

**VALLEY SANITARY DISTRICT**  
**MINUTES OF REGULAR BOARD MEETING**  
October 27, 2015

A regular Board Meeting of the Governing Board of Valley Sanitary District (VSD) was held at the District offices, 45-500 Van Buren Street, Indio, California, on Tuesday, October 27, 2015.

**CALL TO ORDER, ROLL CALL**

1. DIRECTOR TEAGUE called the meeting to order at 12:25 p.m. Those in attendance were as follows:

DIRECTORS PRESENT: Merritt Wiseman, William Teague, and Mike Duran

DIRECTORS ABSENT: Douglas A. York

STAFF PRESENT: Joseph Glowitz, General Manager (via telephone), Holly Gould,  
Ron Buchwald, Joanne Padgham, and Peter Sustaita

GUESTS: None

**MINUTES**

2. Consideration of the October 13, 2015 Regular Board Meeting Minutes

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**ACTION TAKEN:**

**MOTION:** DIRECTOR DURAN made a motion to approve the minutes for the Regular Board Meeting held October 13, 2015. DIRECTOR WISEMAN seconded the motion. Motion carried by the following vote: 3 yes

**MINUTE ORDER NO. 2015-2446**

**PUBLIC COMMENTS**

There were no public comments or correspondence items to present to the Board.

**EMPLOYEE PRESENTATION**

3. Presentation of Employee Anniversary Pins  
➤ Peter Sustaita – 2 years

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The Board of Directors presented Peter with his anniversary pin and thanked him for his contribution and years of service to the District.

**NON-HEARING ITEMS**

4. Tools and Equipment for New Maintenance Shop

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The Zimpro building was decommissioned in 2008 and recently remodeled into a new maintenance shop. The shop has been outfitted with some of the District's existing equipment and tools but new tools and equipment are needed to upgrade it into a working shop.

**ACTION TAKEN:**

**MOTION:** DIRECTOR WISEMAN made a motion to approve the purchase of tools and equipment for the new maintenance shop for a total cost of \$8,947.30. DIRECTOR DURAN seconded the motion. Motion carried by the following roll call vote:

AYES: Director(s) Wiseman, Teague, Duran  
NOES: None  
ABSENT: York  
ABSTAIN: None

**MINUTE ORDER NO. 2015-2447**

5. Grinder Replacement at Headworks

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The headworks was built and placed on-line in 2000. The grinder/washer compactor which makes up a part of the headworks is due for replacement. The grinder, reducer and motor are sole source procurement because it is replacing a portion of an existing piece of equipment.

**ACTION TAKEN:**

**MOTION:** DIRECTOR DURAN made a motion to authorize the purchase of a grinder assembly, reducer and electric motor from JWC Environmental for a total cost of \$31,222.73. DIRECTOR WISEMAN seconded the motion. Motion carried by the following roll call vote:

AYES: Director(s) Wiseman, Teague, Duran  
NOES: None  
ABSENT: York  
ABSTAIN: None

**MINUTE ORDER NO. 2015-2448**

6. Drying Oven Replacement

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The laboratory personnel are recommending the replacement of the current drying oven since it is no longer operational and is required for certified compliance sample analysis.

**ACTION TAKEN:**

**MOTION:** DIRECTOR DURAN made a motion to authorize the purchase of a laboratory drying oven from USA Blue Book for a total cost of \$2,321.95. DIRECTOR WISEMAN seconded the motion. Motion carried by the following roll call vote:

AYES: Director(s) Wiseman, Teague, Duran  
NOES: None  
ABSENT: York  
ABSTAIN: None

**MINUTE ORDER NO. 2015-2449**

7. Manager's Notes

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MR. BUCHWALD reported that the pre-bid meeting for the Front Wall and Entrance project will be on November 3, 2015 and the bid opening on November 19, 2015. Advertising for the solar project will begin October 28, 2015, with the bid opening on November 30, 2015. Advertising for the Requa Interceptor project will begin November 9, 2015, with the bid opening on January 13, 2016. Demolition of the old clarifiers and trickling filter is underway. The auditors will present their audit report at the November 24, 2015 board meeting.

**DIRECTOR'S ITEMS**

*Director's items not listed are for discussion only; no action will be taken without an urgency vote pursuant to State law.*

**CONSENT ITEMS**

- 8. Approval of Summary of Cash and Investments for September 2015
- 9. Approval of Expenditures for October 8, 2015 to October 21, 2015

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Check numbers 33068 to 33106 totaling \$73,971.05 and transfers of \$55,416.59 were issued. Payroll checks numbers 8962 to 8965 totaling \$4,184.23 and payroll transfers of \$82,402.60 were also issued.

**ACTION TAKEN:**

**MOTION:**

DIRECTOR WISEMAN made a motion to acknowledge the Summary of Cash and Investments for September 2015 and to pay the disbursement items as presented. DIRECTOR DURAN seconded the motion. The motion carried by the following vote: 3 yes

**MINUTE ORDER NO. 2015-2450**

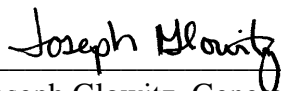
**INFORMATIONAL ITEMS**

The Board received and acknowledged the copy of the Combined Monthly Account Summary for expenses incurred by the District in September 2015.

**ADJOURNMENT**

There being no further business to discuss, the meeting was adjourned at 12:38 p.m., and the next Regular Board Meeting will be held November 10, 2015.

Respectfully submitted,



Joseph Glowitz, General Manager  
Valley Sanitary District