

**VALLEY SANITARY DISTRICT  
MINUTES OF REGULAR BOARD MEETING**

September 24, 2013

A regular Board Meeting of the Governing Board of Valley Sanitary District was held at the District offices, 45-500 Van Buren Street, Indio, California, on Tuesday, September 24, 2013.

**CALL TO ORDER, ROLL CALL**

1. VICE PRESIDENT FRIESTAD called the meeting to order at 12:30 p.m. Those in attendance were as follows:

DIRECTORS PRESENT: Merritt Wiseman, Richard Friestad and William Teague (Call-in)

DIRECTORS ABSENT: Douglas A. York and Mike Duran

STAFF PRESENT: Joseph Glowitz and Holly Gould

GUESTS: None

**MINUTES**

2. Consideration of the September 10, 2013 Regular Board Meeting Minutes.

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DIRECTOR TEAGUE abstained from the vote due to his absence at the September 10, 2013 meeting.

**ACTION TAKEN:**

**MOTION:** DIRECTOR WISEMAN made a motion to approve the minutes for the Regular Board Meeting held September 10, 2013. DIRECTOR FRIESTAD seconded the motion. Motion carried by the following vote: 2 yes.

**MINUTE ORDER NO. 2013-2202**

**PUBLIC COMMENTS**

There were no public comments or correspondence items to present to the Board.

**NON-HEARING ITEMS**

3. Vehicle Purchase for Treatment Department

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It is recommended the Board authorizes the purchase of a new 2014 Ford F150 truck to replace District vehicle #05 which is 11 years old and requiring frequent repairs.

**ACTION TAKEN:**

**MOTION:** DIRECTOR TEAGUE made a motion to approve the purchase of a 2014 Ford F150 truck from Fiesta Ford in the amount of \$26,761.05. DIRECTOR WISEMAN seconded the motion. The motion carried by the following vote: 3 yes.

**MINUTE ORDER NO. 2013-2203**

4. Plant Upgrade Project Report No. 23

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MR. GLOWITZ reported that the project is 99.9% complete, including approved change orders. All construction work is complete. The completion of the deficiency punch list is being finalized. The digester startup, including the introduction of seed sludge will begin shortly. Archer Western submitted a progress payment request for work completed to date. After this payment, the remaining project budget including contingency is \$1.4 million.

**ACTION TAKEN:**

**MOTION:** DIRECTOR WISEMAN made a motion to authorize payment of the 21st progress payment to Archer Western in the amount of \$65,116.80 and \$3,427.20 in retention to be placed in an escrow account. DIRECTOR TEAGUE seconded the motion. Motion carried by the following vote: 3 yes.

**MINUTE ORDER NO. 2013-2204**

5. Manager's Notes

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MR. GLOWITZ presented his General Manager's Report, outlining the upcoming projects thru 2015.

**DIRECTOR'S ITEMS**

*Director's items not listed are for discussion only; no action will be taken without an urgency vote pursuant to State law.*

**CONSENT ITEMS**

6. Approval of Summary of Cash and Investments for August, 2013.

7. Approval of Expenditures for September 4, 2013 to September 18, 2013.

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Check numbers 30562 to 30607 totaling \$202,012.92 were issued, as well as 2 EFT payments totaling \$68,544. Payroll check numbers 8616 to 8620 totaling \$3,615.81 and payroll transfers of \$69,496.57 were also issued.

**ACTION TAKEN:**

**MOTION:** DIRECTOR WISEMAN made a motion to pay the disbursement items as presented. DIRECTOR TEAGUE seconded the motion. The motion carried by the following vote: 3 yes.

**MINUTE ORDER NO. 2013-2205**

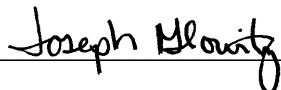
**INFORMATIONAL ITEMS**

The Board received and acknowledged the copy of the Combined Monthly Account Summary for Expenses incurred by the District in August, 2013.

**ADJOURNMENT**

There being no further business to discuss, the meeting was adjourned at 1:15 p.m., and the next Regular Board Meeting will be held October 8, 2013.

Respectfully submitted,

  
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Joseph Glowitz, General Manager  
Valley Sanitary District