

**VALLEY SANITARY DISTRICT
MINUTES OF REGULAR BOARD MEETING
October 13, 2020**

*******SPECIAL NOTICE – Telephonic Accessibility*******

Pursuant to Paragraph 11 of Executive Order N-25-20, executed by the Governor of California on March 12, 2020, as a response to mitigating the spread of coronavirus known as COVID-19, during the October 13, 2020 regular meeting of Valley Sanitary District Board of Directors, members of the public will be allowed to attend and address the Board of Directors during the open session of the meeting telephonically.

Members of the public wanting to listen to the open session of the meeting were able to do so by calling (425) 436-6376 and when prompted, enter access code 166514. Members of the public wanting to address the Board, either during public comment or for a specific agenda item, or both, were requested to send an email notification no later than 12:30 p.m. on the day of the meeting to the Valley Sanitary District's Clerk of the Board at hgould@valley-sanitary.org.

A regular Board Meeting of the Governing Board of Valley Sanitary District (VSD) was held at the District offices, 45-500 Van Buren Street, Indio, California, on Tuesday, October 13, 2020.

1. CALL TO ORDER

Vice President Sear called the meeting to order at 1:00 p.m.

1.1 Roll Call

Directors Present:

Debra Canero, Dennis Coleman (via telephone), Mike Duran (via telephone),
Scott Sear, William Teague

Staff Present:

Beverli Marshall, General Manager, Holly Gould, Grant Fournier; Via Telephone:
Ron Buchwald, Jeanette Juarez, Ian Wilson, Robert Hargreaves, Best Best &
Krieger

1.2 Pledge of Allegiance

1.3 October Employee Anniversaries

- Holly Gould, Human Resource Specialist – 11 years
- Grant Fournier, Collections System Tech I – 1 year

The Board congratulated Holly and Grant on their hard work and dedication to the district.

2. PUBLIC COMMENT

This is the time set aside for public comment on any item not appearing on the agenda. Please notify the Secretary in advance of the meeting if you wish to speak on a non-hearing item.

None.

3. CONSENT CALENDAR

- 3.1 Approve September 22, 2020 Regular Meeting Minutes and September 29, 2020 Special Meeting Minutes
- 3.2 Approve Warrants for September 17 to October 7, 2020
- 3.3 Authorize the General Manager to Sign and Record the Easement Quitclaim Deed for Gallery at Indian Springs TM 33165

ACTION TAKEN:

MOTION: Director Teague a motion to approve the consent calendar as presented. Director Canero seconded the motion.
Motion carried unanimously.

MINUTE ORDER NO. 2020-3045

4. NON-HEARING ITEMS

- 4.1 Award Contract to Golden Bell Products, Inc. for Roach Control Services and Authorize the General Manager to Execute a Contract for a Five-Year Term in an Amount not to Exceed \$60,000 per year or a total of \$300,000

The District's current five-year contract with Golden Bell expired this year. Staff has been using INSECTA, the product Golden Bell uses, the last 15 years with great success. After researching other products, staff was unable to find an equivalent product to INSECTA. This is a sole-source, five-year contract based on 2,000 manholes. The contract is for an amount not to exceed \$60,000 per year, for a total of \$300,000.

ACTION TAKEN:

MOTION: Secretary/Treasurer Canero made a motion to award the sewer main roach control contract to Golden Bell Products, Inc., and authorize the General Manager to execute a five-year contract in an amount not to exceed \$60,000 per year, for a total of \$300,000. Director Teague seconded the motion. Motion carried by the following roll call vote:

AYES: Canero, Coleman, Duran, Sear, Teague

NOES: None

MINUTE ORDER NO. 2020-3046

- 4.2 Award Contract to Insituform Technologies, LLC for CIPP Lining Services for the Indio Boulevard Rehabilitation Project in an Amount Not to Exceed \$264,531 and Authorize the General Manager to Execute the Contract

This is first project of the Collection System Rehabilitation & Program Management Project. will focus on the trunk sewer within Indio Boulevard that begins south of Highway 111 and ends south of the intersection with Maple Street. It also includes the lining of the 24-inch sewer main that travels underneath the Southern Pacific Railroad and its upstream and downstream manholes. The project was put out to bid on August 3, 2020 with a closing date of September 16, 2020. A total of five companies submitted

sealed bids to the District and the lowest, responsible bidder was Insituform Technologies for an amount not to exceed \$264,531.

