



NOTICE OF SPECIAL MEETING

NOTICE IS HEREBY GIVEN that a Special Meeting has been called by a Majority of the Board of the East Valley Reclamation Authority, a Joint Powers Authority between the City of Indio and Valley Sanitary District, on June 20, 2017 at 2:30 p.m. in the Indio City Council Chambers located at 150 Civic Center Mall, Indio, California.

The purpose of said meeting is to discuss the items on the attached agenda.

DATE: June 16, 2017

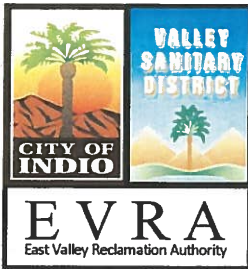
CITY OF INDIO

**MARIA YSIANO
DEPUTY CITY CLERK**

DECLARATION OF POSTING

I, Maria Ysiano, Deputy City Clerk of the City of Indio, California, do hereby declare that the foregoing notice was posted on the outside entry to the Council Chamber, 150 Civic Center Mall on June 16, 2017.

Maria Ysiano
Deputy City Clerk



AGENDA SPECIAL MEETING

East Valley Reclamation Authority

June 20, 2017

2:30 p.m.

150 Civic Center Mall, Indio

- 1. Call to Order and ROLL CALL:** President Glenn Miller (*City of Indio*)
Vice President William Teague (*Valley Sanitary District*)
Secretary Michael Wilson (*City of Indio*)
Treasurer Merritt Wiseman (*Valley Sanitary District*)

2. PLEDGE OF ALLEGIANCE

- 3. PUBLIC COMMENT** *This is the time set aside for public comment on any matter not appearing on the agenda. If you wish to speak, please complete a "request to speak" form and limit your comments to three minutes (forms are located in the lobby of Council Chamber). Please watch the timing device on the podium.*

4. CONSENT CALENDAR:

- a. Minutes of March 7, 2017 **Recommendation:** Approve
- b. Warrants **Recommendation:** Approve

5. ADMINISTRATIVE ITEMS:

- a. Fiscal Year 2016-17 Budget Report for the period July 1, 2016 to April 30, 2017 (*Brian Macy, General Manager, Indio Water Authority*) **Recommendation:** Receive/File
- b. Resolution Adopting Fiscal Year 2017/18 Budget (*Brian Macy, General Manager, Indio Water Authority*) **Recommendation:** Receive/File
- c. Status Update of EVRA Water System Financial Analysis (*Brian Macy, General Manager, Indio Water Authority*) **Recommendation:** Receive/File
- d. Legislative Update (*Brian Macy, General Manager, Indio Water Authority*) **Recommendation:** Receive/File

6. GENERAL MANAGER'S REPORT

7. AUTHORITY BOARD MEMBER COMMENTS AND/OR QUESTIONS

8. ADJOURN

NEXT MEETING: September 5, 2017 at 2:30 p.m.

Agenda packets are available on the City's website at www.indio.org and on the Valley Sanitary District website at www.valley-sanitary.org.

Materials related to an item on this Agenda submitted after distribution of the agenda packet are available for public inspection at the front counter of the lobby of the Indio City Hall Administration Building at 100 Civic Center Mall, Indio, during normal City business hours and during the meeting as well as the offices of Valley Sanitary District located at 45500 Van Buren Street Indio.

PUBLIC NOTICE

The Indio City Council Chamber is handicapped accessible. Persons with disabilities can receive the agenda in an alternative format and should call the City Clerk's office at 760-391-4007. Notification 48 hours prior to a meeting will enable the City to make reasonable arrangements to ensure accessibility to that meeting (28 CFR 35.102.35 104 ADA Title 11).

DECLARATION OF POSTING

I, Maria Ysiano, Deputy City Clerk, do hereby declare that the foregoing agenda was posted on the outside entry to the Council Chamber, 150 Civic Center Mall on June 16, 2017.


Maria Ysiano
Secretary

Item No. 4a

UNOFFICIAL UNTIL APPROVED BY EVRA

**EAST VALLEY RECLAMATION AUTHORITY
JOINT POWERS AUTHORITY
MARCH 7, 2017
MINUTES**

President Glenn Miller called to order the meeting of the East Valley Reclamation Authority at 2:30 p.m. in the Council Chambers located at 150 Civic Center Mall, Indio, California.

