

**VALLEY SANITARY DISTRICT  
MINUTES OF REGULAR BOARD MEETING  
March 11, 2014**

A regular Board Meeting of the Governing Board of Valley Sanitary District (VSD) was held at the District offices, 45-500 Van Buren Street, Indio, California, on Tuesday, March 11, 2014.

**CALL TO ORDER, ROLL CALL**

1. PRESIDENT YORK called the meeting to order at 12:30 p.m. Those in attendance were as follows:
- DIRECTORS PRESENT: Douglas A. York, Merritt Wiseman, Richard Friestad, Mike Duran, and William Teague (via telephone)
- DIRECTORS ABSENT: None
- STAFF PRESENT: Joseph Glowitz, General Manager, Holly Gould, Ron Buchwald, Steve Shepard and Jose Juarez
- GUESTS: Michael Carpol, Solar City

**MINUTES**

2. Consideration of the February 25, 2014 Regular Board Meeting Minutes

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DIRECTOR TEAGUE abstained from the vote due to his absence at the February 25, 2014 board meeting.

**ACTION TAKEN:**

**MOTION:** DIRECTOR FRIESTAD made a motion to approve the minutes for the Regular Board Meeting held February 25, 2014. DIRECTOR DURAN seconded the motion. Motion carried by the following vote: 4 yes

**MINUTE ORDER NO. 2014-2253**

**PUBLIC COMMENTS**

There were no public comments or correspondence items to present to the Board.

**EMPLOYEE PRESENTATION**

3. Presentation of Employee Anniversary Pins
- Jose Juarez – 9 years
  - Steve Shepard – 18 years

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The Board of Directors presented Jose and Steve with their anniversary pins and thanked them for their contribution and years of service to the District.

## **NON-HEARING ITEMS**

### 4. Purchase of Flame Arresters

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MR. GLOWITZ reported to the Board that it is recommended that the flame arrester drawers in the digester be cleaned once a month for the first year. The optimal way to perform this service and minimize the disruption of the gas system is to have replacement flame arrester drawers available. This is a sole source procurement.

#### **ACTION TAKEN:**

#### **MOTION:**

DIRECTOR DURAN made a motion to purchase the additional flame arrester drawers from L& J Technologies for \$22,197. DIRECTOR TEAGUE seconded the motion. Motion carried by the following vote: 5 yes

#### **MINUTE ORDER NO. 2014-2254**

### 5. New Mixer for Pond/Wetlands Chlorine Contact Chamber

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MR. GLOWITZ reported that the mixer in the pond/wetlands chlorine contact chamber has been online for over 30 years and has been rebuilt several times. The internal parts of the mixer are showing excessive wear and the mixer is beginning to leak oil, which has the potential to contaminate the treated effluent. It is recommended to purchase a new mixer from SPX Flow Technology. This is a sole source procurement.

#### **ACTION TAKEN:**

#### **MOTION:**

DIRECTOR FRIESTAD made a motion to purchase a new mixer for the pond/wetlands chlorine contact chamber from SPX Flow Technology for \$9,443. DIRECTOR DURAN seconded the motion. The motion carried by the following vote: 5 yes

#### **MINUTE ORDER NO. 2014-2255**

### 6. Request for Proposal for Financial Audit Services

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Staff is requesting proposals from qualified Certified Public Accounting firms to perform an audit and issue opinions on the District's financial statements. This request is for a three year contract term beginning fiscal year ending June 30, 2014.

#### **ACTION TAKEN:**

#### **MOTION:**

DIRECTOR TEAGUE made a motion to approve the solicitation of proposals for a new auditing firm for fiscal year ending June 30, 2014. DIRECTOR WISEMAN seconded the motion. Motion carried by the following vote: 5 yes

#### **MINUTE ORDER NO. 2014-2256**

7. Continuing Disclosure Annual Report for 2006 Certificates of Participation (Treatment Plant Expansion)

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**ACTION TAKEN:**

**MOTION:** DIRECTOR TEAGUE made a motion to receive and file the Continuing Disclosure Annual Report for 2006 Certificates of Participation (Treatment Plant Expansion). DIRECTOR WISEMAN seconded the motion. Motion carried by the following vote: 5 yes

**MINUTE ORDER NO. 2014-2257**

8. Solar Power Generation Briefing

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Michael Carpol from Solar City presented the Board with options for solar power at the Water Reclamation Plant facility.

9. Manager's Notes

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MR. GLOWITZ gave a brief overview of the CASA and ACWA Conferences he attended in Washington D.C. The manhole rehabilitation project, roach spraying and root control projects are all complete. The Requa Interceptor project is moving forward and on schedule. MR. GLOWITZ will be attending the Design Build Institute Conference in San Jose this month.

**DIRECTOR'S ITEMS**

*Director's items not listed are for discussion only; no action will be taken without an urgency vote pursuant to State law.*

**CONSENT ITEMS**

10. Approval of Expenditures for February 20, 2014 to March 5, 2014.

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Check numbers 31089 to 31139 totaling \$112,489.91 were issued. Payroll checks numbers 8698 to 8704 totaling \$4750.26 and payroll transfers of \$72,488.08 were also issued.

**ACTION TAKEN:**

**MOTION:**

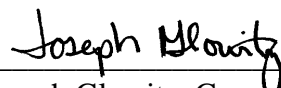
DIRECTOR WISEMAN made a motion to pay the disbursement items as presented. DIRECTOR FRIESTAD seconded the motion. The motion carried by the following vote: 5 yes.

**MINUTE ORDER NO. 2014-2258**

**ADJOURNMENT**

There being no further business to discuss, the meeting was adjourned at 1:49 p.m., and the next Regular Board Meeting will be held March 25, 2014.

Respectfully submitted,



Joseph Glowitz, General Manager  
Valley Sanitary District