

**VALLEY SANITARY DISTRICT  
MINUTES OF REGULAR BOARD MEETING  
November 12, 2014**

A regular Board Meeting of the Governing Board of Valley Sanitary District (VSD) was held at the District offices, 45-500 Van Buren Street, Indio, California, on Wednesday, November 12, 2014.

**CALL TO ORDER, ROLL CALL**

1. PRESIDENT YORK called the meeting to order at 12:31 p.m. Those in attendance were as follows:

DIRECTORS PRESENT: Douglas A. York, Richard Friestad, Merritt Wiseman, William Teague, and Mike Duran

DIRECTORS ABSENT: None

STAFF PRESENT: Joseph Glowitz, General Manager, Ron Buchwald, Joanne Padgham, and Holly Gould

GUESTS: Tom Pavletic, Municipal Financial Services

**MINUTES**

2. Consideration of the October 28, 2014 Regular Board Meeting Minutes

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PRESIDENT YORK and DIRECTOR DURAN abstained from the vote due to their absence at the October 28, 2014 board meeting.

**ACTION TAKEN:**

**MOTION:** DIRECTOR TEAGUE made a motion to approve the minutes for the Regular Board Meeting held October 28, 2014. DIRECTOR FRIESTAD seconded the motion. Motion carried by the following vote: 3 yes

**MINUTE ORDER NO. 2014-2331**

**PUBLIC COMMENTS**

There were no public comments or correspondence items to present to the Board.

**EMPLOYEE PRESENTATION**

3. Presentation of Employee Anniversary Pins  
➤ Joanne Padgham – 2 years

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The Board of Directors presented Joanne with her anniversary pin and thanked her for her contribution and years of service to the District.

## **ADJOURN TO CLOSED SESSION**

4. The board shall adjourn to closed session to consider public employment pursuant to Government Code Section 54957 for an Employee Review – General Manager.

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The Board adjourned to closed session at 12:33 p.m. to consider public employment pursuant to Government Code Section 54957 for an Employee Review – General Manager.

## **RECONVENE TO OPEN SESSION**

The Board reconvened to open session at 1:01 p.m. PRESIDENT YORK stated that a committee has been established.

## **NON-HEARING ITEMS**

5. Study Session – Sewer Use Fee and Capacity Connection Fee Study

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Tom Pavletic from Municipal Financial Services presented a rate study progress report presentation. It included study objectives, source data, a review of sewer service charges and sewer capacity charges and a discussion of essential issues.

DIRECTOR TEAGUE left the board meeting at 1:38 p.m.

6. SCADA/PLC Upgrades

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The VSD SCADA System went on line in June of 2013. Since that time staff has developed a list of improvements which would enhance the collection and totalizing of plant flows and data needed for reporting purposes. In addition, the installation of failure alarms is needed on equipment that staff feels could prevent a violation of our Discharge Permit. This is a sole source procurement due to a proprietary SCADA system.

### **ACTION TAKEN:**

#### **MOTION:**

DIRECTOR DURAN made a motion to authorize Trimax, Inc. to install equipment and program upgrades into the SCADA/PLC system for a total estimated cost of \$38,977. DIRECTOR WISEMAN seconded the motion. The motion carried by the following vote: 4 yes.

### **MINUTE ORDER NO. 2014-2332**

7. 8,050 Gallon Sodium Hypochlorite Storage Tank

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The District has two sodium hypochlorite tanks. One of the tanks has been online since 2008 and needs to be replaced. The tank is beginning to show deficiencies due to the tank condition and the nature of the contained product, and is now leaking from one of the discharge points.

**ACTION TAKEN:**

**MOTION:**

DIRECTOR DURAN made a motion to authorize the purchase of an 8,050 gallon sodium hypochlorite storage tank from Core-Rosion for a total estimated cost of \$31,730.80. DIRECTOR WISEMAN seconded the motion. The motion carried by the following vote: 4 yes.

**MINUTE ORDER NO. 2014-2333**

8. Manager's Notes

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MR. GLOWITZ reported that he had received the Salt and Nutrient Plan comments from the Regional Water Quality Control Board. The District's CAFR Report will be presented at the next board meeting. The Holiday Party will be on Wednesday, December 10, 2014 at Murph's Gaslight Restaurant at 11:30 a.m., and the holiday employee gift cards will be ordered soon.

**DIRECTOR'S ITEMS**

*Director's items not listed are for discussion only; no action will be taken without an urgency vote pursuant to State law.*

**CONSENT ITEMS**

9. Approval of Expenditures for October 23, 2014 to November 5, 2014.

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Check numbers 31902 to 31943 totaling \$128,085.39 were issued. Payroll checks numbers 8820 to 8825 totaling \$4,639.65 and payroll transfers of \$73,387.59 were also issued.

**ACTION TAKEN:**

**MOTION:**

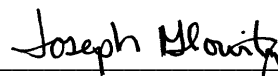
DIRECTOR WISEMAN made a motion to pay the disbursement items as presented. DIRECTOR DURAN seconded the motion. The motion carried by the following vote: 4 yes.

**MINUTE ORDER NO. 2014-2334**

**ADJOURNMENT**

There being no further business to discuss, the meeting was adjourned at 2:08 p.m., and the next Regular Board Meeting will be held November 25, 2014.

Respectfully submitted,



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Joseph Glowitz, General Manager  
Valley Sanitary District