

**VALLEY SANITARY DISTRICT
MINUTES OF REGULAR BOARD MEETING**

May 9, 2017

A regular Board Meeting of the Governing Board of Valley Sanitary District (VSD) was held at the District offices, 45-500 Van Buren Street, Indio, California, on Tuesday, May 9, 2017.

CALL TO ORDER, ROLL CALL

1. PRESIDENT YORK called the meeting to order at 1:00 p.m. Those in attendance were as follows:
- DIRECTORS PRESENT: Douglas A. York, Mike Duran, Merritt Wiseman, Eric Davenport, and William Teague
- DIRECTORS ABSENT: None
- STAFF PRESENT: Joseph Glowitz, General Manager, Holly Gould, and Ron Buchwald
- GUESTS: None

CONSENT ITEMS

- a. Consideration of the April 25, 2017 Regular Board Meeting Minutes
- b. Approval of Expenditures for April 20, 2017 to May 3, 2017

Check numbers 34941 to 34982 totaling \$164,299.46 and a transfer of \$360,863.23 were issued, as well as \$89,412.87 in payroll transfers.

ACTION TAKEN:

MOTION: DIRECTOR TEAGUE made a motion to approve the minutes for the Regular Board Meeting held April 25, 2017, and to pay the disbursement items as presented. DIRECTOR DAVENPORT seconded the motion. Motions carried by the following vote: 5 yes

MINUTE ORDER NO. 2017-2662

PUBLIC COMMENTS

There were no public comments or correspondence items to present to the Board.

NON-HEARING ITEMS

2. Requa Interceptor Project Report Number 11

Construction is now complete from the VSD plant to the intersection of Shadow Palms Avenue and Aladdin Street including final paving and striping. Sewer main installation is complete on Aladdin Street just north of Avenue 46. Sewage flows have now been intercepted at all interties along this same reach except the Monroe Street intertie. Construction work was postponed in April 2017 due to the Coachella and Stage Coach festivals. Mobilization on Madison Street just south of Mary Lane will begin on May 2, 2017, with construction work beginning on May 4, 2017. DCI, Inc. submitted a progress payment request for work completed to date.

ACTION TAKEN:

MOTION:

DIRECTOR TEAGUE made a motion to approve a progress payment to DCI, Inc. in the amount of \$328,591.86 and \$17,294.31 to be placed in a retention account. DIRECTOR DURAN seconded the motion. Motion carried by the following roll call vote:

MINUTE ORDER NO. 2017-2663

AYES: Director(s) Davenport, Duran, Teague, Wiseman, York
NOES: None
ABSENT: None
ABSTAIN: None

3. Approve Task Order 17-01 – Prepare a Notice of Non-Applicability and SWPPP Update with Stantec

State Water Resources Control Board adopted a new regulation in 2015 for all facilities to apply for an Industrial Storm Water General Permit. The District does not discharge any storm water from the site however must still enroll in the program. It is recommended to sign a task order with Stantec to conduct a study so the District can apply for a Notice of Non-Applicability exemption.

ACTION TAKEN:

MOTION:

DIRECTOR DURAN made a motion to authorize the General Manager to sign the Task Order 17-10 with Stantec not to exceed \$17,646. DIRECTOR DAVENPORT seconded the motion. Motion carried by the following roll call vote:

MINUTE ORDER NO. 2017-2664

AYES: Director(s) Davenport, Duran, Wiseman, York
NOES: Teague
ABSENT: None
ABSTAIN: None

4. Purchase Authorization – Five (5) Electric Carts from Cart Mart, Inc.

The District has four (4) carts that have reached the end of their useful life. Replacement parts are getting harder to find and are expensive. Also, the 2008 GMC Canyon used by the lab staff is reaching the end of its useful life. Staff would like to replace the carts and truck with new electric carts that are capable of pulling the welding/generator trailer as well as carry heavy equipment. Lab staff will be able to use the cart to perform routine tasks as well. Staff solicited three (3) quotes from local electric cart dealers through a bidding process. Staff obtained only one (1) bid from Cart Mart, Inc. for five (5) electric carts.

