

**VALLEY SANITARY DISTRICT
MINUTES OF REGULAR BOARD MEETING
April 28, 2015**

A regular Board Meeting of the Governing Board of Valley Sanitary District (VSD) was held at the District offices, 45-500 Van Buren Street, Indio, California, on Tuesday, April 28, 2015.

CALL TO ORDER, ROLL CALL

1. PRESIDENT YORK called the meeting to order at 12:30 p.m. Those in attendance were as follows:

DIRECTORS PRESENT: Douglas A. York, Richard Friestad, Merritt Wiseman, William Teague, and Mike Duran

DIRECTORS ABSENT: None

STAFF PRESENT: Joseph Glowitz, General Manager, Holly Gould, and Joanne Padgham

GUESTS: Suzanne Harrell – Harrell & Company Advisors, LLC

MINUTES

2. Consideration of the April 14, 2015 Regular Board Meeting Minutes

DIRECTOR DURAN abstained from the vote due to his absence at the April 14, 2015 board meeting.

ACTION TAKEN:

MOTION: DIRECTOR TEAGUE made a motion to approve the minutes for the Regular Board Meeting held April 14, 2015. DIRECTOR FRIESTAD seconded the motion. Motion carried by the following vote: 4 yes

MINUTE ORDER NO. 2015-2382

PUBLIC COMMENTS

There were no public comments or correspondence items to present to the Board.

NON-HEARING ITEMS

3. Refinancing 2006 Certificates of Participation

“RESOLUTION OF THE BOARD OF DIRECTORS OF THE VALLEY SANITARY DISTRICT AUTHORIZING THE ISSUANCE AND SALE OF WASTEWATER REVENUE REFUNDING BONDS, SERIES 2015 TO REFINANCE 2006 CERTIFICATES OF PARTICIPATION AUTHORIZING EXECUTION OF INDENTURE OF TRUST, AND AUTHORIZING EXECUTION OF AND APPROVING RELATED AGREEMENTS AND OFFICAL ACTIONS”

ACTION TAKEN:

MOTION:

DIRECTOR TEAGUE made a motion to adopt Resolution No. 2015-1064 authorizing the issuance and sale of wastewater revenue refunding bonds, series 2015 to refinance 2006 certificates of participation authorizing execution of indenture of trust, and authorizing execution of and approving related agreements and official actions. DIRECTOR DURAN seconded the motion. The motion carried by the following roll call vote:

AYES: Director(s) York, Friestad, Wiseman, Teague, Duran
NOES: None
ABSENT: None
ABSTAIN: None

RESOLUTION NO. 2015-1064

4. Consideration of Proposal from Total Compensation Systems, Inc.

On September 28, 2010, the Board executed an Agreement and Election for the District to pre-fund OPEB through CalPERS to comply with GASB statement 45. GASB statement 45 directs how state and local governments account for and report OPEB that are separate from pension benefits. The most common OPEB is retiree health benefits. In accordance with the requirements, the District must have a new actuarial valuation done every two years. The last valuation was completed by Total Compensation Systems, Inc. as of June 30, 2013.

ACTION TAKEN:

MOTION:

DIRECTOR DURAN made a motion to award a contract to and authorize the General Manager to sign the Consulting Services Agreement with Total Compensation Systems, Inc. to provide actuarial services associated with OPEB in compliance with GASB Statement 45 at a cost of \$2,900. DIRECTOR WISEMAN seconded the motion. The motion carried by the following roll call vote:

AYES: Director(s) York, Friestad, Wiseman, Teague, Duran
NOES: None
ABSENT: None
ABSTAIN: None

MINUTE ORDER NO. 2015-2383

5. Consideration to Authorize Surplus of Equipment

Staff has identified obsolete equipment that is no longer usable by the District. These items have been replaced by newer items and are no longer needed.

ACTION TAKEN:

MOTION:

DIRECTOR DURAN made a motion to authorize surplus of the items listed in the "Valley Sanitary District Equipment Disposition Form" in accordance with VSD policy 3030:

Fixed Asset Accounting Control. DIRECTOR FRIESTAD seconded the motion. The motion carried by the following roll call vote:

AYES: Director(s) York, Friestad, Wiseman, Teague, Duran
NOES: None
ABSENT: None
ABSTAIN: None

MINUTE ORDER NO. 2015-2384

6. SCADA/PLC Upgrades

The SCADA system needs improvements to enhance the collection and totalizing of plant flows and data needed for reporting purposes, as well as the addition of failure alarms on equipment that staff feels could prevent a violation for our discharge permit.

