

**VALLEY SANITARY DISTRICT
MINUTES OF REGULAR BOARD MEETING**

October 22, 2013

A regular Board Meeting of the Governing Board of Valley Sanitary District was held at the District offices, 45-500 Van Buren Street, Indio, California, on Tuesday, October 22, 2013.

CALL TO ORDER, ROLL CALL

1. PRESIDENT YORK called the meeting to order at 12:31 p.m. Those in attendance were as follows:

DIRECTORS PRESENT: Douglas A. York, Mike Duran, Merritt Wiseman, and William Teague

DIRECTORS ABSENT: Richard Friestad

STAFF PRESENT: Joseph Glowitz and Holly Gould

GUESTS: Steve Friedman, HDR Engineering
Brian Macy, Indio Water Authority

MINUTES

2. Consideration of the October 8, 2013 Regular Board Meeting Minutes.

ACTION TAKEN:

MOTION: DIRECTOR DURAN made a motion to approve the minutes for the Regular Board Meeting held October 8, 2013. DIRECTOR TEAGUE seconded the motion. Motion carried by the following vote: 4 yes.

MINUTE ORDER NO. 2013-2211

PUBLIC COMMENTS

There were no public comments or correspondence items to present to the Board.

ADJOURN TO CLOSED SESSION

3. CLOSED SESSION

Consider Public Employment Pursuant to Government Code Section 54957 for an Employee Review – General Manager.

The Board adjourned to closed session at 12:32 p.m. to consider public employment pursuant Government Code Section 54957 for an Employee Review for the General Manager.

RECONVENE TO OPEN SESSION

The Board reconvened to open session at 12:34 p.m. PRESIDENT YORK stated that a sub-committee was formed to perform the General Manager's evaluation.

NON-HEARING ITEMS

4. Refurbish Roof over Generator #1 and Air Gap Tank
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MR. GLOWITZ informed the Board that generator #1 roof is in need of repair and currently has bare wood exposed in some areas and the air gap roof has lost much of its sheeting. It is recommended to refurbish both roofs.

ACTION TAKEN:

MOTION: DIRECTOR TEAGUE made a motion to authorize the General Manager to enter into an agreement with Castro Roofing to refurbish the generator #1 roof and air gap tank roof for \$4,687.00 plus \$2 per square foot for any plywood replacement. DIRECTOR DURAN seconded the motion. Motion carried by the following vote: 4 yes.

MINUTE ORDER NO. 2013-2212

5. Receive and File Actuarial Study of Retiree Health Liabilities.
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The actuarial study was unintentionally left out of the board packet and was distributed at the board meeting. DIRECTOR WISEMAN requested to reserve any questions regarding the study be addressed at a later board meeting.

ACTION TAKEN:

MOTION: DIRECTOR DURAN made a motion to receive and file the Actuarial Study of Retiree Health Benefits. DIRECTOR WISEMAN seconded the motion. Motion carried by the following vote: 4 yes.

MINUTE ORDER NO. 2013-2213

6. Cancellation of December 24, 2013 Board Meeting.
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ACTION TAKEN:

MOTION: DIRECTOR WISEMAN made a motion to cancel the December 24, 2013 board meeting. DIRECTOR TEAGUE seconded the motion. Motion carried by the following vote: 4 yes.

MINUTE ORDER NO. 2013-2214

7. Requa Street Interceptor – Award Design Contact to HDR Engineering.
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The District has solicited three proposals from our pre-qualified, Indefinite Delivery/Indefinite Quantity (IDIQ) consultants for the Requa Interceptor Final Design. This project will accommodate growth and meet the needs of the East County Detention Center that is currently planned to be operational in late 2016. A review committee of District staff ranked the 3 consulting companies based on certain aspects including project understanding, approach & methodology, identification of key issues and team qualifications. HDR Engineering ranked the highest based on their presentation of a base scope plus value added tasks that enhanced the project. It is recommended that the contract be awarded to HDR Engineering, Inc. for a not to exceed amount of \$516,800.

ACTION TAKEN:

MOTION:

DIRECTOR TEAGUE made a motion to award the Requa Interceptor Final Design Contract to HDR Engineering, Inc. and to authorize the General Manager to execute a professional services contract not to exceed \$516,800. DIRECTOR WISEMAN seconded the motion. Motion carried by the following vote: 4 yes.

MINUTE ORDER NO. 2013-2215

8. Status Report – Coachella Valley Integrated Water Management Working Group

MR. GLOWITZ gave an update on the Coachella Valley Water Management Working Group. The group consisting of the City of Coachella/Coachella Water Authority, Coachella Valley Water District, Desert Water Agency, City of Indio/Indio Water Authority and Mission Springs Water District has adopted a resolution of commitment pledging to create an Integrated Regional Water Resources Plan (IRWMP) for the purpose of coordinating water resources planning activities undertaken by the water agencies. MR. GLOWITZ requested direction from the Board as to pursue becoming a member of this group. The consensus was unanimous that MR. GLOWITZ moves forward in his attempts to ensure that as a member, the District is included in this group.

9. Manager’s Notes

MR. GLOWITZ distributed 2 handouts from the Western Governors’ Association and Water Reuse Association. A discussion took place regarding Desert Water Agency’s solar panel field that was installed and the possibility of solar power in the District’s future.

DIRECTOR’S ITEMS

Director’s items not listed are for discussion only; no action will be taken without an urgency vote pursuant to State law.

CONSENT ITEMS

10. Approval of Summary of Cash and Investments for September, 2013.

11. Approval of Expenditures for October 4, 2013 to October 16, 2013.

Check numbers 30646 to 30690 totaling \$218,541.50 were issued, as well as payroll check numbers 8630 to 8634 totaling \$3,553.85 and payroll transfers of \$65,722.74 were also issued.

ACTION TAKEN:

MOTION:

DIRECTOR WISEMAN made a motion to acknowledge the Summary of Cash and Investments for September, 2013 and to pay the disbursement items as presented. DIRECTOR DURAN seconded the motion. The motion carried by the following vote: 4 yes.

MINUTE ORDER NO. 2013-2216

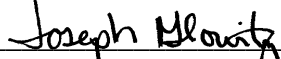
INFORMATIONAL ITEMS

The Board received and acknowledged the copy of the Combined Monthly Account Summary for Expenses incurred by the District in September, 2013.

ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 1:45 p.m., and the next Regular Board Meeting will be held November 12, 2013.

Respectfully submitted,



Joseph Glowitz, General Manager
Valley Sanitary District