ACTION TAKEN:

MOTION:

DIRECTOR TEAGUE made a motion to authorize the General Manager to purchase five (5) electric carts from Cart Mart, Inc. for a purchase price of \$62,569.82. DIRECTOR DAVENPORT seconded the motion. Motion carried by the following roll call vote:

AYES: Director(s) Davenport, Duran, Teague, Wiseman, York
NOES: None
ABSENT: None
ABSTAIN: None

MINUTE ORDER NO. 2017-2665

5. Purchase Authorization – Sodium Bisulfite Tank

One (1) of the two (2) sodium bisulfite tanks has been in use for over ten (10) years. One of the District's sodium bisulfite tanks is over ten (10) years old and is weather beaten, and showing signs of cracks. This tank was relocated from its original sodium bisulfite location and tied into the new system built in 2008. Request for quotes for a new replacement tank was sent out and three (3) quotes were received. The lowest, responsive bidder was Core-Rosion Products for \$27,797.13.

ACTION TAKEN:

MOTION:

DIRECTOR DAVENPORT made a motion to approve the purchase of a 6,100 gallon sodium bisulfite tank from Core-Rosion Products for the total cost of \$27,797.13. DIRECTOR DURAN seconded the motion. Motion carried by the following roll call vote:

AYES: Director(s) Davenport, Duran, Teague, Wiseman, York
NOES: None
ABSENT: None
ABSTAIN: None

MINUTE ORDER NO. 2017-2666

6. Purchase Authorization – Asset Management User License and Support from Lucity, Inc.

Valley Sanitary District currently uses Lucity for our collection system asset management software. The newest version of Lucity's asset management software includes software to maintain wastewater treatment plant facilities. Staff would like to utilize this asset management software to manage our wastewater treatment plant.

ACTION TAKEN:

MOTION:

DIRECTOR WISEMAN made a motion authorize the General Manager to purchase additional asset management user licenses and support from Lucity, Inc. for a not to exceed price of \$12,800. DIRECTOR DAVENPORT seconded the motion. Motion carried by the following roll call vote:

AYES: Director(s) Davenport, Duran, Teague, Wiseman, York
NOES: None
ABSENT: None
ABSTAIN: None

MINUTE ORDER NO. 2017-2667

7. Award of Contracts – Secondary Clarifier Epoxy Coating Project to National Coating & Lining Company and Painting Inspection to AIC Coating Services
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It is recommended that the Board of Directors award the Secondary Clarifier Epoxy Coating Project to National Coating & Lining Company and authorize the General Manager to execute a construction contract not to exceed \$115,660. It is also recommended that the Board of Directors authorize the General Manager to award a contract to AIC Coating Services, not to exceed \$15,000, to provide inspection services during the epoxy coating of the secondary clarifier.

ACTION TAKEN:

MOTION: DIRECTOR TEAGUE made a motion to authorize the General Manager to execute a construction contract not to exceed \$115,660 and to authorize the General Manager to award a contract to AIC Coating Services, not to exceed \$15,000, to provide inspection services during the epoxy coating of the secondary clarifier. DIRECTOR DURAN seconded the motion. Motion carried by the following roll call vote:

AYES: Director(s) Davenport, Duran, Teague, Wiseman, York
NOES: None
ABSENT: None
ABSTAIN: None

MINUTE ORDER NO. 2017-2668

8. Adoption of Resolution No. 2017-1091 CalPERS Supplemental Income 457 Plan as Additional Investment Option for Employees
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“A RESOLUTION OF THE BOARD OF DIRECTORS OF VALLEY SANITARY DISTRICT APPROVING ADOPTION OF CALPERS SUPPLEMENTAL INCOME 457 PLAN”

ACTION TAKEN:

MOTION: DIRECTOR DAVENPORT made a motion to adopt Resolution No. 2017-1091 adopting CalPERS Supplemental Income 457 Plan as a supplemental savings option to provide employees an additional investment option. DIRECTOR WISEMAN seconded the motion. Motion carried by the following roll call vote:

