

**VALLEY SANITARY DISTRICT
MINUTES OF REGULAR BOARD MEETING
April 23, 2013**

A regular Board Meeting of the Governing Board of Valley Sanitary District was held at the District offices, 45-500 Van Buren Street, Indio, California, on Tuesday, April 23, 2013.

CALL TO ORDER, ROLL CALL

1. PRESIDENT YORK called the meeting to order at 12:30 p.m. Those in attendance were as follows:

DIRECTORS PRESENT: Douglas A. York, William R. Teague, Mike Duran and Richard Friestad

DIRECTORS ABSENT: Merritt Wiseman

STAFF PRESENT: Joseph Glowitz, Holly Gould and Mike Lopanec

GUESTS: Ben Olson

MINUTES

2. Consideration of the April 9, 2013 Regular Board Meeting Minutes.

ACTION TAKEN:

MOTION: DIRECTOR FRIESTAD made a motion to approve the minutes for the Regular Board Meeting held April 9, 2013. DIRECTOR DURAN seconded the motion. Motion carried by the following vote: 4 yes.

MINUTE ORDER NO. 2013-2150

PUBLIC COMMENTS

Ben Olson of Olson Engineering, Indio, CA, took the opportunity to stop and say hello to the Board. Mr. Olson has worked with the District in the past.

EMPLOYEE PRESENTATION

3. Presentation of Employee Anniversary Pins
➤ Mike Lopanec – 27 years

The Board of Directors presented Mike Lopanec with his anniversary pin and thanked him for his contributions and years of service to the District.

NON-HEARING ITEMS

4. Consideration of Proposal from Total Compensation Systems, Inc. to Provide Actuarial Services Associated with Other Post-Employment Benefits (OPEB) in Compliance with Governmental Accounting Standards Board (GASB) Statement 45

MR. GLOWITZ informed the Board that in accordance with the requirements, the District must have a new actuarial valuation done every two years for the GASB Statement 45. The last valuation was completed by Total Compensation Systems, Inc. in 2011. It is recommended to again go with Total Compensation Systems, Inc. to provide actuarial services associated with OPEB in compliance with GASB Statement 45 for a cost of \$2,900, approximately the same amount as in prior years.

ACTION TAKEN:

MOTION: DIRECTOR TEAGUE made a motion to award and authorize the General Manager to sign the Consulting Services Agreement with Total Compensation Systems, Inc. to provide actuarial services associated with OPEB in compliance with GASB Statement 45 for a cost of \$2,900. DIRECTOR DURAN seconded the motion. The motion carried by the following vote: 4 yes.

MINUTE ORDER NO. 2013-2151

5. Approve Task Order 13-02 to have HDR Engineering, Inc. Provide Implementation Services for the Industrial Pretreatment Program for Valley Sanitary District

This will be the first year the District is implementing the Industrial Pretreatment Program. HDR Engineering has provided a proposal to aid the District with this task. The scope of work includes the development of the program, training staff how to use it and to provide updates. It is intended that VSD staff will be able to fully operate the program after one year. It is recommended that the Board authorize the General Manager to sign the Task Order 13-02 with HDR Engineering for \$36,000.

ACTION TAKEN:

MOTION: DIRECTOR DURAN made a motion to authorize the General Manager to sign the Task Order 13-02 with HDR Engineering for \$36,000. DIRECTOR FRIESTAD seconded the motion. The motion carried by the following vote: 4 yes.

MINUTE ORDER NO. 2013-2152

6. Transfer of Funds from the Section 125 Plan Account and Maximizer Account into the General Account at Bank of America

It is recommended that the Board approves the transfer of funds from the Section 125 Plan Account and Maximizer Account into the General Account at Bank of America and for the accounts to be closed after the transfer of funds.

ACTION TAKEN:

MOTION: DIRECTOR TEAGUE made a motion to transfer funds from the Section 125 Plan Account and Maximizer Account into the General Account at Bank of America and for the accounts to be closed after the transfer of funds. DIRECTOR DURAN seconded the motion. The motion carried by the following vote: 4 yes.

MINUTE ORDER NO. 2013-2153

7. Manager's Notes

MR. GLOWITZ informed the Board that he had received a favorable response to a letter he sent to Desert Valleys Builders Association regarding forgoing an increase in connection fees for the next fiscal year. The CWEA plant tour went very well with about 20 attendees. Joseph Glowitz, Mike Lopanec and Ian Wilson attended a tour of the Victor Valley plant that had recently undergone an expansion to see their SCADA system and Digester.

DIRECTOR'S ITEMS

Director's items not listed are for discussion only; no action will be taken without an urgency vote pursuant to State law.

CONSENT ITEMS

8. Approval of Summary of Cash and Investments for March, 2013.

9. Approval of Expenditures for April 4, 2013 to April 18, 2013.

Check numbers 30041 to 30077 totaling \$151,154.95 were issued. Payroll check numbers 8533 to 8538 totaling \$4,118.81 and payroll transfers of \$70,156.97 were also issued.

ACTION TAKEN:

MOTION:

DIRECTOR TEAGUE made a motion to pay the disbursement items as presented.

DIRECTOR FRIESTAD seconded the motion. The motion carried by the following vote:
4 yes.

MINUTE ORDER NO. 2013-2154

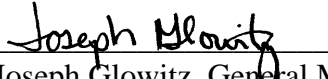
INFORMATIONAL ITEMS

The Board received and acknowledged the copy of the Combined Monthly Account Summary for Expenses incurred by the District in March, 2013.

ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 12:56 p.m., and the next Regular Board Meeting will be held May 14, 2013.

Respectfully submitted,



Joseph Glowitz, General Manager
Valley Sanitary District