

**VALLEY SANITARY DISTRICT
MINUTES OF REGULAR BOARD MEETING
June 23, 2020**

*******SPECIAL NOTICE – Telephonic Accessibility*******

Pursuant to Paragraph 11 of Executive Order N-25-20, executed by the Governor of California on March 12, 2020, as a response to mitigating the spread of coronavirus known as COVID-19, during the June 23, 2020 regular meeting of Valley Sanitary District Board of Directors, members of the public will be allowed to attend and address the Board of Directors during the open session of the meeting telephonically.

Members of the public wanting to listen to the open session of the meeting were able to do so by calling (425) 436-6376 and when prompted, enter access code 166514. Members of the public wanting to address the Board, either during public comment or for a specific agenda item, or both, were requested to send an email notification no later than 12:30 p.m. on the day of the meeting to the Valley Sanitary District's Clerk of the Board at hgould@valley-sanitary.org.

A regular Board Meeting of the Governing Board of Valley Sanitary District (VSD) was held at the District offices, 45-500 Van Buren Street, Indio, California, on Tuesday, June 23, 2020.

1. CALL TO ORDER

President Mike Duran called the meeting to order at 1:01 p.m.

1.1 Roll Call

Directors Present:

Debra Canero, Dennis Coleman, Mike Duran, Scott Sear, William Teague

Staff Present:

Holly Gould, Ron Buchwald

Via Telephone: Beverli Marshall, General Manager, Joanne Padgham, Robert Hargreaves, Best Best & Krieger

Guests:

Haki and Linda Sue Dervishi, One Stop Shoppe

Valerie Houchin, Schneider Electric

1.2 Pledge of Allegiance

2. PUBLIC COMMENT

This is the time set aside for public comment on any item not appearing on the agenda. Please notify the Secretary in advance of the meeting if you wish to speak on a non-hearing item.

Linda Sue Dervishi, business owner of One Stop Shoppe in Indio, has lived in Indio for 70 years and been a business owner for 40 years. She informed the Board that the grease interceptor for One Stop Shoppe is almost complete. She feels that VSD employees were prepared to see her go to prison over the grease interceptor issue. She requested the Board to investigate the matter and give her an update.

3. CONSENT CALENDAR

- 3.1 Approve June 9, 2020, Regular Meeting Minutes
 - 3.2 Approve Warrants for June 4 to June 17, 2020
 - 3.3 Accept Summary of Cash and Investments for May 2020
 - 3.4 Accept Combined Monthly Account Summary for May 2020
 - 3.5 Accept Monthly Income Summary for May 2020
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ACTION TAKEN:

MOTION: Director Teague a motion to approve the consent calendar as presented. Vice President Sear seconded the motion. Motion carried unanimously.

MINUTE ORDER NO. 2020-3022

4. NON-HEARING ITEMS

- 4.1 Authorize Board President and General Manager to Execute a Design-Build Contract with Schneider Electric and Stantec, Inc. for the Energy Services – Treatment Plant Project in an Amount Not to Exceed \$2.2 Million for Phases 1-3

Schneider Electric, Best Best & Krieger, and VSD staff have been working together on this contract and are ready to move forward. Ron Buchwald, District Engineer stated that the district is at a point where a second digester is required and must move forward with this project. He also stated that being a design-build project there will be a VSD team working alongside Schneider and Stantec. He also suggested that the Directors can be a part of it as well. Valerie Houchin from Schneider Electric gave a brief overview on the energy analysis of this project. Ms. Marshall stated that the project has been packed together with the Recycled Water Project to open it up with more funding opportunities.

