

**VALLEY SANITARY DISTRICT
MINUTES OF REGULAR BOARD MEETING**

September 27, 2016

A regular Board Meeting of the Governing Board of Valley Sanitary District (VSD) was held at the District offices, 45-500 Van Buren Street, Indio, California, on Tuesday, September 27, 2016.

CALL TO ORDER, ROLL CALL

1. PRESIDENT YORK called the meeting to order at 1:00 p.m. Those in attendance were as follows:

DIRECTORS PRESENT: Douglas A. York, Mike Duran, Merritt Wiseman, William Teague, and Eric Davenport

DIRECTORS ABSENT: None

STAFF PRESENT: Joseph Glowitz, General Manager, and Holly Gould

GUESTS: None

CONSENT ITEMS

- a. Consideration of the September 13, 2016 Regular Board Meeting Minutes
- b. Approval of Summary of Cash & Investments for August 2016
- c. Approval of Expenditures for September 8, 2016 to September 21, 2016

Check numbers 34253 to 34290 totaling \$165,128.32 and a transfer of \$47,272.64 were issued, as well as \$85,579.62 in payroll transfers.

ACTION TAKEN:

MOTION: DIRECTOR TEAGUE made a motion to approve the minutes for the Regular Board Meeting held September 13, 2016, to approve the Summary of Cash & Investments for August 2016 and to pay the disbursement items as presented. DIRECTOR DURAN seconded the motion. Motion carried by the following vote: 5 yes

MINUTE ORDER NO. 2016-2594

PUBLIC COMMENTS

There were no public comments or correspondence items to present to the Board.

NON-HEARING ITEMS

2. Consideration to Authorize Surplus of Equipment

Staff has identified obsolete equipment that is no longer usable by the District. These items have been replaced by newer items and are no longer needed and are recommended for surplus.

ACTION TAKEN:

MOTION: DIRECTOR DAVENPORT made a motion to authorize surplus of the items listed in the “Valley Sanitary District Equipment Disposition Form” in accordance with VSD Policy 3030: Fixed Asset Accounting Control. DIRECTOR WISEMAN seconded the motion. Motion carried by the following roll call vote:

AYES: Director(s) Davenport, Duran, Teague, Wiseman, York
NOES: None
ABSENT: None
ABSTAIN: None

MINUTE ORDER NO. 2016-2595

3. Federal Representation by Advocate

The District received proposals for Federal Advocacy Services, which were reviewed by the subcommittee for recommendation to the Board of Directors. This was an informational item at the September 13, 2016 board meeting. It is recommended that the Board of Directors authorize the General Manager to enter into a professional services agreement with Innovative Federal Strategies for Federal Advocacy Services, for a proposed retainer fee of \$6,000 per month.

ACTION TAKEN:

MOTION: DIRECTOR TEAGUE made a motion to authorize the General Manager to enter into a professional services agreement with Innovative Federal Strategies for Federal Advocacy Services, for a proposed retainer fee of \$6,000 per month. DIRECTOR DAVENPORT seconded the motion. Motion carried by the following roll call vote:

AYES: Director(s) Davenport, Duran, Teague, Wiseman, York
NOES: None
ABSENT: None
ABSTAIN: None

MINUTE ORDER NO. 2016-2596

4. Authorization for Solar Landscaping Project

The area adjacent to the plant’s main entrance was repurposed for solar panels. The General Manager is considering the installation of a soil erosion control measure for the area taken up by the solar panels and decorative rock for the other half, which is currently vacant. A public Request for Quotation will be issued; however, the District is asking the Board of Directors to expedite the process as the installation must be performed between October 1, 2016 and October 10, 2016.

ACTION TAKEN:

MOTION: DIRECTOR DURAN made a motion to authorize the General Manager to procure and install a soil erosion control measure and decorative rock on the east side of the plant adjacent to the main entrance. DIRECTOR TEAGUE seconded the motion. Motion carried by the following roll call vote:

AYES: Director(s) Davenport, Duran, Teague, Wiseman, York
NOES: None

ABSENT: None

ABSTAIN: None

MINUTE ORDER NO. 2016-2597

5. General Manager's Report

The auditors are finishing up the Districts annual audit and staff has begun working on the CAFR. Construction for the Solar Project is nearing completion. A dedication ceremony for the Solar Project will take place on October 19, 2016. MR. GLOWITZ distributed a three week look ahead for the Requa Project. Construction on Citrus Avenue is complete and continues under the Golf Center Parkway Bridge. The project is running about two weeks behind schedule. The relocation of the frogs and turtles at the wetlands is complete. All three cells have been drained. Soil from cell A has been tested and no heavy metals or E.coli was found.

DIRECTORS' ITEMS

Directors' items not listed are for discussion only; no action will be taken without an urgency vote pursuant to State law.

DIRECTOR DURAN reported to the Board that he had been in touch with Bobbie Larson from CASA about wanting to work more closely with Valley Sanitary District.

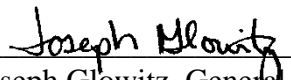
INFORMATIONAL ITEMS

The Board received and acknowledged the copy of the Combined Monthly Account Summary for expenses incurred by the District in August 2016.

ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 1:30 p.m., and the next Regular Board Meeting will be held October 11, 2016.

Respectfully submitted,



Joseph Glowitz, General Manager
Valley Sanitary District