**ACTION TAKEN:
MOTION:**

DIRECTOR TEAGUE made a motion to approve Trimax Systems, Inc. to install equipment and program upgrades into the SCADA/PLC system for a total estimated cost of \$12,959. DIRECTOR WISEMAN seconded the motion. The motion carried by the following roll call vote:

AYES: Director(s) York, Friestad, Wiseman, Teague, Duran
NOES: None
ABSENT: None
ABSTAIN: None

MINUTE ORDER NO. 2015-2385

7. Award a Construction Project to Borden Excavation and Authorize the General Manager to Execute a Construction Contract

Two areas on District property are in need of grading in advance of the District's proposed PV Solar Project planned for early next fiscal year. These areas are located next to the main entrance and along the north end of the plant adjacent to the old District residence. This northerly area will also have a chain link fence removed and disposed of at a recycling plant.

**ACTION TAKEN:
MOTION:**

DIRECTOR WISEMAN made a motion to award a construction contract to Borden Excavation, Inc. and authorize the General Manager to execute a construction contract not to exceed \$16,435 to grade two areas on District property, the removal of chain link fence and other related work. DIRECTOR FRIESTAD seconded the motion. The motion carried by the following roll call vote:

AYES: Director(s) York, Friestad, Wiseman, Teague, Duran
NOES: None
ABSENT: None

ABSTAIN: None

MINUTE ORDER NO. 2015-2386

8. Front Wall and Entrance Improvement Project – Construction Management Service

The Front Wall and Entrance Improvement project is currently being advertised for bids with the plans having been approved by the City of Indio. Staff solicited a proposal from Urrutia Architects to perform construction management services on an as needed basis. Staff will be managing the project internally and will utilize Urrutia Architects only for items needing their expertise.

ACTION TAKEN:

MOTION:

DIRECTOR DURAN made a motion to authorize the General Manager to enter into a professional services agreement with Urrutia Architects to provide construction management services for the Front Wall and Entrance Improvement Project for a not to exceed fee of \$6,300. DIRECTOR WISEMAN seconded the motion. The motion carried by the following roll call vote:

AYES: Director(s) York, Friestad, Wiseman, Teague, Duran
NOES: None
ABSENT: None
ABSTAIN: None

MINUTE ORDER NO. 2015-2387

9. Compliance with Governmental Accounting Standards Board (GASB) Statement 68

With the implementation of GASB 68, employers will be required to recognize a pension liability on their financial statements. This is a reporting requirement only and does not affect cash flow. Participating employers will need additional information from CalPERS beyond what is currently provided in the funding actuarial valuation reports to determine their specific pension amounts and related note disclosures.

ACTION TAKEN:

MOTION:

DIRECTOR TEAGUE made a motion to authorize the purchase of CalPERS GASB 68 Actuarial Reports for FY 2014/2015 for \$1,700. DIRECTOR DURAN seconded the motion. The motion carried by the following roll call vote:

AYES: Director(s) York, Friestad, Wiseman, Teague, Duran
NOES: None
ABSENT: None
ABSTAIN: None

MINUTE ORDER NO. 2015-2388

10. Manager's Notes

MR. GLOWITZ stated that there was a meeting with the state regarding the NPDES draft permit. Everything looks good. There will be a public hearing in May. There was also a meeting with the County of Riverside regarding the East Valley Detention Center. Additional plans and adjustments were received and a fee quote was generated.

DIRECTOR'S ITEMS

Director's items not listed are for discussion only; no action will be taken without an urgency vote pursuant to State law.

PRESIDENT YORK attended the Best Best & Krieger spring open house.

CONSENT ITEMS

11. Approval of Summary of Cash and Investments for March, 2015.

12. Approval of Expenditures for April 9, 2015 to April 22, 2015.

Check numbers 32462 to 32512 totaling \$157,414.30 and transfers of \$34,018.17 were issued. Payroll checks numbers 8894 to 8899 totaling \$4,757.69 and payroll transfers of \$76,621.36 were also issued.

ACTION TAKEN:

MOTION:

DIRECTOR WISEMAN made a motion to acknowledge the Summary of Cash and Investments for March, 2015 and to pay the disbursement items as presented. DIRECTOR TEAGUE seconded the motion. The motion carried by the following vote: 5 yes

MINUTE ORDER NO. 2015-2389

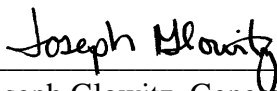
INFORMATIONAL ITEMS

The Board received and acknowledged the copy of the Combined Monthly Account Summary for expenses incurred by the District in March, 2015.

ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 1:09 p.m., and the next Regular Board Meeting will be held May 12, 2015.

Respectfully submitted,



Joseph Glowitz, General Manager
Valley Sanitary District