2540

7. Award of Contract – Requa Interceptor Project to Downing Construction, Inc.

The bid opening for the Requa Interceptor Project occurred at 2 PM on February 4, 2016. The District received seven (7) bids. The apparent, lowest responsible bidder is Downing Construction, Inc. at \$9,081,500. MWH Global, the Requa Interceptor Project Construction Manager, did a thorough evaluation of the bid and Best, Best & Krieger, the District's legal counsel, has reviewed the MWH Global's documentation and has agreed with the findings. The District is waiting to receive SRF funding approval from the State Water Board (SWB) which is expected by the end of April or early May. It is recommended to award the Requa Interceptor Project to Downing Construction, Inc. for a not to exceed amount of \$9,990,000, with the "Notice to Proceed" pending SRF funding approval, approximately mid-May 2016.

ACTION TAKEN:

MOTION: DIRECTOR DURAN made a motion to award the Requa Interceptor Project to Downing Construction, Inc., and authorize the General Manager to execute a construction contract not to exceed \$9,990,000. DIRECTOR DAVENPORT seconded the motion. Motion carried by the following roll call vote:

AYES: Director(s) Davenport, Duran, Teague, Wiseman, York
NOES: None
ABSENT: None
ABSTAIN: None

MINUTE ORDER NO. 2016-2541

8. Change Order – Front Entrance and Fence Project Change Order #3

Due to the need to provide a secure facility as well as receiving a favorable price for the wrought iron fence work, staff has requested the contractor provide a quote to extend the wrought fence northward to VSD's north property line in two phases. The first phase will join the recently installed wrought iron fence at the northerly corner just south of the house and extend northward to the mostly northerly entrance to the VSD property. The second phase is to be built after completion of both the Solar PV project and the Requa Interceptor project, and will extend the wrought iron fence northerly to the VSD property line. Staff also requested the contractor to provide a quote for a gate operator for the southerly gate. The cost of the change order is \$142,100.

ACTION TAKEN:

MOTION: DIRECTOR TEAGUE made a motion to authorize the General Manager to execute a change order to the Front Wall Replacement and Entrance Improvement Project, not to exceed \$142,100. DIRECTOR WISEMAN seconded the motion. Motion carried by the following roll call vote:

AYES: Director(s) Davenport, Duran, Teague, Wiseman, York
NOES: None
ABSENT: None
ABSTAIN: None

MINUTE ORDER NO. 2016-2542

9. Decommissioning Plan of the Biological Treatment System

The Biological Treatment System (BTS) has been in service since the year 2000 and was originally planned to treat primary effluent. Within three years of operation, the discharge of primary effluent into the system was discontinued due to high odor and system plugging. The District spends about \$300,000 plus staff time annually to maintain the biological treatment system. After 2010, the water quality of the effluent leaving the BTS degraded and is now worse than the entering water quality. The direct discharge to the Whitewater Storm Channel has been discontinued, and currently, the BTS is re-circulated and pumped back to the upper oxidation ponds before it is discharged to the Whitewater Storm Channel, incurring additional cost. The BTS does not produce any beneficial use to VSD or the environment. The maintenance cost of the system and risk to comply with Regional Board regulations are increasing. The VSD Board of Directors adopted a Mitigated Negative Declaration on January 26, 2016 in accordance with the California Environmental Quality Act (CEQA) to decommission the use of the BTS and adopt the Water Reclamation Facility Master Plan. The process to decommission the BTS will take approximately 12 to 16 months. The uncertainty is due to the soil/sludge drying times and the unknown amount of rain that may occur during the decommissioning period. Other challenges include the need to pump deep, isolated sections of each cell, isolate each cell from returning amphibians, and precipitation runoff. Each cell will be emptied simultaneously; however, the manual pumping effort will be concentrated on one cell at a time.

ACTION TAKEN:

MOTION: DIRECTOR WISEMAN made a motion to authorize the General Manager to proceed with the decommissioning of the Biological Treatment System per the proposed schedule and to award a contract to ECORP Consulting, Inc., not to exceed \$67,283, to capture, remove, and relocate amphibians to a local rescue facility. DIRECTOR TEAGUE seconded the motion. Motion carried by the following roll call vote:

AYES: Director(s) Davenport, Duran, Teague, Wiseman, York
NOES: None
ABSENT: None
ABSTAIN: None

MINUTE ORDER NO. 2016-2543

10. Manager's Notes

MR. GLOWITZ reported that the bulrush at the biological ponds has been removed and the final spray is complete. Solar City has submitted the preliminary design for the solar project. Joe and Ron attended a job fair at Cal Poly Pomona to recruit for an associate engineer.

DIRECTOR DAVENPORT left the meeting at 1:46 p.m.

DIRECTOR'S ITEMS

Director's items not listed are for discussion only; no action will be taken without an urgency vote pursuant to State law.

CONSENT ITEMS

11. Approval of Summary of Cash and Investments for March 2016

12. Approval of Expenditures for April 7, 2016 to April 20, 2016

Check numbers 33804 to 33849 totaling \$174,229.40 and a transfer of \$46,855.83 were issued. Payroll transfers of \$100,231.20 were also issued.

ACTION TAKEN:

MOTION:

DIRECTOR WISEMAN made a motion to acknowledge the Summary of Cash and Investments for March 2016 and to pay the disbursement items as presented. DIRECTOR TEAGUE seconded the motion. The motion carried by the following vote: 4 yes

MINUTE ORDER NO. 2016-2544

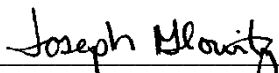
INFORMATIONAL ITEMS

The Board received and acknowledged the copy of the Combined Monthly Account Summary for expenses incurred by the District in March 2016.

ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 1:56 p.m., and the next Regular Board Meeting will be held May 10, 2016.

Respectfully submitted,



Joseph Glowitz, General Manager
Valley Sanitary District