

**VALLEY SANITARY DISTRICT
MINUTES OF REGULAR BOARD MEETING**

April 20, 2021

Valley Sanitary District conducted this meeting in accordance with California Governor Newsom's Executive Orders N-29-20 and COVID-19 protocols.

A special Board Meeting of the Governing Board of Valley Sanitary District (VSD) was held via videoconference, on Tuesday, April 30, 2021.

1. CALL TO ORDER

President Sear called the meeting to order at 1:05 p.m.

1.1 Roll Call

Directors Present:

Debra Canero, Dennis Coleman, Mike Duran, Scott Sear, William Teague

Staff Present:

Beverli Marshall, General Manager, Holly Gould, Jeanette Juarez, and Ron Buchwald

1.2 Pledge of Allegiance

2. PUBLIC COMMENT

This is the time set aside for public comment on any item not appearing on the agenda. Please notify the Secretary in advance of the meeting if you wish to speak on a non-hearing item.

None.

3. CONSENT CALENDAR

None.

4. NON-HEARING ITEMS

4.1 Discuss Draft Operations & Maintenance (O&M) and Capital Budget for Fiscal Year 2021/22 and Provide Direction to Staff

Jeanette Juarez, Business Services Manager, presented the FY22 Operating & Maintenance (O&M) and Capital Budget Power Point Presentation to the Board. The proposed draft O&M and capital budgets for FY22 are \$10,967,155 and \$15,912,465, respectively. The O&M budget encompasses such costs as wages, operating supplies, loan payments, insurance premiums, and other overhead costs to run day-to-day operations. The capital budget incorporates key projects to further advance the District's Capital Improvement Program (CIP). The CIP for FY22 includes the Reclaimed Water Phase 1 treatment upgrade project, the Influent Pump Station Rehabilitation Project and the Collection System Sewer Main Rehabilitation and Replacement Program. The presentation highlighted FY21 milestones, the budget process and strategies, summaries of the operating and capital budgets, analysis of expenses, analysis of funding, proposed positions, and budget comparisons. After the presentation,

the Board went through the draft budget department by department. They discussed variances and made recommendations. Ms. Juarez then presented the technical memo providing additional information, including a variance summary.

5. GENERAL MANAGER'S ITEMS

None.

6. COMMITTEE REPORTS

None.

7. DIRECTOR'S ITEMS

None.

8. INFORMATIONAL ITEMS

None.

9. ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 4:06 p.m. The next regular Board meeting will be held on April 27, 2021.

Respectfully submitted,

Holly Gould, Clerk of the Board
Valley Sanitary District