

**VALLEY SANITARY DISTRICT
MINUTES OF REGULAR BOARD MEETING
July 14, 2020**

*******SPECIAL NOTICE – Telephonic Accessibility*******

Pursuant to Paragraph 11 of Executive Order N-25-20, executed by the Governor of California on March 12, 2020, as a response to mitigating the spread of coronavirus known as COVID-19, during the July 14, 2020 regular meeting of Valley Sanitary District Board of Directors, members of the public will be allowed to attend and address the Board of Directors during the open session of the meeting telephonically.

Members of the public wanting to listen to the open session of the meeting were able to do so by calling (425) 436-6376 and when prompted, enter access code 166514. Members of the public wanting to address the Board, either during public comment or for a specific agenda item, or both, were requested to send an email notification no later than 12:30 p.m. on the day of the meeting to the Valley Sanitary District's Clerk of the Board at hgould@valley-sanitary.org.

A regular Board Meeting of the Governing Board of Valley Sanitary District (VSD) was held at the District offices, 45-500 Van Buren Street, Indio, California, on Tuesday, July 14, 2020.

1. CALL TO ORDER

Vice President Scott Sear called the meeting to order at 1:00 p.m.

1.1 Roll Call

Directors Present:

Debra Canero, Dennis Coleman, Mike Duran, Scott Sear, William Teague

Staff Present:

Beverli Marshall, General Manager, Holly Gould, Adrian Contreras, Joey McElrone, Daniel Mills, Ivan Monroy

Via Telephone: Ron Buchwald, Joanne Padgham, Robert Hargreaves, Best Best & Krieger

1.2 Pledge of Allegiance

1.3 Employee Anniversaries for July

- Adrian Contreras, Assistant Engineer – 4 years
- Daniel Mills, Maintenance Tech. I – 2 years
- Ivan Monroy, Environmental Compliance I – 2 years
- Joey McElrone, Collections System Tech. I – 2 years

The Board congratulated Adrian Contreras, Daniel Mills, Ivan Monroy, and Joey McElrone on their years of service and thanked them for their continued hard work and dedication.

2. PUBLIC COMMENT

This is the time set aside for public comment on any item not appearing on the agenda. Please notify the Secretary in advance of the meeting if you wish to speak on a non-hearing item.

None.

3. CONSENT CALENDAR

3.1 Approve June 23, 2020, Regular Meeting Minutes

3.2 Approve Warrants for June 18 to July 8, 2020

ACTION TAKEN:

MOTION: Director Teague a motion to approve the consent calendar as presented. President Duran seconded the motion. Motion carried unanimously.

MINUTE ORDER NO. 2020-3024

4. NON-HEARING ITEMS

4.1 Authorize Additional Carryover of Funds from Fiscal Year 2019/20 to Fiscal Year 2020/21 in the Amount of \$85,000 for Items Not Completed by June 30, 2020

It is a common occurrence to have services, supplies, and projects initiated but not completed within a fiscal year. In order to have enough funds to pay for these items once they are complete and avoid negatively affecting the new fiscal year's budgeted expenditures, it is necessary to carry over the approved funds from one fiscal year to another. Two items were inadvertently left off the previous list approved by the Board: Asset Management Project - delayed due to the COVID-19 pandemic, and the Sludge Removal Pond 2 – additional removal services above planned level. The total cost of the additional carryovers is \$85,000.

ACTION TAKEN:

MOTION: Director Coleman made a motion to approve the additional carryover funds from Fiscal Year 2019/20 to Fiscal Year 2020/21 in the amount of \$85,000. Secretary Canero seconded the motion. Motion carried by the following roll call vote:

AYES: Canero, Coleman, Duran, Sear, Teague

NOES: None

MINUTE ORDER NO. 2020-3025

4.2 Authorize the General Manager to Make the CalPERS Unfunded Accrued Liability Payment for Fiscal Year 2020/21 In the Amount of \$482,379.

An annual lump-sum prepayment option of the Unfunded Accrued Liability (UAL) is available for employer contributions to CalPERS. The lump-sum is a discounted amount compared to the sum of the twelve-monthly installments, which include a 7% interest charge. By paying the UAL in a lump sum of \$482,379, VSD will save \$16,598 for Fiscal Year 2020/21.

ACTION TAKEN:

MOTION:

Secretary Canero made a motion to authorize the payment of \$482,379 to CalPERS for the annual lump-sum prepayment of the UAL. Director Teague seconded the motion. Motion carried by the following roll call vote:

AYES: Canero, Coleman, Duran, Sear, Teague

NOES: None

MINUTE ORDER NO. 2020-3026

4.3 Cast Vote in Annual CASA Board Election and Approve Fiscal Year 2020/21 Dues Resolution

Each year the California Association of Sanitation Agencies holds its annual meeting, which includes the results of the election for open seats on the Board as well as approval of the annual dues resolution. This year, due to the COVID-19 pandemic, the annual meeting will be held virtually on August 13, 2020.

ACTION TAKEN:

MOTION:

Secretary Canero made a motion to approve the slate of four nominees for open seats on the CASA Board of Directors and approve the annual dues resolution. President Duran seconded the motion. Motion carried by the following roll call vote:

AYES: Canero, Coleman, Duran, Sear, Teague

NOES: None

MINUTE ORDER NO. 2020-3027

5. GENERAL MANAGER'S ITEMS

General Manager's items not listed are for discussion only; no action will be taken without an urgency vote pursuant to State law.

5.1 Monthly Staff Activities for July 2020

A discussion took place regarding the new building and toxicity.

6. DIRECTOR'S ITEMS

Director's items not listed are for discussion only; no action will be taken without an urgency vote pursuant to State law

Director Coleman extended his congratulations to Anna Bell, Laboratory Supervisor for the recent write up on her in the CWEA Magazine, Emerging Leaders article. Director Coleman also informed the board of the upcoming EVRA meeting, July 20, 2020 at 2:00 p.m. at VSD.

7. INFORMATIONAL ITEMS

Reminder of the Employee Appreciation Luncheon tomorrow, July 15, 2020 at 11:00 a.m. at the District. All directors received their gate clickers.

8. PUBLIC COMMENT

This is the time set aside for public comment on any item to be discussed in Closed Session. Please notify the Secretary in advance of the meeting if you wish to speak on an item

None.

9. CONVENE IN CLOSED SESSION

Items discussed in Closed Session comply with the Ralph M. Brown Act.

- 9.1 Pursuant to Government Code Section 54954.5
Public Employee Performance Evaluation
Title: General Manger

The Board adjourned to closed session at 2:00 p.m.

10. CONVENE IN OPEN SESSION

Report out on Closed Session items

The board reconvened to open session at 2:57 p.m. Director Coleman reported that the General Manager unanimously received a satisfactory approval on her performance evaluation warranting her a 3% merit increase. She will bring the updated wage schedule back before the board. The General Manager stated that she wishes to be as clear and transparent as possible. Director Coleman extended his congratulations to Beverli.

11. ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 2:59 p.m. The next regular board meeting will be held July 28, 2020.

Respectfully submitted,

Holly Gould, Clerk of the Board
Valley Sanitary District