

**VALLEY SANITARY DISTRICT
MINUTES OF REGULAR BOARD MEETING
August 24, 2021**

Valley Sanitary District conducted this meeting in accordance with California Governor Newsom's Executive Orders N-29-20 and COVID-19 protocols.

A regular Board Meeting of the Governing Board of Valley Sanitary District (VSD) was held on Tuesday, August 24, 2021, at 45-500 Van Buren St., Indio, CA 92201.

1. CALL TO ORDER

President Sear called the meeting to order at 1:05 p.m.

1.1 Roll Call

Directors Present:

Debra Canero, Dennis Coleman, Mike Duran, Scott Sear, William Teague

Staff Present:

Beverli Marshall, General Manager, Holly Gould, Jeanette Juarez, Ron Buchwald, Anna Bell, Lorraine Shinnette, Ed Luna, Adrian Contreras, and Craig Hayes, Best Best & Krieger

1.2 Pledge of Allegiance

2. PUBLIC COMMENT

This is the time set aside for public comment on any item not appearing on the agenda. Please notify the Secretary in advance of the meeting if you wish to speak on a non-hearing item.

None.

3. CONSENT CALENDAR

3.1 Approve August 10, 2021, Regular Meeting Minutes

3.2 Approve Warrants for August 5 through August 18, 2021

3.3 Accept Monthly Financial Report for Period Ending July 31, 2021

3.4 Accept Credit Card Report for Period Ending July 31, 2021

ACTION TAKEN:

MOTION:

Director Teague made a motion to approve the consent calendar items as presented. Secretary Canero seconded the motion. Motion carried unanimously.

MINUTE ORDER NO. 2021-3128

4. NON-HEARING ITEMS

4.1 Staff Presentation of Tri-State Conference Sessions – Lorraine Shinnette, Laboratory Technician I, and Eduardo Luna, Maintenance Technician I

Lorraine Shinnette, Laboratory Technician I, and Eduardo Luna, Maintenance Technician I, gave a presentation to the Board on their time at the Tri-State Conference they attended in August. Lorraine shared that her experience at the conference was not only useful in an individual manner but also District-wide because of the knowledge she gained and her opportunity to network with others in her field. Eduardo also came away from the conference with increased perspectives on how to attack preventive maintenance in terms of breaking it into levels. He also had the opportunity to network with experts in his field and was able to gain insight into some of the equipment we use at the District. Lorraine and Eduardo thanked the Directors for the opportunity to attend the conference.

4.2 Authorize the Purchase of a Hybrid Explorer LTD from Fiesta Ford in an Amount Not to Exceed \$64,000

This vehicle will serve multiple purposes for the District staff and the General Manager. The vehicle will serve as a transport vehicle for meetings, conferences, field trips, etc; since it can seat multiple individuals. The vehicle will also be outfitted with ancillary items (i.e., traffic control perimeter lighting, siren, and speakers) to serve as an emergency response vehicle during disaster events. Staff recommends the purchase of a 2021 Ford Explorer Hybrid LTD from Fiesta Ford in an amount not to exceed \$64,000. The price includes the purchase of the SUV and ancillary costs. Secretary Canero stated that she hopes to see this vehicle used in outreach for the District. Director Duran stated that he was not in support of this purchase at this time.

ACTION TAKEN:

MOTION:

Vice President Coleman made a motion to authorize the General Manager to purchase a Ford Hybrid Explorer LTD from Fiesta Ford in the amount not to exceed \$64,000. Director Teague seconded the motion. Motion carried by the following roll call vote:

AYES: Canero, Coleman, Sear, Teague

NOES: Duran

MINUTE ORDER NO. 2021-3129

4.3 Amend Contract with Carollo Engineers for the Sewer Siphon Replacement Project for Additional Potholing of Utilities Not to Exceed \$26,607

On April 28, 2020, the Board awarded Task Authorization No. 20-01 to Carollo Engineers for the final design of the replacement of the Westward Ho sewer siphon crossing at the Coachella Stormwater Channel. Carollo has prepared 95% design plans which VSD submitted to Indio Water Authority (IWA), Coachella Valley Water District (CVWD), and other entities for plan check review in June 2021. During IWA's review, they identified a water main in Westward Ho that is within the construction zone. IWA believes this line is an asbestos concrete pipe (ACP) but is not sure. IWA requires that all exposed sections of ACP pipe need to be removed and replaced with new cast iron pipe. Carollo and District staff would like to perform additional potholing to verify the location and material of the water main as

well as three other utilities within the construction zone. Staff recommended amending the Carollo contract with Carollo Engineers, Inc. for the Sewer Siphon Replacement Project for additional potholing of utilities not to exceed \$26,607. By performing this work now, it could save potentially significant change order costs during construction.

