

**VALLEY SANITARY DISTRICT
MINUTES OF REGULAR BOARD MEETING
July 8, 2014**

A regular Board Meeting of the Governing Board of Valley Sanitary District (VSD) was held at the District offices, 45-500 Van Buren Street, Indio, California, on Tuesday, July 8, 2014.

CALL TO ORDER, ROLL CALL

1. PRESIDENT YORK called the meeting to order at 12:32 p.m. Those in attendance were as follows:

DIRECTORS PRESENT: Douglas A. York, Merritt Wiseman, Richard Friestad, and Mike Duran

DIRECTORS ABSENT: William Teague

STAFF PRESENT: Joseph Glowitz, General Manager, and Holly Gould

GUESTS: None

MINUTES

2. Consideration of the June 24, 2014 Regular Board Meeting Minutes

ACTION TAKEN:

MOTION: DIRECTOR FRIESTAD made a motion to approve the minutes for the Regular Board Meeting held June 24, 2014. DIRECTOR DURAN seconded the motion. Motion carried by the following vote: 4 yes

MINUTE ORDER NO. 2014-2303

PUBLIC COMMENTS

There were no public comments or correspondence items to present to the Board.

EMPLOYEE PRESENTATION

3. Presentation of Employee Anniversary Pins
➤ Kevin White – 7 years

Due to Kevin White being on vacation, the Board will present him with his pin at the next board meeting.

NON-HEARING ITEMS

4. Valley Sanitary District – Money Purchase Pension Plan Audit

When the District requested proposals for our annual audit we inadvertently left out the Money Purchase Pension Plan audit in the scope of work. The Pun Group, LLP is requesting an additional \$2,500 to conduct the audit of the Money Purchase Pension Plan, for a total contract amount of \$15,000.

ACTION TAKEN:

MOTION:

DIRECTOR DURAN made a motion to approve the addendum to the Annual Financial Audit by including the Money Purchase Pension Plan Audit contract, to be performed by The Pun Group, LLP and authorize the General Manager to execute an addendum to the professional services contract not to exceed \$2,500. DIRECTOR WISEMAN seconded the motion. The motion carried by the following vote: 4 yes

MINUTE ORDER NO. 2014-2304

5. Manager's Notes

MR. GLOWITZ reported that the implementation of the document management system is underway. The bulrush project is now complete and was able to discharge out of the wetlands without violating. The front wall and Zimpro building conversion projects are being finalized. MR. GLOWITZ also stated that he had met with Montgomery Watson regarding development of a plant master plan. The last one was done in the 1980's. He informed the Board of the rate study sessions that will be taking place in the next few months.

DIRECTOR'S ITEMS

Director's items not listed are for discussion only; no action will be taken without an urgency vote pursuant to State law.

The next meeting of the East Valley Reclamation Authority will be held in September 2014. The upcoming CASA conference will be August 20-22, 2014. DIRECTOR WISEMAN and DIRECTOR DURAN will be attending.

CONSENT ITEMS

12. Approval of Expenditures for June 18, 2014 to July 2, 2014.

Check numbers 31493 to 31535 totaling \$928,468.58 and a transfer of \$766,291.88 were issued. Payroll checks numbers 8756 to 8761 totaling \$4,670.10 and payroll transfers of \$72,995.50 were also issued.

ACTION TAKEN:

MOTION:

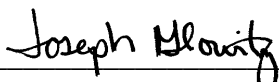
DIRECTOR WISEMAN made a motion to pay the disbursement items as presented. DIRECTOR DURAN seconded the motion. The motion carried by the following vote: 4 yes.

MINUTE ORDER NO. 2014-2305

ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 1:21 p.m., and the next Regular Board Meeting will be held July 22, 2014.

Respectfully submitted,



Joseph Glowitz, General Manager
Valley Sanitary District