

VALLEY SANITARY DISTRICT
MINUTES OF REGULAR BOARD MEETING
October 14, 2014

A regular Board Meeting of the Governing Board of Valley Sanitary District (VSD) was held at the District offices, 45-500 Van Buren Street, Indio, California, on Tuesday, October 14, 2014.

CALL TO ORDER, ROLL CALL

1. PRESIDENT YORK called the meeting to order at 12:31 p.m. Those in attendance were as follows:

DIRECTORS PRESENT: Douglas A. York, Richard Friestad, Merritt Wiseman, William Teague, and Mike Duran

DIRECTORS ABSENT: None

STAFF PRESENT: Joseph Glowitz, General Manager, and Holly Gould, Scott Graham, and Peter Sustaita

GUESTS: Levi Cox, Section 37 Consultants

MINUTES

2. Consideration of the September 23, 2014 Regular Board Meeting Minutes

PRESIDENT YORK abstained from the vote due to his absence at the September 23, 2014 meeting.

ACTION TAKEN:

MOTION: DIRECTOR TEAGUE made a motion to approve the minutes for the Regular Board Meeting held September 23, 2014. DIRECTOR DURAN seconded the motion. Motion carried by the following vote: 4 yes

MINUTE ORDER NO. 2014-2320

PUBLIC COMMENTS

There were no public comments or correspondence items to present to the Board.

EMPLOYEE PRESENTATION

3. Presentation of Employee Anniversary Pins

- Scott Graham – 24 years
- Holly Gould – 5 years
- Peter Sustaita – 1 year

The Board of Directors presented Scott, Holly, and Peter with their anniversary pins and thanked them for their contribution and years of service to the District.

NON-HEARING ITEMS

4. Approval to Purchase Maintenance Cart for the District

The 1990 Cushman cart the District currently owns has reached the end of its useful life and replacement parts are becoming more expensive and harder to find. It is recommended to replace the cart with a heavy duty diesel cart that is capable of pulling the boat trailer, welding/generator trailer and other heavy equipment.

ACTION TAKEN:

MOTION:

DIRECTOR TEAGUE made a motion to authorize the General Manger to purchase a Maintenance Cart from Torrences Farm Implements for \$13,315.76. DIRECTOR DURAN seconded the motion. The motion carried by the following vote: 5 yes.

MINUTE ORDER NO. 2014-2321

5. Acceptance of Solar Rebate Grant Reservation – Imperial Irrigation District

The District is moving ahead with the planning, design, construction and procurement of a solar photovoltaic project to obtain alternate power for utilization at the Water Reclamation Facility site in Indio, California. The District applied for funding under the solar rebate program and was tentatively awarded a solar rebate grant for \$202,574. Attached is the letter from IID regarding that award. It is recommended that the District accept the grant reservation and move forward with the final planning, permitting and solicitation of an Engineering/Procurement/Construction (EPC) contract for the purposes of provisioning the solar project.

ACTION TAKEN:

MOTION:

DIRECTOR TEAGUE made a motion to accept a grant reservation from the Imperial Irrigation District in the amount of \$202,574 for the purposes of constructing a photovoltaic solar system at the Water Reclamation Facility site in Indio, California. DIRECTOR DURAN seconded the motion. The motion carried by the following vote: 5 yes.

MINUTE ORDER NO. 2014-2322

6. Award Contract to Section 37 Consultants – Solar Project Grant & Engineering Assistance

In order to meet the 90 day deadline imposed by the Imperial Irrigation District (IID) to comply with submittal required for the grant award of \$202,574 a consultant is needed to prepare preliminary engineering documents, support for submission of application materials, assist with the preparation of a Request for Proposal (RFP) from an EPC firm and provide Owner's Representative project management experience for the on-going design and construction of the facility. Section 37 Consultants of Palm Desert, California has been involved in the planning, permitting, environmental clearance, design and implementation of numerous large-scale solar projects in the United States. They will assist the District in meeting the timelines imposed by Imperial Irrigation District as well as provide technical assistance and guidance during the project.

ACTION TAKEN:

MOTION:

DIRECTOR TEAGUE made a motion to award the Project Management/Preliminary Engineering of proposed photovoltaic solar project to Section 37 Consultants of Palm Desert, California and authorize the General Manager to execute a professional services agreement not to exceed \$23,800. DIRECTOR FRIESTAD seconded the motion. The motion carried by the following vote: 5 yes.

MINUTE ORDER NO. 2014-2323

7. Award Contract to Birdseye Planning Group – CEQA IS/MND – Solar Project

The District is moving ahead with the planning, design, construction and procurement of a solar project to obtain alternate power for utilization at the Water Reclamation Facility site in Indio, California. Efforts are underway to solicit design/build services (DB) from a DB contractor for that purpose. The District will need to undertake a California Environmental Quality Act (CEQA) Initial Study/Mitigated Negative Declaration (IS/MND) for the purposes of complying with CEQA.