1. ROLL CALL: PRESENT: President Glenn Miller (*City of Indio*)
Vice President William Teague (*Valley Sanitary District*)
Secretary Michael Wilson (*City of Indio*)
Treasurer Merritt Wiseman (*Valley Sanitary District*)

2. PUBLIC COMMENT – NONE

3. CONSENT CALENDAR

- a. Minutes of December 6, 2016
- b. Warrants *Receive/File*

It was moved by Vice President Teague, seconded by Secretary Wilson and unanimously carried to **ADOPT** the Consent Calendar as submitted, by the following vote:

AYES: *Wiseman, Wilson, Teague, Miller*
NOES: *None*

4. ADMINISTRATIVE ITEMS:

- a. EVRA Authority Financial/Model Analysis Update *Receive/File*
- b. Fiscal Year 2015-16 Audited Financial Statements *Receive/File*
- c. Recycled Water/Non-Potable Water Strategy Update *Receive/File*

5. GENERAL MANAGER'S REPORT:

Joseph Glowitz, VSD General Manager and Brian Macy, IWA General Manager, reported on the following:

- a. CASA/ACWA Events in Washington, D.C.
- b. WaterReuse California Annual Conference, March 19-21, 2017

6. AUTHORITY BOARD MEMBER COMMENTS AND/OR QUESTIONS - NONE

7. ADJOURN

There being no further business to discuss, the meeting **ADJOURNED** at 3:12 p.m.

**MARIA YSIANO
SECRETARY**

Prepared: 06/15/2017, 9:32:22
Program: GM179L
Bank: 00 IWA Union Bank of California

INDIO WATER AUTHORITY
CHECK REGISTER BY FUND

Item No. 4b

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE	DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
03/17/2017	7495	5447 NBS GOVERNMENT FINANCE	11700189	3/1 FINANCIAL PLAN SVCS	050-4711-471.21-90		9/2017 Total	13,337.50 13,337.50
04/19/2017	7554	223 CITY OF INDIO	64291	3/29 EVR15-16 AUDIT FEE	050-0000-202.10-10		9/2017 Total	215.30 215.30
04/19/2017	7601	5447 NBS GOVERNMENT FINANCE	1116000107 11700076	12/2 FINANCIAL PLAN SVCS 1/31 FINANCIAL PLAN SVCS	050-4711-471.21-90 050-4711-471.21-90		9/2017 9/2017 Total	875.00 3,028.75 3,903.75
					3 Checks	** Fund Total		17,456.55

Warrant Register for East Valley Reclamation Authority

Approved by: 
Javier Estrada, Acting Manager of Finance

Date: June 15 2017



Item No. 5a

**SUBMITTAL TO THE JOINT POWERS AUTHORITY
EAST VALLEY RECLAMATION AUTHORITY**

Board of Directors Meeting
June 20, 2017

FROM: EVRA JPA Staff

SUBJECT: Fiscal Year 2016-17 Budget Report for the period July 1, 2016 to April 30, 2017

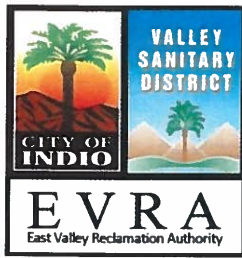
RECOMMENDED MOTION: Receive & File

SUMMARY: The fiscal year 2016-17 budget for the EVRA was adopted on June 7, 2016. The attached report (**Attachment A**) is for the time period of July 1, 2016 to April 30, 2017. At the end of the reporting period, budget expenditures was at \$20,366 or approximately 20% of total budget expenditures.

Prepared by:
Javier Estrada
IWA Acting Manager of Finance

	Account Number	Dollars
Costs associated with this action		\$0
Current Fiscal Year Budget		\$0

Legal Review		
City of Indio Review	Brian Macy	
Valley Sanitary District Review	Joseph Glowitz	



**EAST VALLEY
RECLAMATION AUTHORITY**

**Fiscal Year 2016-2017
Budget Report**

**Revenue and Expenditure Summary
from July 1, 2016 to April 30, 2017**

	Budget FY 2016-17	Year to Date as of April 30, 2017
REVENUE		
Indio Water Authority	\$ 25,000	\$ 25,000
Valley Sanitary District	<u>25,000</u>	<u>25,000</u>
 Total Revenue	 \$ 50,000	 \$ 50,000
REVENUE SUMMARY		
<u>Source of Funds</u>		
Program Revenue	\$ 50,000	\$ 50,000
Prior Year Fund Balance	100,182	100,182
Interest	-	-
Reserve	<u>-</u>	<u>-</u>
Total Revenue	\$ 150,182	\$ 150,182
EXPENSES / USE OF FUNDS		
Board Stipends	\$ 2,400	200
Professional Services/ Legal Services	10,000	-
Feasibility Study	75,000	17,241
Audit Fees	3,500	2,925
Travel and Training	10,000	-
Dues and Publications	2,000	-
Office Supplies	<u>600</u>	<u>-</u>
Total Expenditures	\$ 103,500	\$ 20,366
 Estimated Total Liabilities & Fund Equity	 \$ 46,682	 \$ 129,816
 Estimated Unrestricted Cash Balance	 \$ 46,682	 \$ 129,816
Estimated Restricted Cash Balance	-	-



