

**VALLEY SANITARY DISTRICT
MINUTES OF REGULAR BOARD MEETING
March 28, 2017**

A regular Board Meeting of the Governing Board of Valley Sanitary District (VSD) was held at the District offices, 45-500 Van Buren Street, Indio, California, on Tuesday, March 28, 2017.

CALL TO ORDER, ROLL CALL

1. PRESIDENT YORK called the meeting to order at 1:01 p.m. Those in attendance were as follows:

DIRECTORS PRESENT: Douglas A. York, Mike Duran, Merritt Wiseman, William Teague, and Eric Davenport

DIRECTORS ABSENT: None

STAFF PRESENT: Joseph Glowitz, General Manager, and Holly Gould

GUESTS: None

CONSENT ITEMS

- a. Consideration of the March 14, 2017 Regular Board Meeting Minutes
- b. Approval of Summary of Cash & Investments for February, 2017
- c. Approval of Expenditures for March 9, 2017 to March 22, 2017

Check numbers 34805 to 34856 totaling \$249,504.01 and a transfer of \$19,163.39 were issued, as well as \$89,913.50 in payroll transfers.

ACTION TAKEN:

MOTION: DIRECTOR TEAGUE made a motion to approve the minutes for the Regular Board Meeting held March 14, 2017, to approve the Summary of Cash & Investments for February, 2017 and to pay the disbursement items as presented. DIRECTOR DAVENPORT seconded the motion. Motion carried by the following vote: 5 yes

MINUTE ORDER NO. 2017-2650

PUBLIC COMMENTS

There were no public comments or correspondence items to present to the Board.

NON-HEARING ITEMS

2. Award of Contract – Carport and Shade Structure Project to NR Development

Staff, along with a consultant, put together plans and specifications for the installation of the Carport and Shade Structures Project. VSD advertised this improvement project in February 2017 and received two (2) bids at the

bid opening on March 16, 2017. Both bids were over the Opinion of Probable Cost of \$328,594. After reviewing the bids, the lowest responsive and responsible bidder is NR Development, Inc. at \$405,500.

ACTION TAKEN:

MOTION: DIRECTOR TEAGUE made a motion to award the Carport and Shade Structure Project to NR Development, Inc. and authorize the General Manager to execute a construction contract not to exceed \$446,050 (includes 10% contingency). DIRECTOR DURAN seconded the motion. Motion carried by the following roll call vote:

AYES: Director(s) Davenport, Duran, Teague, Wiseman, York
NOES: None
ABSENT: None
ABSTAIN: None

MINUTE ORDER NO. 2017-2651

3. Award of Contract – Geotechnical & Materials Testing for the Carport and Shade Structure Project to Landmark Consultants, Inc.

As part of the Carport and Shade Structure Project, a soils and material testing company is needed to verify soil compaction, proper welding of metals and concrete strength has been achieved. The District solicited two (2) proposals through a Request for Proposal (RFP) process. Both proposals were reviewed and found acceptable. Both have done successful work for the District in the recent past. Landmark was selected based on price.

ACTION TAKEN:

MOTION: DIRECTOR DURAN made a motion to award the Geotechnical and Materials Testing Contract to Landmark Consultants, Inc. and authorize the General Manager to execute a professional services contract not to exceed \$15,400 (includes 10% contingency). DIRECTOR WISEMAN seconded the motion. Motion carried by the following roll call vote:

AYES: Director(s) Davenport, Duran, Teague, Wiseman, York
NOES: None
ABSENT: None
ABSTAIN: None

MINUTE ORDER NO. 2017-2652

4. Requa Interceptor Project – Contractor Request to Purchase Remaining Sewer Main Pipe and Store it at Pipe Supplier’s Facility

Due to major PVC resin manufacturers increasing the cost of the PVC material two times since the start of this year with another increase set for April 1, 2017, DCI has recommended to purchase the remaining sewer main pipe for the Requa Interceptor Project and store it off site at the pipe supplier’s facility in San Bernardino, CA. MWH has reviewed DCI’s request and prepared some recommendations for inspection and storage requirements that DCI shall meet. The estimated cost to purchase the remaining pipe is \$308,090, which will be paid to DCI once the pipe is measured and verified to be properly stored. Since the project is nearing 66% completion the risk to the District is minimal.

ACTION TAKEN:

MOTION:

DIRECTOR DAVENPORT made a motion to authorize the General Manager to approve the purchase of the remaining sewer main pipe for the Requa Interceptor Project and store it at the pipe supplier's facility in San Bernardino, California. DIRECTOR WISEMAN seconded the motion. Motion carried by the following roll call vote:

AYES: Director(s) Davenport, Duran, Teague, Wiseman, York
NOES: None
ABSENT: None
ABSTAIN: None

MINUTE ORDER NO. 2017-2653

5. General Manager's Report

Members of the EVRA JPA will be meeting with Innovative Federal Strategies on April 10, 2017 at 3PM. The District newsletter is near completion and will be mailed soon. Mr. Glowitz mentioned producing an electronic version of the newsletter that will be found on the District's website going forward. An email from Best, Best, and Krieger regarding having to move the board election dates to coincide with either the June Primaries or General Election was distributed. This will not affect the November, 2017 election. Mr. Glowitz gave an update of the Requa Project. Construction will halt for the month of April for the festival season. The Fiscal Year 2017/18 Budget will come before the Board for review at the April 11, 2017 meeting.

DIRECTORS' ITEMS

Directors' items not listed are for discussion only; no action will be taken without an urgency vote pursuant to State law.

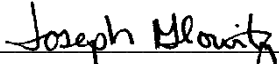
INFORMATIONAL ITEMS

The Board received and acknowledged the copy of the Combined Monthly Account Summary for expenses incurred by the District in February, 2017.

ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 1:32 p.m., and the next Regular Board Meeting will be held April 11, 2017.

Respectfully submitted,



Joseph Glowitz, General Manager
Valley Sanitary District