ACTION TAKEN:

MOTION: Director Teague made a motion to award a contract to Insituform Technologies, LLC for CIPP lining services for the Indio Boulevard Rehabilitation Project in an amount not to exceed \$264,531 and authorize the General Manager to execute the contract. President Duran seconded the motion. Motion carried by the following roll call vote:
AYES: Canero, Coleman, Duran, Sear, Teague
NOES: None

MINUTE ORDER NO. 2020-3047

- 4.3 Authorize General Manager to Execute Contract with Birdseye Planning Group to Prepare CEQA/NEPA Documents for the Reclaimed Water Project Phase 1 in an Amount Not to Exceed \$51,370

Staff is in the process of finding funding sources to offset some of the capital improvement projects shown in the 10-year Capital Improvement and Replacement Plan. Staff is working with ESS to apply for State Revolving Fund (SRF) grant and loans as well as with Bureau of Reclamation (BOR) Title 16 funds. As part of the application process, the California Environmental Quality Act (CEQA) and National Environmental Policy Act (NEPA) must be included. Birdseye Planning Group is part of the District's Indefinite Delivery/Indefinite Quantity as-needed consultant contracts that has been pre-selected and awarded a contract for CEQA consultant work back in June 2018. This project will be the third task order under the June 2018 consultant contract. Birdseye Planning Group prepared a scope of work proposal to prepare the CEQA/NEPA documents for a cost of \$51,370.

ACTION TAKEN:

MOTION: Secretary/Treasurer Canero made a motion to authorize the General Manager to execute a contract with Birdseye Planning Group to prepare CEQA/NEPA Documents for the Reclaimed Water Project in an amount not to exceed \$51,370. Director Teague seconded the motion. Motion carried by the following roll call vote:
AYES: Canero, Coleman, Duran, Sear, Teague
NOES: None

MINUTE ORDER NO. 2020-3048

- 4.4 Authorize the General Manager to Execute a Design-Build Contract with Downing Construction, Inc. for the Influent Pump Station Rehabilitation Project in an Amount Not to Exceed \$358,695

Staff solicited five design-build teams through a Request for Qualifications in August for the Influent Pump Station Rehabilitation Project. Staff reviewed and scored the five teams based on a set of criteria and selected three. Based on the content of the proposals, staff selected the Downing Dudek Team as the best team contingent on successfully negotiating a revised DBE contract. If staff and legal counsel are unable to

negotiate a revised DBE contract with the Downing Dudek team, staff will return to the Board to request the award of the project to the Jonovich Pace Team (the number 2 scoring team).

ACTION TAKEN:

MOTION:

Director Teague made a motion to authorize the General Manager to execute a design-build contract with the Downing Dudek Team for the Influent Pump Station Rehabilitation Project contingent on successfully negotiating a revised DBE contract. If staff and legal counsel are unable to negotiate a revised DBE contract with the Downing Dudek team, staff will return to the Board to request the award of the project to the Jonovich Pace Team (the number 2 scoring team). Secretary/Treasurer Canero seconded the motion.

Motion carried by the following roll call vote:

AYES: Canero, Coleman, Duran, Sear, Teague

NOES: None

MINUTE ORDER NO. 2020-3049

- 4.5 Discuss Proposed Layout Options for the New training & Office Building and Provide Direction to Staff

After reviewing the single-story and two-story building options for the new training and office building, it was the consensus of the board to move forward with the single-story option.

- 4.6 Authorize Board President to Cast a Ballot for the Alternate Special District Member of the Riverside County Local Agency Formation Commission

The Board of Directors gave direction to President Duran to cast a ballot selections Debra Canero as their choice for the alternate special district member of the Riverside County Local Agency Formation Commission.

5. GENERAL MANAGER'S ITEMS

General Manager's items not listed are for discussion only; no action will be taken without an urgency vote pursuant to State law.

- 5.1 Monthly General Manager's Report – August Activities

A discussion took place regarding the Toxicity Reduction Plan and polymer issues.

6. COMMITTEE REPORTS

No meeting to report on.

7. DIRECTOR'S ITEMS

Director's items not listed are for discussion only; no action will be taken without an urgency vote pursuant to State law

None.

8. INFORMATIONAL ITEMS

Recognize October 24, 2020, as National Prescription Drug Take Back Day. In October 2019, National Take Back Day events 882,919 lbs. of prescription drugs at over 6,000 collection sites. For more information on this event and check for local take back locations go to: <https://takebackday.dea.gov/>.

Ms. Marshall informed the board of a teddy bear drive the Indio Sunrise Rotary is putting on to help at risk children.

9. ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 2:36 p.m. The next regular board meeting will be held October 27, 2020.

Respectfully submitted,

Holly Gould, Clerk of the Board
Valley Sanitary District