ACTION TAKEN:

MOTION:

DIRECTOR DURAN made a motion to award the preparation of the California Environmental Quality Act (CEQA) Initial Study/Mitigated Negative Declaration (IS/MND) for the Valley Sanitary District Solar Project to Birdseye Planning Group of Carlsbad, California and authorize the General Manager to execute a professional services agreement not to exceed \$9,920. DIRECTOR WISEMAN seconded the motion. The motion carried by the following vote: 5 yes.

MINUTE ORDER NO. 2014-2324

8. Award Task Order to MWH Global – Water Reclamation Facility Master Plan
Award Contract to Birdseye Planning Group – CEQA IS/MND – Water Reclamation Facility Master Plan & Wetlands Project

It is recommended that the Board of Directors award the preparation of the Water Reclamation Facility Master Plan to MWH Global of Pasadena, California and authorize the General Manager to execute a professional services contract not to exceed \$198,148. It is also recommended that the Board of Directors award the preparation of the California Environmental Quality Act (CEQA) Initial Study/Mitigated Negative Declaration (IS/MND) for the Water Reclamation Facility to Birdseye Planning Group of Carlsbad, California and authorize the General Manager to execute a professional services agreement not to exceed \$59,320.

ACTION TAKEN:

MOTION:

DIRECTOR DURAN made a motion to award the preparation of the Water Reclamation Facility Master Plan to MWH Global of Pasadena, California and authorize the General Manager to execute a professional services contract not to exceed \$198,148. It is also recommended that the Board of Directors award the preparation of the California Environmental Quality Act (CEQA) Initial Study/Mitigated Negative Declaration (IS/MND) for the Water Reclamation Facility to Birdseye Planning Group of Carlsbad, California and authorize the General Manager to execute a professional services agreement

not to exceed \$59,320. DIRECTOR FRIESTAD seconded the motion. The motion carried by the following vote: 5 yes.

MINUTE ORDER NO. 2014-2325

9. Review Draft Amended Conflict of Interest Code

Biennially, in even years, a mandatory review is required for all public agencies to review their Conflict of Interest Codes. The biennial review examines current programs to ensure that the agency's code includes disclosure by those agency officials who make or participate in making governmental decisions. Valley Sanitary District has not amended their Conflict of Interest Code since 2001. The proposed amended Conflict of Interest Code – Draft, updates positions that have been re-named since the last code was approved. Valley Sanitary District must file their Amended Conflict of Interest Code with the County Board of Supervisors of Riverside County by December 30, 2014. It is the consensus of the Board to move forward with the updates.

10. Consideration of Resolution in Support of Proposition 1 – The Water Quality, Supply and Infrastructure Improvement Act of 2014

“A RESOLUTION OF THE BOARD OF DIRECTORS OF THE VALLEY SANITARY DISTRICT IN SUPPORT OF PROPOSITION 1 – THE WATER QUALITY, SUPPLY AND INFRASTRUCTURE IMPROVEMENT ACT OF 2014”

ACTION TAKEN:

MOTION:

DIRECTOR DURAN made a motion to adopt Resolution No. 2014-1060, Support of Proposition 1 – The Water Quality, Supply and Infrastructure Improvement Act 2014. DIRECTOR WISEMAN seconded the motion. The motion carried by the following roll call vote:

AYES: Director(s) York, Friestad, Wiseman, Duran
NOES: Director Teague
ABSENT: None
ABSTAIN: None

RESOLUTION NO. 2014-1060

11. Manager's Notes

MR. GLOWITZ reported that the District's annual audit has been received and it's now being reviewed at the staff level. Development continues to remain steady. The interviews for the Development Services Technician have been completed. Repairs on the digester pumps will take place next week. MR. GLOWITZ also stated he will be attending the CASA Funding Fair in Orange County on October 16.

DIRECTOR'S ITEMS

Director's items not listed are for discussion only; no action will be taken without an urgency vote pursuant to State law.

DIRECTOR WISEMAN reported that the East Valley Reclamation Authority JPA had met and discussed its scope of work as well as the time table to work. He mentioned they have a good working unit with the City of Indio. DIRECTOR

WISEMAN also gave an overview of the Special Districts Conference he attended in Palm Springs. DIRECTOR DURAN informed the Board that he will be absent at the October 28, 2014 board meeting.

CONSENT ITEMS

12. Approval of Expenditures for September 17, 2014 to October 8, 2014.

Check numbers 31785 to 31850 totaling \$179,522.28 and a transfer of \$15,351.87 were issued. Payroll checks numbers 8809 to 8813 totaling \$4,235.73 and payroll transfers of \$71,228.17 were also issued.

ACTION TAKEN:

MOTION:

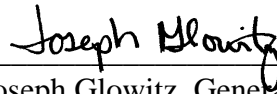
DIRECTOR WISEMAN made a motion to pay the disbursement items as presented. DIRECTOR DURAN seconded the motion. The motion carried by the following vote: 5 yes.

MINUTE ORDER NO. 2014-2326

ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 1:52 p.m., and the next Regular Board Meeting will be held October 28, 2014.

Respectfully submitted,



Joseph Glowitz, General Manager
Valley Sanitary District