

VALLEY SANITARY DISTRICT
MINUTES OF REGULAR BOARD MEETING
November 24, 2020

Valley Sanitary District conducted this meeting in accordance with California Governor Newsom's Executive Orders N-29-20 and COVID-19 protocols.

A regular Board Meeting of the Governing Board of Valley Sanitary District (VSD) was held at the District offices, 45-500 Van Buren Street, Indio, California, on Tuesday, November 24, 2020.

1. CALL TO ORDER

President Duran called the meeting to order at 1:00 p.m.

1.1 Roll Call

Directors Present:

Debra Canero, Dennis Coleman, Mike Duran, Scott Sear, William Teague

Staff Present:

Beverli Marshall, General Manager, Holly Gould, Jeanette Juarez, Mark Wiseman, Robert Hargreaves, Best Best & Krieger

1.2 Pledge of Allegiance

1.3 New Employee Introduction

- Mark Wiseman, Operator-In-Training

The Board welcomed the District's newest staff member, Mark Wiseman, Operator-In-Training.

2. PUBLIC COMMENT

This is the time set aside for public comment on any item not appearing on the agenda. Please notify the Secretary in advance of the meeting if you wish to speak on a non-hearing item.

None.

3. CONSENT CALENDAR

3.1 Approve November 10, 2020 Regular Meeting Minutes

3.2 Approve Warrants for November 3 to November 16, 2020

3.3 Accept Monthly Financial Report for Period Ending October 31, 2020

3.4 Accept Grant of Easement and Authorize General Manager to Sign the Certificate of Acceptance and Easement Quitclaim Deed for Golf Center Business Park

ACTION TAKEN:

MOTION: Director Teague a motion to approve the consent calendar items as presented. Vice President Sear seconded the motion. Motion carried unanimously.

MINUTE ORDER NO. 2020-3063

4. NON-HEARING ITEMS

4.1 Authorize General Manager to Sign the Memorandum of Understanding Regarding the Collaboration on the Coachella Valley Salt and Nutrient Management Plan

After issues arising from the 2013 Salt and Nutrient Management Plan (SNMP) for the Coachella Valley, certain agencies, including VSD dropped out of the process. Earlier this year CVWD, DWA and IWA reached out to all valley agencies to develop a new SNMP stakeholder group. A Valley wide stakeholder group is beneficial as it assures buy-in from all agencies to setting standards that all agencies must meet. The SNMP will set standards on the water quality that is both surface spread and injected into the ground water. This includes recycled water and will affect VSD's reclaimed water project. At this point, eight agencies in the Valley have agreed on a verbal basis to be a part of this stakeholder group and to share the cost in developing this Regional Board required document. As part of signing the CV-SNMP Memorandum of Understanding (MOU), VSD will be paying an equal share of the cost of developing the CV-SNMP. The estimated cost to VSD could be upwards of \$200,000 or more over the course of several years. VSD's legal counsel has reviewed and accepted the MOU.

ACTION TAKEN:

MOTION: Director Teague made a motion to authorize the General Manager to sign the Coachella Valley Salt and Nutrient Management Plan Memorandum of Understanding on behalf of the District. Director Coleman seconded the motion. Motion carried by the following roll call vote:

AYES: Canero, Coleman, Duran, Sear, Teague

NOES: None

MINUTE ORDER NO. 2020-3064

4.2 Discuss Annual Employee Performance Bonus and Provide Direction

It has been a long-standing tradition of the District to award an annual employee performance bonus via gift cards to all employees in December of each year. The purpose of the annual employee performance bonus is to engage employees, increase

collaboration, and motivate employees to increase overall productivity. The financial impact of \$6,040 will utilize Board approved operating funds from the FY21 budget.

ACTION TAKEN:

MOTION: Director Teague made a motion to approve the annual employee performance bonus. Secretary Canero seconded the motion.
Motion carried by the following roll call vote:
AYES: Canero, Coleman, Duran, Sear, Teague
NOES: None

MINUTE ORDER NO. 2020-3065

4.3 Discuss Strategic Plan and Provide Direction

At its March 10, 2020 meeting, the Board adopted the Strategic Plan for 2020. The Plan established the District's mission, vision, and values as well as set long-term goals and short-term objectives. These priorities and goals provided direction for the Fiscal Year 2020/21 budget process. In preparation for the Fiscal Year 2021/22 budget process, staff recommends that the Board review the Plan and provide direction regarding the existing goals and objectives. If there are changes, the Plan should be updated to reflect those changes for the upcoming budget process and to provide direction to staff. After discussion it was the consensus to hold steady and not make any recommendations that this time. This is an informational item, no motion needed.

5. GENERAL MANAGER'S ITEMS

Ms. Marshall informed the board of the updated CalOSHA requirements concerning COVID-19. The District's COVID policy had to be updated and is currently under administrative review. There will be expenditures involved to modify communal workspaces. Ms. Marshall explained that there was no funding put aside for Special Districts so these expenditures will not be able to be submitted for reimbursement. Staff is tracking any funding that may become available.

6. COMMITTEE REPORTS

The Operations Committee meeting is December 1, 2020 at 1:00 p.m.

7. DIRECTOR'S ITEMS

Director Coleman shared with the board that CWEA had highlighted Anna Bell, Laboratory Supervisor, once again as an emergent leader on their Instagram page.

8. INFORMATIONAL ITEMS

The district will be hosting their annual employee holiday luncheon on December 9, 2020 at 11:00 a.m.

9. ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 1:39 p.m. The next regular board meeting will be held December 8, 2020.

Respectfully submitted,

Holly Gould, Clerk of the Board
Valley Sanitary District