

**VALLEY SANITARY DISTRICT**  
**MINUTES OF REGULAR BOARD MEETING**  
June 28, 2016

A regular Board Meeting of the Governing Board of Valley Sanitary District (VSD) was held at the District offices, 45-500 Van Buren Street, Indio, California, on Tuesday, June 28, 2016.

**CALL TO ORDER, ROLL CALL**

1. PRESIDENT YORK called the meeting to order at 1:01 p.m. Those in attendance were as follows:
- DIRECTORS PRESENT: Douglas A. York, Mike Duran, Merritt Wiseman, William Teague, and Eric Davenport
- DIRECTORS ABSENT: None
- STAFF PRESENT: Joseph Glowitz, General Manager, Holly Gould, Ron Buchwald, Nicholas Castaneda and Andy Boyd
- GUESTS: Dr. Bruce Underwood, Healthy Futures

**CONSENT ITEMS**

- a. Consideration of the June 14, 2016 Regular Board Meeting Minutes
- b. Approval of Summary of Cash & Investments for May 2016
- c. Approval of Expenditures for June 9, 2016 to June 22, 2016

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Check numbers 33989 to 34032 totaling \$118,937.66 and a transfer of \$515,228.66 were issued, as well as \$84,817.34 in payroll transfers.

**ACTION TAKEN:**

**MOTION:** DIRECTOR TEAGUE made a motion to approve the minutes for the Regular Board Meeting held June 14, 2016, to approve the Summary of Cash & Investments for May 2016 and to pay the disbursement items as presented. DIRECTOR DURAN seconded the motion. Motion carried by the following vote: 5 yes

**MINUTE ORDER NO. 2016-2560**

**PUBLIC COMMENTS**

Dr. Bruce Underwood of Healthy Futures presented an overview of the District's Wellness Program. He gave an update of the program's attendance from what was stated to the Board at the last board meeting.

## **EMPLOYEE RECOGNITION**

2. Presentation of Employee Anniversary Pin
  - Andy Boyd – 7 years
  - Nicholas Castaneda – 2 years

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The Board presented Andy and Nicholas with their anniversary pins and thanked them for their contribution and years of service to the District.

## **NON-HEARING ITEMS**

3. Adopt the 2016 Valley Sanitary District's Development Design Manual

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Staff has been working with a consultant to develop an update to the District's Development Standards and Specifications that stipulates how developers design and construct sewer systems for the District.

### **ACTION TAKEN:**

**MOTION:** DIRECTOR TEAGUE made a motion to adopt the 2016 Valley Sanitary District's Development Design Manual. DIRECTOR DURAN seconded the motion. Motion carried by the following roll call vote:

AYES: Director(s) Davenport, Duran, Teague, Wiseman, York  
NOES: None  
ABSENT: None  
ABSTAIN: None

### **MINUTE ORDER NO. 2016-2561**

4. Solar PV Project – Electrical Engineering & Inspection Services

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The Solar PV project is owned and operated by Solar City. However, since the solar project will be connected to the Imperial Irrigation District's transformer and grid, electrical plan review and inspection will be required. MWH is currently performing construction management services for the District on the Requa Interceptor Project. MWH has personnel who can perform the required electrical engineering and inspection services. MWH provided a proposal to perform this work for a not to exceed cost of \$16,840.

### **ACTION TAKEN:**

**MOTION:** DIRECTOR WISEMAN made a motion to authorize the General Manager to enter into a professional services agreement with MWH Global, Inc., (MWH) for a not to exceed fee of \$16,840 for electrical engineering and inspection services. DIRECTOR DAVENPORT seconded the motion. Motion carried by the following roll call vote:

AYES: Director(s) Davenport, Duran, Teague, Wiseman, York  
NOES: None  
ABSENT: None  
ABSTAIN: None

### **MINUTE ORDER NO. 2016-2562**

5. Requa Interceptor Project Report Number 1

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The Requa Interceptor project is just getting started. Potholing for utility conflicts has begun. Survey staking has been completed. The baseline construction schedule has been submitted and accepted. Actual excavation work is set to begin during the week of July 18, 2016, pending pipe material arrival, City traffic control approval, and other coordination work. Staff continues to meet with project stakeholders. A preconstruction meeting was held on June 15, 2016 to discuss the project with utility companies, City of Indio staff, and other project stakeholders. Staff plans to attend two upcoming Town Hall meetings on June 30, 2016 at the Boys and Girls Club and July 21, 2016 at the Senior Center, both at 6 PM. Staff did a presentation for the City Council and was well received. VSD staff has negotiated a change order to account for the delay in releasing the Notice to Proceed, as well as adding a four day delay to account for the new concert series the first two weekends in October. DCI, Inc. submitted a progress payment request for work completed to date.

