

**VALLEY SANITARY DISTRICT  
MINUTES OF REGULAR BOARD MEETING**

November 8, 2016

A regular Board Meeting of the Governing Board of Valley Sanitary District (VSD) was held at the District offices, 45-500 Van Buren Street, Indio, California, on Tuesday, November 8, 2016.

**CALL TO ORDER, ROLL CALL**

1. VICE PRESIDENT DURAN called the meeting to order at 1:04 p.m. Those in attendance were as follows:

DIRECTORS PRESENT: Douglas A. York (arrived at 1:07 p.m.), Mike Duran, Merritt Wiseman, Eric Davenport, and William Teague

DIRECTORS ABSENT: None

STAFF PRESENT: Joseph Glowitz, General Manager, Holly Gould, Ron Buchwald, and Joanne Padgham

GUESTS: Bob Hargreaves, Best, Best and Krieger  
Craig Hayes, Best, Best and Krieger

**CONSENT ITEMS**

- a. Consideration of the October 25, 2016 Regular Board Meeting Minutes
- b. Approval of Expenditures for October 19, 2016 to November 2, 2016

---

Check numbers 34384 to 34431 totaling \$153,186.52 and a transfer of \$836,745.99 were issued, as well as \$84,849.88 in payroll transfers.

**ACTION TAKEN:**

**MOTION:** DIRECTOR TEAGUE made a motion to approve the minutes for the Regular Board Meeting held October 25, 2016, and to pay the disbursement items as presented.  
DIRECTOR DAVENPORT seconded the motion. Motions carried by the following vote: 4 yes

**MINUTE ORDER NO. 2016-2607**

**PUBLIC COMMENTS**

There were no public comments or correspondence items to present to the Board.

**EMPLOYEE PRESENTATION**

2. Presentation of Employee Anniversary Pin  
➤ Joanne Padgham – 4 years

---

The Board presented Joanne with her anniversary pin and thanked her for her contribution and years of service to the District. PRESIDENT YORK took over the meeting at 1:07 p.m.

**ADJOURN TO CLOSED SESSION**

3. The Board shall adjourn to Closed Session for Anticipated Litigation pursuant to Government Code 54956.9 (b)

---

The Board adjourned to closed session at 1:11 p.m.

**RECONVENE TO OPEN SESSION**

The Board reconvened to open session at 1:38 p.m. PRESIDENT YORK stated that the Board gave the General Manager direction as how to proceed.

**NON-HEARING ITEMS**

4. Authorization to Purchase Digester Gas Scrubber Media

---

The digester has two gas scrubbers. They are designed to remove the hydrogen sulfide from the digester gas before the gas enters the combustible equipment. The current media in one of the two scrubbers is no longer useable and needs to be replaced. Two quotes were received. It is recommended to purchase the digester gas scrubber media and media removal system from MV Technologies for a total cost of \$6,878.

**ACTION TAKEN:**

**MOTION:** DIRECTOR DAVENPORT made a motion to authorize the purchase of digester gas scrubber media and a media removal system from MV Technologies for a total cost of \$6,878. DIRECTOR DURAN seconded the motion. Motion carried by the following roll call vote:

AYES: Director(s) Davenport, Duran, Teague, Wiseman, York  
NOES: None  
ABSENT: None  
ABSTAIN: None

**MINUTE ORDER NO. 2016-2608**

5. Front Wall & Entrance Improvement Project Report Number 7 (Final)

---

The Front Wall and Entrance Improvement Project is complete as of this payment and the wrought iron fence now extends fully to the District’s north property line. There is no retention being collected as this is the final phase and this is the final payment. RDP/SCI will supply all preliminary releases from all subcontractors and vendors prior to final payment being released to RDP/SCI. Change Order No. 7 has been negotiated with the contractor to cover additional costs involved with the lack of access to the fence installation area due to the solar panels. Staff is recommending to the Board that Change Order No. 7 be processed in the amount of \$3,973.84.

**ACTION TAKEN:**

**MOTION:** DIRECTOR WISEMAN made a motion to approve Change Order No. 7 for \$3,973.84 and approve a final payment to RDP/SCI, Inc. for \$44,664.20. DIRECTOR DAVENPORT seconded the motion. Motion carried by the following roll call vote:

AYES: Director(s) Davenport, Duran, Teague, Wiseman, York  
NOES: None  
ABSENT: None  
ABSTAIN: None

**MINUTE ORDER NO. 2016-2608**

6. Approve Task Order 16-01 – Prepare a Water Quality Letter Report for Onsite Biosolids Disposal with MWH/Stantec

---

The Biological Treatment System has been drained and the biosolids are in the process of drying in place. The liner under each pond is still intact. In order to remove or rip the liner in place and bury the biosolids, the biosolids have to be tested for various constituents to verify that they will not cause future hazards and nuisances. Preliminary testing has shown that the biosolids will meet the EPA requirements for onsite disposal. The EPA requires a water quality report by a ground water scientist, discussing the impacts of potential groundwater quality issues. MWH/Stantec has a qualified ground water scientist on staff that can provide the certification. MWH/Stantec reviewed the requirements for providing such certification and has prepared a proposal to perform this work for a not to exceed fee of \$19,354.

**ACTION TAKEN:**

**MOTION:** DIRECTOR TEAGUE made a motion to authorize the General Manager to sign the Task Order 16-01 with MWH/Stantec not to exceed \$19,354. DIRECTOR DURAN seconded the motion. Motion carried by the following roll call vote:

AYES: Director(s) Davenport, Duran, Teague, Wiseman, York  
NOES: None  
ABSENT: None  
ABSTAIN: None

**MINUTE ORDER NO. 2016-2609**

7. Requa Interceptor Project Report Number 6

---

Construction is complete from the VSD plant to Indio Blvd. except final paving on Van Buren which was delayed due to a potential rain event. Final paving on Van Buren should be completed before Thanksgiving. Fortunately, there have been only minor delays due to unmarked or abandoned utilities these past few weeks. However, construction is approaching Requa Street and downtown Indio in the next few weeks where old abandoned utilities are plentiful. VSD staff is continuing to meet with IWA staff to locate possible old water mains that are still active. Mr. Buchwald presented Change Order No. 5, in the amount of \$46,931.94. DCI, Inc. submitted a progress payment request for work completed to date.

**ACTION TAKEN:**

**MOTION:** DIRECTOR DURAN made a motion to approve a progress payment to DCI, Inc. for \$710,534.25 and \$78,948.25 to be placed in a retention account and to approve Change Order No.5 for \$46,931.94. DIRECTOR DAVENPORT seconded the motion. Motion carried by the following roll call vote:

AYES: Director(s) Davenport, Duran, Teague, Wiseman, York  
NOES: None

ABSENT: None  
ABSTAIN: None

**MINUTE ORDER NO. 2016-2610**

8. General Manager's Report

---

Staff is working with Solar City on the interconnection. The deadline is December 31, 2016. The District went out to bid on a new CCTV Van for the Collection Systems Department. Two bids were received and are now under review. MR. GLOWITZ distributed at three week look ahead schedule for the Requa Project. He suggested the Board appoint a committee for the upcoming annual General Manager's review.

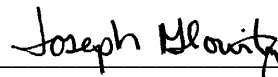
**DIRECTOR'S ITEMS**

*Director's items not listed are for discussion only; no action will be taken without an urgency vote pursuant to State law.*

**ADJOURNMENT**

There being no further business to discuss, the meeting was adjourned at 2:06 p.m., and the next Regular Board Meeting will be held November 22, 2016.

Respectfully submitted,



---

Joseph Glowitz, General Manager  
Valley Sanitary District