**SUBMITTAL TO THE JOINT POWERS AUTHORITY
EAST VALLEY RECLAMATION AUTHORITY**

Board of Directors Meeting
June 20, 2017

FROM: EVRA JPA Staff

SUBJECT: Resolution Adopting Fiscal Year 2017-2018 Budget

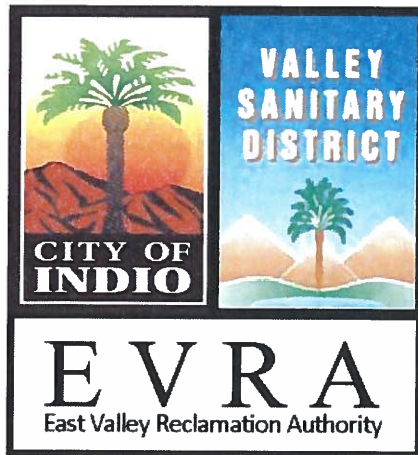
RECOMMENDED MOTION: Adopt Resolution of the East Valley Reclamation Authority adopting the Fiscal Year 2017-2018 budget and authorizing expenditures and appropriations.

SUMMARY: The Joint Powers Agreement establishing the East Valley Reclamation Authority provides that the Board shall prepare and adopt annual budgets for its operation. Staff has prepared the budget for Fiscal Year 2017-2018, which is attached to this report as **Exhibit A**. EVRA Staff recommends that the Board adopt the budget by Resolution (**Exhibit B**) in the amount of \$103,500 as detailed in the budget.

Prepared by:
Brian Macy, P.E.
IWA General Manager

	Account Number	Dollars
Costs associated with this action		\$103,500
Current Fiscal Year Budget		\$0

Legal Review		
City of Indio Review	Brian Macy	
Valley Sanitary District Review	Joseph Glowitz	



East Valley Reclamation Authority Recommended Operating Budget Fiscal Year 2017-18

Governing Board Members

Glenn Miller, President (City of Indio-Indio Water Authority)

William Teague, Vice President (Valley Sanitary District)

Michael Wilson, Secretary (City of Indio-Indio Water Authority)

Merritt Wiseman, Treasurer (Valley Sanitary District)

EVRA Management Staff

Joseph Glowitz, P.E., General Manager (Valley Sanitary District)

Brian Macy, P.E., General Manager (Indio Water Authority)

Javier Estrada, Acting Manager of Finance (Indio Water Authority)

Exhibit A

1. BUDGET INTRODUCTION

The East Valley Reclamation Authority (EVRA) was formed on December 18, 2013 with joint partnering agencies, the City of Indio-Indio Water Authority (the City of Indio's municipal water supplier), and Valley Sanitary District (wastewater provider for serving Indio).

The purpose of the EVRA is to develop and implement a planning, programming, funding, construction and operation strategy for a joint reclaimed/recycled water facility. This joint project will allow IWA to provide either recycled water for non-potable use or treated water for groundwater replenishment. Both uses will reduce the City of Indio's overall dependence on existing groundwater supply.

2. REVENUE

For fiscal year 2016-18, EVRA will acquire revenue totaling \$50,000 which will be contributed equally from each partnering agency (\$25,000 each). An expected ending fund balance from fiscal year 2016-17 of \$103,647 will bring the total operating fund balance available to \$3,647 for fiscal year 2017-18. EVRA will also continue to seek grant funding as needed for future projects during the upcoming fiscal year.

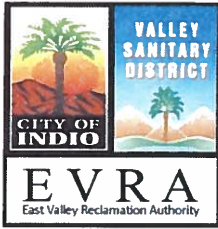
3. EXPENSES AND USES

Chart 1 – Revenue over Expenses

	Adopted Budget FY 2016-17	Recommended Budget FY 2017-18	Increase/Decrease FY 2016-17 vs FY 2017-18
REVENUE	\$50,000	\$ 50,000	\$0
EXPENSES	\$103,500	\$ 103,500	\$0
REVENUE OVER EXPENSES	(\$53,500)	\$ (53,500)	\$0

Chart 1 on the previous page provides a summary of projected revenue over expenses which are at the same level with the previous fiscal year's budget. For fiscal year 2017-18 total expenses are proposed to be \$103,500 which will be allocated towards legal fees, office supplies, professional dues to recycled water association, Board stipends, and meetings and travel for both the Board and Management staff to attend recycled water conferences and meetings.

The East Valley Reclamation Authority looks forward to a productive and successful FY 2017-18.



