

**VALLEY SANITARY DISTRICT
MINUTES OF REGULAR BOARD MEETING**

January 26, 2016

A regular Board Meeting of the Governing Board of Valley Sanitary District (VSD) was held at the District offices, 45-500 Van Buren Street, Indio, California, on Tuesday, January 26, 2016.

CALL TO ORDER, ROLL CALL

1. PRESIDENT YORK called the meeting to order at 1:00 p.m. Those in attendance were as follows:

DIRECTORS PRESENT: Douglas A. York, Mike Duran, Merritt Wiseman, William Teague, and Eric Davenport

DIRECTORS ABSENT: None

STAFF PRESENT: Joseph Glowitz, General Manager, Holly Gould, and Ron Buchwald

GUESTS: None

MINUTES

2. Consideration of the January 12, 2016 Regular Board Meeting Minutes

ACTION TAKEN:

MOTION: DIRECTOR DURAN made a motion to approve the minutes for the Regular Board Meeting held January 12, 2016. DIRECTOR TEAGUE seconded the motion. Motion carried by the following vote: 5 yes

MINUTE ORDER NO. 2016-2491

PUBLIC COMMENTS

There were no public comments or correspondence items to present to the Board.

NON-HEARING ITEMS

3. Solar Power Photovoltaic Power Purchase Agreement Intent to Award and Authorize to Negotiate PPA Contract

The District received proposals from three Design Build Contractors (DBC) for the solar power photovoltaic systems; Borrego Solar, MD Energy Systems, and Solar City. Two options were presented, those being a District owned system and power provision by means of a Power Purchase Agreement (PPA). At the VSD Board of Directors meeting on January 12, 2016, the Board directed staff to proceed with the evaluation of the PPA alternative. Based on the RFP evaluation factors, District Staff recommends that the Board of Directors authorize the General Manager to commence negotiations to complete a Power Purchase Agreement for a 20-year Pre Paid option with Solar City Corporation. The final agreement will be brought before the Board for final approval.

**ACTION TAKEN:
MOTION:**

DIRECTOR TEAGUE made a motion to proceed with negotiations with Solar City Corporation to complete a Power Purchase Agreement (PPA) for a solar power photovoltaic system on District property. DIRECTOR DAVENPORT seconded the motion. The motion carried by the following roll call vote:

AYES: Director(s) Davenport, Duran, Teague, Wiseman, York
NOES: None
ABSENT: None
ABSTAIN: None

MINUTE ORDER NO. 2016-2492

4. Award the Vegetation Maintenance & Removal Project Contract to Aquatic Environments, Inc. and Authorize the General Manager to Execute a Maintenance Contract

Pursuant to an agreement with the Coachella Valley Mosquito and Vector Control District (CVMVCD), VSD is required to assist with the abatement of the mosquito population in and around the bulrush treatment area. As part of this effort, CVMVCD has requested that the District remove or trim as much of the vegetation around each pond as possible before each summer while still maintaining their effectiveness in treating the pond water. Staff solicited bids from two contractors who specialize in vegetation removal in and around ponds. After reviewing the bids, the lowest responsive and responsible bidder was Aquatic Environments, Inc. at \$179,979. It is also recommended to contract with Birdseye Planning Group to perform a bird nesting survey for a cost of \$3,750.

**ACTION TAKEN:
MOTION:**

DIRECTOR DURAN made a motion to award the Vegetation Maintenance & Removal Project contract to Aquatic Environments, Inc., and authorize the General Manager to execute a maintenance contract not to exceed \$197,977 (includes 10% retention) to remove and dispose of the bulrush and other vegetation around the three ponds and to authorize the General Manager to increase the contract with Birdseye Planning Group by \$3,750 to perform a bird nesting survey of the vegetation prior to the vegetation maintenance performed by Aquatic Environmental. DIRECTOR WISEMAN seconded the motion. Motion carried by the following roll call vote:

AYES: Director(s) Davenport, Duran, Teague, Wiseman, York
NOES: None
ABSENT: None
ABSTAIN: None

MINUTE ORDER NO. 2016-2493

5. Award the District's Roach Control Contract to Golden Bell Products, Inc. and Authorize the General Manager to Execute an Installation Contact

Golden Bell Products, Inc. (Golden Bell) owns the rights to the product INSECTA throughout all of California. Staff has been using this product for the last 10 years with great success. It is recommended to award the sewer

main roach control contract to Golden Bell Products, Inc., and authorize the General Manager to execute a new five year contract not to exceed \$250,000 (or \$50,000 per year) to add INSECTA to sewer manholes throughout VSD's collection system on an annual basis. This is a no bid, sole-source contract.

