

**VALLEY SANITARY DISTRICT
MINUTES OF REGULAR BOARD MEETING
March 25, 2014**

A regular Board Meeting of the Governing Board of Valley Sanitary District (VSD) was held at the District offices, 45-500 Van Buren Street, Indio, California, on Tuesday, March 25, 2014.

CALL TO ORDER, ROLL CALL

1. PRESIDENT YORK called the meeting to order at 12:30 p.m. Those in attendance were as follows:

DIRECTORS PRESENT: Douglas A. York, Merritt Wiseman, Richard Friestad, William Teague,
and Mike Duran

DIRECTORS ABSENT: None

STAFF PRESENT: Joseph Glowitz, General Manager, Holly Gould, and Ron Buchwald

GUESTS: Bob Hargreaves, Best Best & Krieger (via telephone)

MINUTES

2. Consideration of the March 11, 2014 Regular Board Meeting Minutes

ACTION TAKEN:

MOTION: DIRECTOR DURAN made a motion to approve the minutes for the Regular Board Meeting held March 11, 2014. DIRECTOR FRIESTAD seconded the motion. Motion carried by the following vote: 5 yes

MINUTE ORDER NO. 2014-2260

PUBLIC COMMENTS

There were no public comments or correspondence items to present to the Board.

ADJOURN TO CLOSED SESSION

3. The board shall adjourn to closed session to consider Potential Litigation pursuant to Government Code Section 549569 (b).

The Board adjourned to closed session at 12:31 p.m. to consider Potential Litigation pursuant to Government Code Section 54569 (b).

RECONVENE TO OPEN SESSION

The Board reconvened to open session at 1:34 p.m. PRESIDENT YORK stated that there were no reportable actions taken in closed session.

NON-HEARING ITEMS

4. Grant of Easement to the Valley Sanitary District from Boos' Family Dollar Store

The District has an existing ten inch sewer main within a ten foot easement that lies adjacent to the Boos' property. The centerline of the ten foot wide easement lies on the property line so the easement lies five feet on each side of the property line. The District has requested an additional five foot wide easement to provide for better access to the sewer main for construction purposes.

ACTION TAKEN:

MOTION:

DIRECTOR WISEMAN made a motion to accept the five foot Grant of Easement from Boos' Family Dollar Store and to authorize the General Manager to sign the Certificate of Acceptance for recording purposes. DIRECTOR DURAN seconded the motion. Motion carried by the following vote: 5 yes

MINUTE ORDER NO. 2014-2261

5. New File Server Purchase

The District's existing file server is three years old and nearing its useful life. It is recommended to purchase a new file server that will improve performance as well as handle the new Laserfiche enterprise document management system. The existing server will be used as a backup server, able to be used for emergencies.

ACTION TAKEN:

MOTION:

DIRECTOR TEAGUE made a motion to purchase a new file server from Southwest Networks at CMAS pricing for an amount not to exceed \$10,735.20. DIRECTOR FRIESTAD seconded the motion. Motion carried by the following vote: 5 yes

MINUTE ORDER NO. 2014-2262

6. Manhole Frames and Covers

City of Indio will be performing street improvements in the Jewel Tract area and manholes will need to be raised to final grade. The District will be providing the City with the manhole frames and covers that meet the District's standard specifications. It is recommended that the Board authorize the purchase of 50 manhole frames and covers from South Foundry, Inc.

ACTION TAKEN:

MOTION:

DIRECTOR DURAN made a motion to authorize the purchase of 50 manhole frames and covers from South Foundry, Inc., for an amount not to exceed \$9,720. DIRECTOR TEAGUE seconded the motion. Motion carried by the following vote: 5 yes

MINUTE ORDER NO. 2014-2263

7. Award of Wetlands Vegetation Maintenance and Removal Project Contract

Pursuant to an agreement with Coachella Valley Mosquito and Vector Control District, VSD is required to trim and remove as much vegetation around the ponds in the wetlands as possible. The last few years, the vegetation left over in the ponds has deteriorated causing a spike in BOD and Total Suspended Solids. Staff has carefully evaluated alternatives to the vegetation removal process and has expanded the scope of work to include a pilot study on the use of herbicides. Upon review of the bids it is recommended to award the bid to Habitat Restoration Sciences, Inc. for a not to exceed amount of \$207,330.

ACTION TAKEN:

MOTION:

DIRECTOR TEAGUE made a motion to award the Wetlands Vegetation Maintenance & Removal Project contract to Habitat Restoration Sciences, Inc. and authorize the General Manager to execute a maintenance contract not to exceed \$207,330. DIRECTOR DURAN seconded the motion. Motion carried by the following vote: 5 yes

MINUTE ORDER NO. 2014-2264

8. Manager's Notes

MR. GLOWITZ shared with the Board the new Board Report for the East Valley Reclamation Authority that he had created. He also gave a brief overview of the Design Build Conference he recently attended and the benefits of design build projects.

DIRECTOR'S ITEMS

Director's items not listed are for discussion only; no action will be taken without an urgency vote pursuant to State law.

CONSENT ITEMS

9. Approval of Summary of Cash and Investments for February, 2014.

10. Approval of Expenditures for March 6, 2014 to March 19, 2014.

Check numbers 31140 to 31191 totaling \$244,577.11 were issued. Payroll checks numbers 8705 to 8711 totaling \$4,707.44 and payroll transfers of \$71,682.81 were also issued.

ACTION TAKEN:

MOTION:

DIRECTOR WISEMAN made a motion to acknowledge the Summary of Cash and Investments for February, 2014 and to pay the disbursement items as presented. DIRECTOR DURAN seconded the motion. The motion carried by the following vote: 5 yes.

MINUTE ORDER NO. 2014-2265

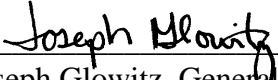
INFORMATIONAL ITEMS

The Board received and acknowledged the copy of the Combined Monthly Account Summary for Expenses incurred by the District in February, 2014.

ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 2:20 p.m., and the next Regular Board Meeting will be held April 8, 2014.

Respectfully submitted,



Joseph Glowitz, General Manager
Valley Sanitary District