

VALLEY SANITARY DISTRICT
MINUTES OF REGULAR BOARD MEETING
April 8, 2014

A regular Board Meeting of the Governing Board of Valley Sanitary District (VSD) was held at the District offices, 45-500 Van Buren Street, Indio, California, on Tuesday, April 8, 2014.

CALL TO ORDER, ROLL CALL

1. PRESIDENT YORK called the meeting to order at 12:30 p.m. Those in attendance were as follows:
- DIRECTORS PRESENT: Douglas A. York, Merritt Wiseman, Richard Friestad, Mike Duran, and William Teague
- DIRECTORS ABSENT: None
- STAFF PRESENT: Joseph Glowitz, General Manager, Holly Gould, Ron Buchwald, Joanne Padgham, and Mike Lopanec
- GUESTS: Hugh Curtis, Curtis and Harris Insurance Services

MINUTES

2. Consideration of the March 25, 2014 Regular Board Meeting Minutes
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ACTION TAKEN:

MOTION: DIRECTOR FRIESTAD made a motion to approve the minutes for the Regular Board Meeting held March 25, 2014. DIRECTOR DURAN seconded the motion. Motion carried by the following vote: 5 yes

MINUTE ORDER NO. 2014-2267

PUBLIC COMMENTS

There were no public comments or correspondence items to present to the Board.

EMPLOYEE PRESENTATION

3. Presentation of Employee Anniversary Pins
- Mark Lemus – 2 years
 - Mike Lopanec – 28 years

The Board of Directors presented Mike with his anniversary pin and thanked him for his contribution and years of service to the District. Mark was not present at the meeting.

NON-HEARING ITEMS

4. Approve Change Order No. 7 with Archer Western in the Amount of \$46,990.16
-

MR. GLOWITZ reported that this is the final change order for the Plant Upgrade & Expansion Project in the amount of \$46,990.16. He stated that the District has been in negotiations with Archer Western on the Notice of Completion and liquidated damages. The Board took this time to congratulate Mr. Glowitz and District Staff on a job well done on the project.

ACTION TAKEN:

MOTION:

DIRECTOR TEAGUE made a motion to approve final Change Order No. 7 to Archer Western in the amount of \$46,990.16. DIRECTOR WISEMAN seconded the motion. Motion carried by the following vote: 5 yes

MINUTE ORDER NO. 2014-2268

5. Fiscal Year 2014/2015 Budget Study Session
-

Hugh Curtis of Curtis & Harris Insurance Services gave a brief summary on the District's insurance package. He reported that nothing significant has changed from last year and the earthquake coverage isn't supposed to increase by very much, if any. MR. GLOWITZ gave a power point overview of the draft Fiscal Year 2014/2015 Budget. MR. GLOWITZ thanked Joanne, Ron and staff for their hard work during the budget process.

ACTION TAKEN:

MOTION:

DIRECTOR DURAN made a motion to receive and file the Draft Fiscal Year 2014/2015 Budget. DIRECTOR WISEMAN seconded the motion. The motion carried by the following vote: 5 yes

MINUTE ORDER NO. 2014-2269

6. Set Public Hearing Date to Adopt the Final Fiscal Year 2014/2015 Budget
-

It is recommended that the Board approve a budget hearing date of June 10, 2014 to adopt the final Fiscal Year 2014/2015 Budget and approve the Public Hearing Notice for publishing in the Desert Sun.

ACTION TAKEN:

MOTION:

DIRECTOR TEAGUE made a motion to approve a hearing date of June 10, 2014 to adopt the final Fiscal Year 2014/2015 Budget and approve the Public Hearing Notice for publishing in the Desert Sun. DIRECTOR DURAN seconded the motion. Motion carried by the following vote: 5 yes

MINUTE ORDER NO. 2014-2270

7. Manager's Notes

MR. GLOWTIZ reported that the District is working with Best, Best & Kreiger on a letter to Archer Western regarding liquidated damages. He had a meeting with HRS, Inc. the company & biologist that will be doing the vegetation maintenance and removal for the wetlands regarding their work schedule. The District' annual CAFR report received the Certificate of Achievement for the second year in a row and Joanne Padgham received the Award of Financial Reporting Achievement. There was a discussion of the ERWMP process.

DIRECTOR'S ITEMS

Director's items not listed are for discussion only; no action will be taken without an urgency vote pursuant to State law.

CONSENT ITEMS

8. Approval of Expenditures for March 20, 2014 to April 2, 2014.

Check numbers 31192 to 31232 totaling \$80,154.43 were issued. Payroll checks numbers 8712 to 8718 totaling \$4,744.90 and payroll transfers of \$73,253.28 were also issued.

ACTION TAKEN:

MOTION:

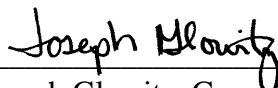
DIRECTOR WISEMAN made a motion to pay the disbursement items as presented.
DIRECTOR DURAN seconded the motion. The motion carried by the following vote: 5 yes.

MINUTE ORDER NO. 2014-2271

ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 3:17 p.m., and the next Regular Board Meeting will be held April 22, 2014.

Respectfully submitted,



Joseph Glowitz, General Manager
Valley Sanitary District