ACTION TAKEN:

MOTION: DIRECTOR TEAGUE made a motion to award the sewer main roach control contract to Golden Bell Products, Inc., and authorize the General Manager to execute a new five year contract not to exceed \$250,000 (or \$50,000 per year) to add INSECTA to sewer manholes throughout VSD's collection system on an annual basis. DIRECTOR DURAN seconded the motion. Motion carried by the following roll call vote:

AYES: Director(s) Davenport, Duran, Teague, Wiseman, York
NOES: None
ABSENT: None
ABSTAIN: None

MINUTE ORDER NO. 2016-2494

6. Transfer of Funds from Bank of America to Wells Fargo

On October 7, 2015, Bank of America gave notice that they will no longer provide banking services for Valley Sanitary District. The decision is based on Basel III regulations, which establishes new rules for liquidity. The termination date is January 29, 2016. It is recommended to approve a transfer of \$730,000 from the District's general checking account at Bank of America to the District's new checking account at Wells Fargo Treasury Management through the Automated Clearing House (ACH) process.

ACTION TAKEN:

MOTION: DIRECTOR WISEMAN made a motion to approve the transfer of \$730,000 from the District's general checking account at Bank of America to the District's new checking account at Wells Fargo Treasury Management through the Automated Clearing House (ACH) process. DIRECTOR DURAN seconded the motion. Motion carried by the following roll call vote:

AYES: Director(s) Davenport, Duran, Teague, Wiseman, York
NOES: None
ABSENT: None
ABSTAIN: None

MINUTE ORDER NO. 2016-2495

7. Manager's Notes

MR. GLOWITZ gave a brief summary of the CASA Conference he attended in Palm Springs. He also reported that the District had received the Riverside County Tax Roll check for \$4.9 million. A discussion regarding this year's cost of living took place. It was the consensus of the Board to round it up to one percent (1%).

DIRECTOR'S ITEMS

Director's items not listed are for discussion only; no action will be taken without an urgency vote pursuant to State law.

DIRECTOR WISEMAN gave a summary of the CASA Conference he attended in Palm Springs.

PUBLIC HEARING

8. Public Hearing and Consideration of Adopting a Mitigated Negative Declaration (MND) for the Adopted Water Reclamation Facility Master Plan

MR. GLOWITZ gave a brief summary of the actions leading up to the hearing. Pursuant to Government Code Section 6062a, notice was given of the Public Hearing regarding the adoption of the Mitigated Negative Declaration (MND) for the adopted Water Reclamation Facility Master Plan. A Notice of Availability / Notice of Intent to Adopt a Mitigated Negative Declaration was published in The Desert Sun, a newspaper of general circulation, on December 13, 2015 as required by Government Code and distributed through the State Clearinghouse to other agencies for their review and comment. The public review period started December 15, 2015 and ended January 14, 2016. No written communications were received. PRESIDENT YORK declared the public hearing open for public comment at 1:37 p.m. There being no correspondence, public comments or additional comments from the Board, PRESIDENT YORK declared the Public Hearing closed at 1:38 p.m.

VICE PRESIDENT DURAN excused himself from the meeting at 1:39 p.m.

ACTION TAKEN:

MOTION:

DIRECTOR TEAGUE made a motion to adopt the Mitigated Negative Declaration for the adopted Water Reclamation Facility Master Plan. DIRECTOR WISEMAN seconded the motion. The motion carried by the following roll call vote:

AYES: Director(s) Davenport, Duran, Teague, Wiseman, York
NOES: None
ABSENT: None
ABSTAIN: None

MINUTE ORDER NO. 2015-2496

9. Public Hearing and Consideration of Adopting Ordinance No. 2016-119 Setting Board Member Compensation

The Board passed a motion at the December 22, 2015 Board meeting to increase Board member compensation to \$250 per day for attendance at meetings of the Board or services rendered as a Board Member at the request of the Board. A Notice of Public Hearing was duly noticed in The Desert Sun, a newspaper of general circulation, on January 3, 2016 and January 10, 2016 as required by Government Code. No written communications were received. PRESIDENT YORK declared the public hearing open for public comment at 1:40 p.m. There being no correspondence, public comments or additional comments from the Board, PRESIDENT YORK declared the Public Hearing closed at 1:40 p.m. It is recommended to adopt Ordinance No. 2016-119 Setting Board Member Compensation.

ACTION TAKEN:

MOTION:

DIRECTOR TEAGUE made a motion to adopt Ordinance No. 2016-119 Setting Board Member Compensation. DIRECTOR WISEMAN seconded the motion. The motion carried by the following roll call vote:

AYES: Director(s) Davenport, Teague, Wiseman, York
NOES: None
ABSENT: Duran
ABSTAIN: None

ORDINANCE NO. 2016-119

CONSENT ITEMS

10. Approval of Summary of Cash and Investments for December 2015
11. Approval of Expenditures for January 7, 2016 to January 20, 2016

Check numbers 33339 to 33548 totaling \$487,178.91 and a transfer of \$49,919.51 were issued. Payroll transfers of \$85,963.75 were also issued.

ACTION TAKEN:

MOTION:

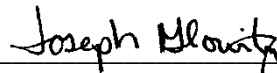
DIRECTOR TEAGUE made a motion to pay the disbursement items as presented.
DIRECTOR WISEMAN seconded the motion. The motion carried by the following vote: 4 yes

MINUTE ORDER NO. 2016-2497

ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 2:03 p.m., and the next Regular Board Meeting will be held February 9, 2016.

Respectfully submitted,



Joseph Glowitz, General Manager
Valley Sanitary District