ACTION TAKEN:

MOTION: Director Teague made a motion to authorize the Board President and the General Manager to execute a design-build contract with Schneider Electric and Stantec, Inc. for Energy Services – Treatment Plant Project for a not to exceed amount of \$2.2 million. Secretary Canero seconded the motion. Motion carried by the following roll call vote:

AYES: Canero, Coleman, Duran, Sear, Teague

NOES: None

MINUTE ORDER NO. 2020-3023

- 4.2 Amend Resolution 2020-1130 to Make Minor Administrative Corrections to the VSD Wage Schedule and Grant Additional Holiday Hours for Employees

Assigned to the “Operator of the Day” Shift Consistent with Long-Standing Practice

Subsequent to the May 25, 2020 meeting, where the Board adopted Resolution 2020-1130, staff identified several rounding differences that resulted in the Grade II and III classifications receiving slightly less than the full one percent COLA – 0.8% and 0.5%, respectively. Regarding holiday time off, common practice is to treat holidays as a standard workday, which is eight hours. Past practice results in Operators scheduled as the “Operator of the Day” and who work the 10-hour shift (there are typically two each week) receiving an additional two hours of holiday time for each holiday, for a total of 24 hours per year. Because this practice confers additional benefits to a select group of employees, and to be transparent, the additional benefit has been stated along with the other benefits approved in the resolution.

“A RESOLUTION OF THE BOARD OF DIRECTORS OF VALLEY SANITARY DISTRICT AMENDING EMPLOYEE WAGES & BENEFITS EFFECTIVE JULY 1, 2020”

ACTION TAKEN:

MOTION:

Secretary Canero made a motion to amend Resolution No. 2020-1130 to make minor administrative corrections to the VSD Wage Schedule and grant additional holiday hours for employees assigned to the “Operator of the Day” shift consistent with long-standing practice. Director Coleman seconded the motion. Motion carried by the following roll call vote:

AYES: Canero, Coleman, Duran, Sear, Teague

NOES: None

RESOLUTION NO. 2020-1130

- 4.3 Adopt Resolution 2020-1134 Specifying Responsible Party for Payment of Candidates’ Election Statements for the Upcoming November 2020 General Election

Staff recommends that the Board adopt Resolution No. 2020-1134 specifying that payment of the candidates’ election statement is the responsibility of each candidate and that a General District Election notice be filed with the Registrar of Voters in compliance with Election Codes §§ 10509, 10522; W.C. § 71451 in preparation for the November 3, 2020 General District Election.

“A RESOLUTION OF THE GOVERNING BOARD OF THE VALLEY SANITARY DISTRICT SPECIFYING PAYMENT OF CANDIDATES ELECTION STATEMENTS”

ACTION TAKEN:

MOTION:

Director Teague made a motion to adopt Resolution No. 2020-1134 Specifying Responsible Party for Payment of Candidates’ Election Statements for the Upcoming November 2020 Election. Director Coleman seconded the motion. Motion carried by the following roll call vote:

AYES: Canero, Coleman, Duran, Sear, Teague

4.4 Discuss Capital Improvement Program for Fiscal Year 2020/21

The District has programmed several major capital improvement projects for Fiscal Year 2020/21. The update includes the cost, scheduling, and status of each project.

5. GENERAL MANAGER'S ITEMS

General Manager's items not listed are for discussion only; no action will be taken without an urgency vote pursuant to State law.

None.

6. DIRECTOR'S ITEMS

Director's items not listed are for discussion only; no action will be taken without an urgency vote pursuant to State law

Director Teague inquired about getting a transponder for the main gate. Discussion took place regarding the upcoming CASA Virtual Conference.

7. INFORMATIONAL ITEMS

None.

8. PUBLIC COMMENT

This is the time set aside for public comment on any item to be discussed in Closed Session. Please notify the Secretary in advance of the meeting if you wish to speak on an item

None.

9. CONVENE IN CLOSED SESSION

Items discussed in Closed Session comply with the Ralph M. Brown Act.

9.1 Pursuant to Government Code Section 54954.5
Public Employee Recruitment
Title: Business Services Manager

9.2 Pursuant to Government Code Section 54954.5
Public Employee Performance Evaluation
Title: General Manger

The Board adjourned to closed session at 1:47 p.m.

10. CONVENE IN OPEN SESSION

Report out on Closed Session items

The board reconvened to open session at 2:28 p.m. President Duran stated there was no reportable action.

11. ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 2:28 p.m. The next regular board meeting will be held July 14, 2020.

Respectfully submitted,

Holly Gould, Clerk of the Board
Valley Sanitary District