

**VALLEY SANITARY DISTRICT
MINUTES OF REGULAR BOARD MEETING
November 12, 2013**

A regular Board Meeting of the Governing Board of Valley Sanitary District (VSD) was held at the District offices, 45-500 Van Buren Street, Indio, California, on Tuesday, November 12, 2013.

CALL TO ORDER, ROLL CALL

1. PRESIDENT YORK called the meeting to order at 12:30 p.m. Those in attendance were as follows:
- DIRECTORS PRESENT: Douglas A. York, Merritt Wiseman, Richard Friestad, Mike Duran, and William Teague
- DIRECTORS ABSENT: None
- STAFF PRESENT: Joseph Glowitz, General Manager, Holly Gould, Ron Buchwald, Joanne Padgham, and Tito Moreno
- GUESTS: Greg Fankhanel, Van Lant & Fankhanel

MINUTES

2. Consideration of the October 22, 2013 Regular Board Meeting Minutes

DIRECTOR FRIESTAD abstained from the vote due to his absence at the October 22, 2013 meeting.

ACTION TAKEN:

MOTION: DIRECTOR DURAN made a motion to approve the minutes for the Regular Board Meeting held October 22, 2013. DIRECTOR WISEMAN seconded the motion. Motion carried by the following vote: 4 yes, 1 abstention.

MINUTE ORDER NO. 2013-2218

PUBLIC COMMENTS

There were no public comments or correspondence items to present to the Board.

EMPLOYEE PRESENTATION

3. Presentation of Employee Anniversary Pins
- Joanne Padgham – 1 year

The Board of Directors presented Joanne Padgham with her anniversary pin and thanked her for her contribution and year of service to the District.

NON-HEARING ITEMS

4. Presentation of the Annual Audit Reports and Comprehensive Annual Financial Report (CAFR) for the Valley Sanitary District and the Money Purchase Pension Plan for the Fiscal Year Ended June 30, 2013, by Van Lant & Fankhanel, LLP

MR. GLOWITZ introduced Greg Fankhanel of Van Lant & Fankhanel, LLP. MR. FANKHANEL presented the Annual Audit Report to the Board. He explained the different sections of the audit and reported that the audit went well and there were no significant findings. MR. FANKHANEL thanked the staff for their support in the process. He then gave a brief summary of the Money Purchase Pension Plan, and stated that only one employee remains in the plan. MR. FANKHANEL also presented the Comprehensive Annual Financial Report, which includes an executive summary, financial section (audit), and a statistical section, which details the District and the community.

ACTION TAKEN:

MOTION:

DIRECTOR TEAGUE made a motion to note and file the Annual Audit Reports and Comprehensive Annual Financial Report for the Valley Sanitary District and the Money Purchase Pension Plan for the Fiscal Year Ended June 30, 2013. DIRECTOR DURAN seconded the motion. Motion carried by the following vote: 5 yes.

MINUTE ORDER NO. 2013-2219

5. Consideration of Purchase of a Replacement Combination Cleaning Vehicle for the Collections Department.

MR. GLOWITZ explained to the Board that the District currently owns two combination sewer cleaning trucks, one for back up and the other for daily use. The back up truck was constructed in 1988 and has strict restrictions on it by AQMD, which limits its operation to 50 hours a year. The District's newer truck recently needed maintenance and was out of service for about a week, leaving the District reliant on other agencies in case of a spill. The current truck is almost 9 years old and is reaching the end of its useful life, however would be an excellent back up truck. It is recommended that the District purchase a new combination sewer cleaning truck from Haaker Equipment Company for \$404,051.

ACTION TAKEN:

MOTION:

DIRECTOR TEAGUE made a motion to authorize the General Manager to purchase a Vactor manufactured Combination Sewer Cleaning Truck from Haaker Equipment Company for \$404,051. DIRECTOR DURAN seconded the motion. The motion carried by the following vote: 5 yes

MINUTE ORDER NO. 2013-2220

6. Replacement of Human Machine Interface (HMI) Panel for SCADA System.

MR. GLOWITZ informed the Board that the HMI screen of the programmable logic controller is not functioning. He stated that the new HMI panel will use the same system as the SCADA. This is a sole procurement from Trimax.

ACTION TAKEN:

MOTION:

DIRECTOR WISEMAN made a motion to authorize the purchase and installation of a HMI screen from Trimax for \$6,507. DIRECTOR FRIESTAD seconded the motion. The motion carried by the following vote: 5 yes

MINUTE ORDER NO. 2013-2221

7. Manager's Notes

MR. GLOWITZ informed the Board that many development projects are moving forward. He also stated that all five agencies are on Board with the District's inclusion in the Coachella Valley Integrated Water Management Working Group. MR. GLOWITZ will be bringing a resolution to the Board at a later date. There will be a 2+2 meeting with the City of Indio tomorrow at Indio Water Authority to discuss moving ahead with the Joint Powers Authority.

DIRECTOR'S ITEMS

Director's items not listed are for discussion only; no action will be taken without an urgency vote pursuant to State law.

DIRECTOR WISEMAN distributed some alternative appraisal sheets to the Board. He stated making a final appraisal and recommendation sheet at the December meeting.

CONSENT ITEMS

8. Approval of Expenditures for October 17, 2013 to November 7, 2013

Check numbers 30691 to 30747 totaling \$93,368.97 were issued. Payroll checks numbers 8635 to 8640 totaling \$4,702.54 and payroll transfers of \$66,566.74 were also issued.

ACTION TAKEN:

MOTION:

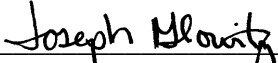
DIRECTOR WISEMAN made a motion to pay the disbursement items as presented. DIRECTOR FRIESTAD seconded the motion. The motion carried by the following vote: 5 yes

MINUTE ORDER NO. 2013-2222

ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 1:42 p.m., and the next Regular Board Meeting will be held November 26, 2013.

Respectfully submitted,



Joseph Glowitz, General Manager
Valley Sanitary District