

**VALLEY SANITARY DISTRICT  
MINUTES OF REGULAR BOARD MEETING**

June 25, 2013

A regular Board Meeting of the Governing Board of Valley Sanitary District was held at the District offices, 45-500 Van Buren Street, Indio, California, on Tuesday, June 25, 2013.

**CALL TO ORDER, ROLL CALL**

1. PRESIDENT YORK called the meeting to order at 12:30 p.m. Those in attendance were as follows:

DIRECTORS PRESENT: Douglas A. York, William R. Teague, Mike Duran, Merritt Wiseman and Richard Friestad

DIRECTORS ABSENT: None

STAFF PRESENT: Joseph Glowitz, Holly Gould, and Ron Buchwald

GUESTS: None

**MINUTES**

2. Consideration of the June 11, 2013 Regular Board Meeting Minutes.

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**ACTION TAKEN:**

**MOTION:** DIRECTOR DURAN made a motion to approve the minutes for the Regular Board Meeting held JUNE 11, 2013. DIRECTOR FRIESTAD seconded the motion. Motion carried by the following vote: 5 yes.

**MINUTE ORDER NO. 2013-2173**

**PUBLIC COMMENTS**

There were no public comments or correspondence items to present to the Board.

**ADJOURN TO CLOSED SESSION**

3. CLOSED SESSION  
EMPLOYMENT AND PERSONNEL RELATED MATTERS RELATING TO DISCIPLINE,  
DISMISSAL OR RELEASE OF A PUBLIC EMPLOYEE  
Pursuant to Government Code 54957 (b).

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The Board adjourned to closed session at 12:31 p.m. to consider employment and personnel –related matters relating to discipline, dismissal or release of a public employee. Pursuant to Government Code 54957 (b).

**RECONVENED TO OPEN SESSION**

The Board reconvened to open session at 1:05 p.m.

**ACTION TAKEN:**

**MOTION:** No action taken in Closed Session.

**NON-HEARING ITEMS**

4. Consideration of Nomination to the California Special District Association (CSDA)
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**ACTION TAKEN:**

**MOTION:** DIRECTOR TEAGUE made a motion to elect William Nelson for the CSDA Board of Directors for Seat B, Region 6. DIRECTOR FRIESTAD seconded the motion. The motion carried by the following vote: 5 yes.

**MINUTE ORDER NO. 2013-2174**

5. Modification of Coliform Method
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The laboratory is currently using an outdated method to test for Fecal and E.Coli coliforms that is both labor and cost intensive. It is recommended to update the existing multiple tube fermentation method to the Coliform IDEXX Quanti-Tray MPN method. This new method will increase the level of precision and accuracy with higher levels of confidence.

**ACTION TAKEN:**

**MOTION:** DIRECTOR FRIESTAD made a motion to authorize the update of the existing Coliform multiple tube fermentation method to the Coliforms IDEXX Quanti-Tray MPN method for a cost of \$5,700.08. DIRECTOR DURAN seconded the motion. The motion carried by the following vote: 5 yes.

**MINUTE ORDER NO. 2013-2175**

6. Award Amendments No. 1 to the Contract with Montgomery Watson Harza (MWH) Collection System Master Plan & Collection System Hydraulic Model.
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It is recommended to amend the contract with Montgomery Watson Harza (MWH) to provide additional elements to the Collection System Master Plan. Staff has requested that MWH provide an intermediate 5-year scenario to the Capital Improvement Plan to capture some of the significant projects currently underway instead of capturing them at the end or build-out scenario.

**ACTION TAKEN:**

**MOTION:** DIRECTOR WISEMAN made a motion to authorize the General Manager to amend the contract with Montgomery Watson Harza (MWH) in the amount not to exceed \$19,572 to provide additional elements to the Collection System Mater Plan. DIRECTOR TEAGUE seconded the motion. The motion carried by the following vote: 5 yes.

**MINUTE ORDER NO. 2013-2176**

7. Award Contract to Borden Excavating, Inc. for Replacement of the 6” Main as part of the Pipeline Rehabilitation Project No. 4.

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During an attempt to clean and line a 6” cast iron sewer main in poor condition, the cleaning equipment caused holes to appear in the main. It was determined to stop cleaning and cancel the lining to prevent further damage. The replacement work needs to be completed immediately as an emergency repair to coincide with the lining project to prevent further damage or overflow. Insituform does not perform this type of work and is working with the District to prepare a change order for an estimated credit of \$7,500. It is recommended to have Borden Excavating, Inc. replace the 6” cast iron main since they have done similar work for the District in the past.

**ACTION TAKEN:**

**MOTION:** DIRECTOR TEAGUE made a motion to award a contract to Borden Excavating, LLC and authorize the General Manager to sign the contract for the cost of \$15,350 to replace approximately 215 lineal feet of 6” sewer main and other related work adjacent to the OLPH Catholic Church. DIRECTOR DURAN seconded the motion. The motion carried by the following vote: 5 yes.

**MINUTE ORDER NO. 2013-2177**

8. Manager’s Notes

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DIRECTORS WISEMAN and DURAN and MR. GLOWITZ are registered for the CASA Conference in August, 2013. The Regional Board approved to extend the Cease and Desist Permit until December, 2013 and renewed the Irrigation Permit. Development continues to increase. Ian Wilson recently obtained his Grade IV Operator’s Certification and Kenneth Kepley received his Grade II Operator’s Certification.

**DIRECTOR’S ITEMS**

*Director’s items not listed are for discussion only; no action will be taken without an urgency vote pursuant to State law.*

**CONSENT ITEMS**

9. Approval of Summary of Cash and Investments for May, 2013.
10. Approval of Expenditures for June 5, 2013 to June 18, 2013.

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Check numbers 30226 to 30272 totaling \$498,703.98 were issued. Payroll check numbers 8560 to 8565 totaling \$4,618.47 and payroll transfers of \$72,075.17 were also issued.

**ACTION TAKEN:**

**MOTION:** DIRECTOR WISEMAN made a motion to pay the disbursement items as presented. DIRECTOR TEAGUE seconded the motion. The motion carried by the following vote: 5 yes.

**MINUTE ORDER NO. 2013-2178**

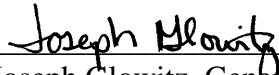
**INFORMATIONAL ITEMS**

The Board received and acknowledged the copy of the Combined Monthly Account Summary for Expenses incurred by the District in May, 2013.

**ADJOURNMENT**

There being no further business to discuss, the meeting was adjourned at 1:28 p.m., and the next Regular Board Meeting will be held July 9, 2013.

Respectfully submitted,

  
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Joseph Glowitz, General Manager  
Valley Sanitary District