AYES: Director(s) Davenport, Duran, Teague, Wiseman, York
NOES: None
ABSENT: None
ABSTAIN: None

RESOLUTION NO. 2017-1091

9. Award of Contract – Monroe Sewer Project to Borden Excavating, Inc.
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In 2006, the City of Indio performed a street improvement project involving Monroe Street at Indio Boulevard south to Avenue 48. The City of Indio constructed a new sewer main interceptor per VSD’s design plans along Monroe Street in conjunction with the City of Indio Project. That project was designed to intercept future sewer flows from Fred Waring south to Requa Avenue, and connect to the future Requa Sewer Project.

The Requa Sewer Project is now complete in that area including the connection to the Monroe Sewer. It is now time to make the Monroe Sewer active.

ACTION TAKEN:

MOTION: DIRECTOR TEAGUE made a motion to award the Monroe Sewer Project to Borden Excavating, Inc. and authorize the General Manager to execute a construction contract not to exceed \$14,878. DIRECTOR DURAN seconded the motion. Motion carried by the following roll call vote:

AYES: Director(s) Davenport, Duran, Teague, Wiseman, York
NOES: None
ABSENT: None
ABSTAIN: None

MINUTE ORDER NO. 2017-2669

10. Purchase Authorization – North Side Camera and Lighting Improvement Project

There have been numerous breaches of security including theft of District and Solar City assets, the theft of solar panels and numerous thefts of cooling and electrical equipment. Staff has been proactive in both securing the District's assets and mitigating potential access points with daily patrol. Staff has designed a layout of lighting and cameras for the north side of the District property. Staff plans on performing a majority of the work in house. Borden Excavating supplied a quote to perform trenching work for conduit installation. Southwest Networks provided a quote to supply and install cameras on various locations. Both quotes are attached for review. The rest of the work is expected to be performed by staff.

ACTION TAKEN:

MOTION: DIRECTOR TEAGUE made a motion to authorize the General Manager to spend a not to exceed amount of \$52,350 on the North Side Camera and Lighting Improvement Project. DIRECTOR DURAN seconded the motion. Motion carried by the following roll call vote:

AYES: Director(s) Davenport, Duran, Teague, Wiseman, York
NOES: None
ABSENT: None
ABSTAIN: None

MINUTE ORDER NO. 2017-2670

11. Award of Contract – Block Wall Project to John Barajas Masonry

Due to numerous breaches of security including theft of District and Solar City assets, staff is working on the design of the next phase of the new fence extension along the north and east sides of the District's property. This is the most likely access point for thieves and vandals to enter the property. As part of the fence extension, a block wall will be constructed along the northern perimeter to deter entry to District Property. This is the initial phase of an upgraded anti-climb, anti-cut fence, improved lighting, and extension of the closed circuit television systems.

ACTION TAKEN:

MOTION:

DIRECTOR DAVENPORT made a motion to award the Block Wall Project to John Barajas Masonry and authorize the General Manager to execute a construction contract not to exceed \$32,747. DIRECTOR WISEMAN seconded the motion. Motion carried by the following roll call vote:

AYES: Director(s) Davenport, Duran, Teague, Wiseman, York
NOES: None
ABSENT: None
ABSTAIN: None

MINUTE ORDER NO. 2017-2671

12. General Manager's Report

The Shade Structure and Carport Project is moving forward. There is a non-compliance issue with the Requa Project regarding the use of non-American steel that is being reviewed by legal counsel. The second installment from the Sate Revolving Fund in the amount of \$6.8 million was received.

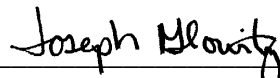
DIRECTOR'S ITEMS

Director's items not listed are for discussion only; no action will be taken without an urgency vote pursuant to State law.

ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 1:46 p.m., and the next Regular Board Meeting will be held May 23, 2017.

Respectfully submitted,



Joseph Glowitz, General Manager
Valley Sanitary District