

**VALLEY SANITARY DISTRICT  
MINUTES OF REGULAR BOARD MEETING**

August 28, 2018

A regular Board Meeting of the Governing Board of Valley Sanitary District (VSD) was held at the District offices, 45-500 Van Buren Street, Indio, California, on Tuesday, August 28, 2018.

**CALL TO ORDER, ROLL CALL**

1. PRESIDENT YORK called the meeting to order at 1:00 p.m. Those in attendance were as follows:

DIRECTORS PRESENT: Douglas A. York, Mike Duran, Merritt Wiseman, William Teague, and Dennis Coleman

DIRECTORS ABSENT: None

STAFF PRESENT: Joseph Glowitz, General Manager, Holly Gould, Ron Buchwald, Joanne Padgham, Joey McElrone, and Branden Rodriguez

GUESTS: Brian Macy – Indio Water Authority  
Valerie Houchin – Schneider Electric  
Juan Diaz-Carreras – Carollo Engineers  
Leticia White – Innovative Federal Strategies  
Drew Tatum – Innovative Federal Strategies  
Shavenor Winters – Innovative Federal Strategies

**CONSENT ITEMS**

- a. Consideration of the August 14, 2018 Regular Board Meeting Minutes
- b. Approval of Summary of Cash & Investments for June & July, 2018
- c. Approval of Expenditures for August 9, 2018 to August 22, 2018

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Check numbers 36435 to 36479 totaling \$127,730.28 and payroll & electronic transfers of \$146,490.48 were issued. DIRECTOR WISEMAN abstained from the vote due to his absence at the August 14, 2018 board meeting.

**ACTION TAKEN:**

**MOTION:** DIRECTOR TEAGUE made a motion to approve the minutes for the Regular Board Meeting held August 14, 2018, to approve the Summary of Cash & Investments for June and July, 2018 and to pay the disbursement items as presented. DIRECTOR DURAN seconded the motion. Motion carried by the following vote: 4 yes

**MINUTE ORDER NO. 2018-2811**

**PUBLIC COMMENTS**

MR. GLOWITZ introduced the District's two (2) newest employees; Joey McElrone, Collections Technician and Branden Rodriguez, Management Analyst.

**NON-HEARING ITEMS**

2. Presentation by Innovative Federal Strategies

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Leticia White, Drew Tatum and Shevenor Winters of Innovative Federal Strategies presented their semi-annual grant and advocacy update to the Board.

3. CalPERS Health Insurance Rate Increase

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The District contracts with the California Public Employees Retirement System (CalPERS) for the purpose of providing employees with medical insurance benefits. In 2017 the District implemented a policy whereby the District adds the percentage of increase in all plans offered by CalPERS and divides by number of plans. This percentage is 2.16% for 2019. VSD can offer five (5) of the nine (9) plans currently offered by CalPERS with no cost to employees enrolled in those plans. If an employee choses a higher priced plan, the employee pays the difference.

**ACTION TAKEN:**

**MOTION:**

DIRECTOR COLEMAN made a motion to approve the CalPERS medical insurance coverage paid by employer for calendar year 2019 with a 2.16% increase over 2018 rates. DIRECTOR TEAGUE seconded the motion. Motion carried by the following roll call vote:

**MINUTE ORDER NO. 2018-2812**

AYES: Director(s) Coleman, Duran, Teague, Wiseman, York  
NOES: None  
ABSENT: None  
ABSTAIN: None

4. Award of Contract to Municipal Financial Services

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The District has worked in the past with Municipal Financial Services to perform an independent rate review of the operating sewer use fee, capacity connection charge and rate model. This fee was last reviewed in 2015 and in order to remain compliant with Proposition 218, a review is necessary to have rates that are fair, equitable and defensible. District staff has collected additional information that was required for this rate study to move forward. An integrated computerized rate model will be the result of the study as well as recommendations on user classifications and the rate process. It is recommended to approve the proposal from Municipal Financial Services to perform an update to the Rate Study and Capacity Connection Study for a not to exceed amount of \$18,200.

**ACTION TAKEN:**

**MOTION:**

DIRECTOR COLEMAN made a motion to approve the proposal from Municipal Financial Services to perform an update to the Rate Study and Capacity Connection Fee Study and authorize the General Manager to execute an agreement with Municipal Financial Services, for an amount not to exceed \$18,200. DIRECTOR DURAN seconded the motion. Motion carried by the following roll call vote:

**MINUTE ORDER NO. 2018-2813**

AYES: Director(s) Coleman, Duran, Teague, Wiseman, York  
NOES: None  
ABSENT: None  
ABSTAIN: None

5. Biosolids Disposal

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Approximately 1,500 tons of biosolids have been collected, dried, and stockpiled. The biosolids have recently been sampled for metals concentration and fecal coliform. The results of the District's samples have met the criteria to be hauled off as class B biosolids at a rate of \$44.49 per ton. The District entered into a contract with Terra Renewal (Denali Water Solutions) in October 2008. The contract with Terra Renewal is an annual contract that can be extended each subsequent year for a maximum of 10 years. Terra Renewal has been hauling our biosolids since December 2004 to Yuma and applying it on alfalfa and cotton fields.

**ACTION TAKEN:**

**MOTION:**

DIRECTOR DURAN made a motion to authorize the General Manager to approve the disposal of approximately 1,500 tons of biosolids at a class B rate of \$44.49 per ton for a total estimated cost of \$66,735. DIRECTOR WISEMAN seconded the motion. Motion carried by the following roll call vote:

**MINUTE ORDER NO. 2018-2814**

AYES: Director(s) Coleman, Duran, Teague, Wiseman, York  
NOES: None  
ABSENT: None  
ABSTAIN: None

6. General Manager's Report

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Brian Macy, General Manager of Indio Water Authority (IWA) gave an update to the Board regarding current happenings at IWA. The next East Valley Reclamation Authority meeting has been rescheduled for September 19, 2018. The Bathroom project is complete. The Fence Upgrade project is out to bid. With the addition of the two (2) newest employees, the District is now fully staffed.

**DIRECTORS' ITEMS**

*Directors' items not listed are for discussion only; no action will be taken without an urgency vote pursuant to State law.*

DIRECTOR TEAGUE and MR. GLOWITZ will be absent for the September 11, 2018 Board Meeting.

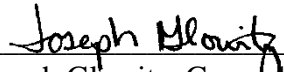
**INFORMATIONAL ITEMS**

The Board received and acknowledged the copy of the Combined Monthly Account Summary for expenses incurred by the District in July, 2018.

**ADJOURNMENT**

There being no further business to discuss, the meeting was adjourned at 2.16 p.m., and the next Regular Board Meeting will be held September 11, 2018.

Respectfully submitted,

  
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Joseph Glowitz, General Manager  
Valley Sanitary District