**EAST VALLEY
RECLAMATION AUTHORITY**
Fiscal Year 2017-18 Recommended Budget

	Budget FY 2016-17	Recommended Budget FY 2017-18
STAFFING SUMMARY		
Not Applicable	n/a	n/a
REVENUE		
Indio Water Authority	25,000	25,000
Valley Sanitary District	25,000	25,000
Total Revenue	\$ 50,000	\$ 50,000
FISCAL SUMMARY		
<u>Source of Funds</u>		
Program Revenue	50,000	50,000
Prior Year Fund Balance	100,128	103,647
Interest	-	-
Reserve	-	-
Total Revenue	\$ 150,128	\$ 153,647
<u>Use of Funds</u>		
Board Stipends	2,400	2,400
Professional Services/ Legal Services	10,000	10,000
Feasibility Study	75,000	75,000
Audit Fees	3,500	3,500
Travel and Training	10,000	10,000
Dues and Publications	2,000	2,000
Office Supplies	600	600
Transfer Out	-	-
Total Expenditures	\$ 103,500	\$ 103,500
Estimated Total Liabilities & Fund Equity	46,628	50,147
Estimated Unrestricted Cash Balance	46,628	50,147
Estimated Restricted Cash Balance	-	-

Exhibit B

RESOLUTION NO. ____

RESOLUTION OF THE EAST VALLEY RECLAMATION AUTHORITY ADOPTING THE 2017-18 BUDGET AND AUTHORIZING EXPENDITURES AND APPROPRIATIONS RELATED THERETO

WHEREAS, the East Valley Reclamation Authority (the "Authority") is a joint powers authority duly organized and existing under and pursuant to Articles 1 through 4 (commencing with Section 6500), Chapter 5, Division 7, Title 1 of the California Government Code (the "Act") pursuant to that certain Joint Exercise of Powers Agreement, dated as of November 18, 2013, (the "Joint Powers Agreement"), by and between the City of Indio (the "City") and the Valley Sanitary District (the "District");

WHEREAS, the proposed 2017-18 budget provides for service levels necessary to respond to the high standards of the community which are deemed appropriate by the Authority and concurrently provides a work force to accomplish them; and

WHEREAS, the Authority intends to use the recommended 2017-18 budget as a guide for determining Authority priorities.

NOW, THEREFORE, THE EAST VALLEY RECLAMATION AUTHORITY HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

Section 1. The above recitals, and each of them, are true and correct.

Section 2. The proposed 2017-18 budget, as detailed in the budget document entitled "East Valley Reclamation Authority Fiscal Year 2017-18 Recommended Operating Budget," and filed with the Secretary, and as summarized below is hereby adopted:

Year Ending June 30	Authorized Expenditures
FY 2017-18	\$103,500

Section 3. The Authority members recognizes that the recommended fiscal year 2017-18 budget will require adjustments from time to time, and accordingly, the Board or their designee is authorized to redistribute allocated budgeted amounts within or between agencies.

Section 4. The Board President shall sign this resolution and the Secretary shall attest and certify to the passage and adoption thereof.

Section 5. This Resolution shall take effect immediately upon adoption.

PASSED, APPROVED, and ADOPTED this 20th day of June, 2017, by the following roll call vote:

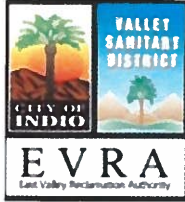
- AYES:
- NAYS:
- ABSENT:
- ABSTAIN:

GLENN MILLER, BOARD PRESIDENT

ATTEST:

**MARIA YSIANO,
EVRA SECRETARY (INDIO WATER AUTHORITY)**

Item No. 5c



SUBMITTAL TO THE JOINT POWERS AUTHORITY EAST VALLEY RECLAMATION AUTHORITY

Board of Directors Meeting
June 20, 2017

FROM: EVRA JPA Staff

SUBJECT: Status Update of EVRA Recycled Water System Financial Analysis

RECOMMENDED MOTION: Receive & File

SUMMARY: EVRA staff has been working with NBS since November 2016 to develop a financial analysis for the joint reclaimed water project. Since the last Board of Directors meeting on March 7, 2017, the financial planning model has been updated with projections of reclaimed water sales, costs of capital assets costs, and various funding sources. Ultimately, this model will allow for the construction of various scenarios of funding sources, including recycled water rates, grants, and contributions that will be necessary to construct and operate this new system. The model will also allow for what-if analysis and overall feasibility of various configurations of the system. The draft financial planning model has been shared with IWA and VSD staff for review, and additional engineering cost estimates and more detailed estimates of the timing for each component of the system are underway. Once these are available, and IWA and VSD staff have reviewed initial results, EVRA staff will be updating the Board on these matters.

Prepared by:
Brian Macy, P.E.
IWA General Manager

	Account Number	Dollars
Costs associated with this action		\$0
Current Fiscal Year Budget		\$0

Legal Review		
City of Indio Review	Brian Macy	
Valley Sanitary District Review	Joseph Glowitz	