

**VALLEY SANITARY DISTRICT**  
**MINUTES OF REGULAR BOARD MEETING**  
January 22, 2013

A regular Board Meeting of the Governing Board of Valley Sanitary District was held at the District offices, 45-500 Van Buren Street, Indio, California, on Tuesday, January 22, 2013.

**CALL TO ORDER, ROLL CALL**

1. VICE PRESIDENT FRIESTAD called the meeting to order at 12:30 p.m. Those in attendance were as follows:

DIRECTORS PRESENT: Merritt Wiseman, William R. Teague, Mike Duran and Richard Friestad

DIRECTORS ABSENT: Douglas A. York

STAFF PRESENT: Joseph Glowitz, General Manager, Joanne Padgham, Mike Lopanec, and Holly Gould

GUESTS: None

**MINUTES**

2. Consideration of the January 8, 2013 Regular Board Meeting Minutes.
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**ACTION TAKEN:**

**MOTION:** DIRECTOR TEAGUE made a motion to approve the minutes for the Regular Board Meeting held January 8, 2013. DIRECTOR DURAN seconded the motion. Motion carried by the following vote: 4 yes.

**MINUTE ORDER NO. 2013-2110**

**PUBLIC COMMENTS**

There were no public comments or correspondence items to present to the Board.

**NON-HEARING ITEMS**

3. Request Authorization to have Aquatic Environments, Inc. Trim and Dispose of the Bulrush at the Wetlands.
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MR. GLOWITZ informed the board that it was time again for the District's annual bulrush removal at the wetlands. Due to the challenges of this specialized service, Aquatic Environments, Inc. is the only company to respond when this project goes out for proposal. MR. GLOWITZ requests approval for Aquatic Environments to trim and dispose of the bulrush at the wetlands for an amount not to exceed \$125,000.00. DIRECTOR FRIESTAD asked how much

bulrush is cut. MIKE LOPANEC informed him that the bulrush is cut to the water level, left to dry out, and then hauled off.

**ACTION TAKEN:**

**MOTION:** DIRECTOR DURAN made a motion to authorize Aquatic Environments, Inc. to trim and dispose of the bulrush for a total cost not to exceed \$125,000.00. DIRECTOR WISEMAN seconded the motion. The motion carried by the following vote: 4 yes.

**MINUTE ORDER NO. 2013-2111**

4. List of Constituents for NPDES Permit and Process Controls

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MIKE LOPANEC presented the board with a list of the constituents that are sampled and tested at the treatment plant. It included a list that is tested onsite in the District's laboratory, as well as the constituents that are tested by a contracted lab on a monthly, quarterly, semi-annual and annual basis. The constituents tested on the water side of the treatment process are required for the Districts NPDES permit. The constituents tested on the solids side of the treatment process are the minimum requirements regulated by the Federal Environment Protection Agency (EPA) Part 503 Biosolids Rule. If the District doesn't meet this 503 Rule, it cannot dispose of its biosolids. If constituents don't meet the requirements the district can be fined.

5. Status, Locally Adopted Pretreatment Program

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MR. GLOWITZ gave a brief update of the Locally Adopted Pretreatment Program that is required by the Environmental Protection Agency & Regional Water Quality Control Board to address industrial wastewater dischargers. Because of the small industrial discharger base a locally adopted pretreatment program was developed by HDR Engineering and was accepted by the EPA and RWQCB. The draft documents were developed in a format that could be expanded into a formal pretreatment program when required. VSD and HDR can now move forward on the physical implementation and operation of the program.

6. Manager's Notes

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MR. GLOWITZ informed the board that there is an upcoming CWEA Conference in Palm Springs that will include a tour of our plant. A part time employee and intern have been hired to fill the vacated lab position and advertising to fill the position permanently will begin soon. Staff is getting acquainted with a new AQMD reporting requirement that is due by March 5, 2013. It is an online based reporting tool used to collect annual emissions from an industrial site. Budget draft preparation is underway. MR. GLOWITZ passed out a flyer to the board for the annual CORBS dinner and awards banquet that will be on February 9, 2013. He also stated that while he was at his conference in Washington D.C he was able to meet with Raul Ruiz's and Paul Cook's offices. Lastly, after review by their attorneys, the JPA is back at the staff level at the City of Indio.

## **DIRECTOR'S ITEMS**

*Director's items not listed are for discussion only; no action will be taken without an urgency vote pursuant to State law.*

DIRECTOR WISEMAN passed out brochures for the CASA Conference and gave a brief overview of the CSRMA meeting and CASA general session. He informed the board that CASA's spring conference will be done away with, the last one being this April. DIRECTOR WISEMAN also informed the board of Congressman Raul Ruiz's swearing in ceremony on January 24, 2013 in Indio.

## **CONSENT ITEMS**

7. Approval of Summary of Cash and Investments for December, 2012.
8. Approval of Expenditures for December 28, 2012 to January 16, 2013.

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Check numbers 29740 to 29782 totaling \$115,328.86 were issued. An electronic funds transfer was made to The Bank of New York Mellon in the amount of \$206,260.63 for the 2006 Certificates of Participation. Payroll check numbers 8473 to 8485 totaling \$44,573.39 and payroll transfers of \$81,397.86 were also issued.

### **ACTION TAKEN:**

**MOTION:** DIRECTOR WISEMAN made a motion to pay the disbursement items as presented. DIRECTOR DURAN seconded the motion. The motion carried by the following vote: 4 yes.

### **MINUTE ORDER NO. 2013-2112**

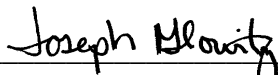
## **INFORMATIONAL ITEMS**

The Board received and acknowledged the copy of the Combined Account Summary incurred by the District in December, 2012.

## **ADJOURNMENT**

There being no further business to discuss, the meeting was adjourned at 1:56 p.m., and the next Regular Board Meeting will be held February 12, 2013.

Respectfully submitted,

  
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Joseph Glowitz, General Manager  
Valley Sanitary District