**ACTION TAKEN:**

**MOTION:** DIRECTOR DURAN made a motion to approve Change Order No. 1 and approve a progress payment to DCI, Inc. for \$422,594.51 and \$46,954.95 to be placed in a retention account. DIRECTOR TEAGUE seconded the motion. Motion carried by the following roll call vote:

AYES: Director(s) Davenport, Duran, Teague, Wiseman, York  
NOES: None  
ABSENT: None  
ABSTAIN: None

**MINUTE ORDER NO. 2016-2563**

6. Front Wall & Entrance Improvement Project Report Number 5

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The Front Wall and Entrance Improvement Project is complete as of this progress payment, excluding a portion of the work listed in Change Order No.5 (extending the wrought iron fence northerly to the north property line). The Contractor has made all the corrections to deficient work found during the final job walk inspection. The remaining 135 lineal feet of wrought iron fence will be installed after the completion of the Solar Project and the portion of the Requa alignment on the north end of District's property. This work is estimated to be installed in September 2016. Change Order No. 6 to add a timer on the southerly gate is recommended for approval.

**ACTION TAKEN:**

**MOTION:** DIRECTOR DAVENPORT made a motion to approve Change Order No. 6 and approve a progress payment to RDP/SCI, Inc. for \$84,097.61 and \$4,426.19 to be placed in a retention payable account. DIRECTOR DURAN seconded the motion. Motion carried by the following roll call vote:

AYES: Director(s) Davenport, Duran, Teague, Wiseman, York  
NOES: None  
ABSENT: None  
ABSTAIN: None

**MINUTE ORDER NO. 2016-2564**

7. California Special Districts Association (CSDA) 2016 Board Elections

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It was the consensus of the Board to elect Bill Nelson for the CSDA Board of Directors Southern Network; Seat B.

**ACTION TAKEN:**

**MOTION:** DIRECTOR TEAGUE made a motion to elect Bill Nelson for the CSDA Board of Directors Southern Network; Seat B. DIRECTOR WISEMAN seconded the motion. Motion carried by the following roll call vote:

AYES: Director(s) Davenport, Duran, Teague, Wiseman, York  
NOES: None  
ABSENT: None  
ABSTAIN: None

**MINUTE ORDER NO. 2016-2565**

8. Local Agency Formation Commission (LAFCO) 2016 Elections

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It was the consensus of the Board to elect Nancy Wright as Regular Special District Member and Robert Stockton as Alternate Special District Member for the Local Agency Formation Commission.

**ACTION TAKEN:**

**MOTION:** DIRECTOR TEAGUE made a motion to elect Nancy Wright as Regular Special District Member and Robert Stockton as Alternate Special District Member of the Local Agency Formation Commission. DIRECTOR DAVENPORT seconded the motion. Motion carried by the following roll call vote:

AYES: Director(s) Davenport, Duran, Teague, Wiseman, York  
NOES: None  
ABSENT: None  
ABSTAIN: None

**MINUTE ORDER NO. 2016-2566**

9. General Manager's Report

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The generator from recently demolished TFP Building has been sold as surplus. The old house has been painted to match the rest of the buildings on site. Interviews for the Maintenance Supervisor position are underway. The new Associate Engineers will start on July 11, 2016. Two of the ponds at the Wetlands have been drained. Nests are clear.

**DIRECTORS' ITEMS**

*Directors' items not listed are for discussion only; no action will be taken without an urgency vote pursuant to State law.*

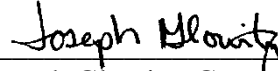
**INFORMATIONAL ITEMS**

The Board received and acknowledged the copy of the Combined Monthly Account Summary for expenses incurred by the District in May 2016.

**ADJOURNMENT**

There being no further business to discuss, the meeting was adjourned at 1:45 p.m., and the next Regular Board Meeting will be held July 12, 2016.

Respectfully submitted,



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Joseph Glowitz, General Manager  
Valley Sanitary District