ACTION TAKEN:

MOTION: Secretary Canero made a motion to authorize the General Manager to execute a contract amendment with Carollo Engineers, Inc. for the Sewer Siphon Replacement Project for additional potholing of utilities not to exceed \$26,607. Director Teague seconded the motion. Motion carried by the following roll call vote:

AYES: Canero, Coleman, Duran, Sear, Teague

NOES: None

MINUTE ORDER. 2021-3130

- 4.4 Authorize General Manager to Execute a Contract with Earth Systems to Provide Geotechnical Services for the Office & Training and Laboratory Buildings in an Amount Not to Exceed \$9,950

SGH Architects is proceeding with the final design of both the Office & Training Building and Laboratory Building. Geotechnical services are needed to properly design the buildings to meet building code requirements. SGH solicited three (3) proposals from local geotechnical consultants. All three consultants provided comparable proposals with a price ranging from \$9,950 to \$12,627. Staff's recommendation is to use Earth Systems Pacific. Their proposal was the lowest price, they have provided geotechnical services for the District in the recent past and are a local provider.

ACTION TAKEN:

MOTION: Director Teague made a motion to authorize the General Manager to execute a contract with Earth Systems Pacific to Provide Geotechnical Services for the Office & Training and Laboratory Buildings in an amount not to exceed \$9,950. Director Duran seconded the motion. Motion carried by the following roll call vote:

AYES: Canero, Coleman, Duran, Sear, Teague

NOES: None

MINUTE ORDER NO. 2021-3131

- 4.5 Sewer Main Video Showing Example of a Sewer Main Before and After Rehabilitation

Ron Buchwald, Engineering Services Manager, and Adrian Contreras, Assistant Engineer, put together a video presentation of a rehabilitated sewer main. The rehabilitated sewer main was built in 1935 and is an 8-inch vitrified clay pipe (VCP). The location of the sewer main is along the interior property lines of several properties located between Deglet Noor Street and King Street just south of Miles Street. This location is near where the now demolished El Morocco Motor Hotel was located. The video showed damage to the main and the concrete patches or plugs used to repair the damage. These types of repairs were common in the '50s, '60s, and '70s. The before video was taken in 2010. The after video of the main show the rehabilitation that took place in 2013. It shows the main looking smooth and free of damage.

5. GENERAL MANAGER'S ITEMS

Ms. Marshall stated that the CSDA Conference in Monterey is next week, and she will continue to send updates on the vaccinations and guidelines for the conference as she receives them. She will be attending the pre-conferences as a speaker for the, So You Want to be A GM presentation. She informed the Board of the AB1017, the Right to Restrooms Act, which would require public agencies to work with the homeless populations to notify the public of where their restrooms are located and make them available. Ms. Marshall also informed the Board that she had submitted her name for the Imperial Irrigation District (IID) advisory commission.

6. COMMITTEE REPORTS

None.

7. DIRECTOR'S ITEMS

The Directors that attended the CASA Conference reported that it was eye-opening. The importance of looking ahead and being prepared was an underlying theme. They learned about the importance of transparency and laws relating to COVID and Zoom. Director Coleman thanked Beverli for her presentation at the conference and stated she did a great job.

8. INFORMATIONAL ITEMS

- 8.1 August 26, 2021, is recognized as National Toilet Paper Day. The first toilet paper sold on a roll was on August 26, 1871. The average person in the US household flushes 80,000 sheets each year.

9. ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 2:52 p.m. The next regular Board meeting will be held on September 14, 2021.

Respectfully submitted,

Holly Gould, Clerk of the Board
Valley Sanitary District