

**VALLEY SANITARY DISTRICT
MINUTES OF REGULAR BOARD MEETING
November 9, 2021**

A regular Board Meeting of the Governing Board of Valley Sanitary District (VSD) was held on Tuesday, November 9, 2021, at 45-500 Van Buren St., Indio, CA 92201.

1. CALL TO ORDER

President Sear called the meeting to order at 1:00 p.m.

1.1 Roll Call

Directors Present:

Debra Canero, Dennis Coleman, Mike Duran, Scott Sear, William Teague

Staff Present:

Beverli Marshall, General Manager, Jeanette Juarez, Ron Buchwald, Dave Commons, Mark Wiseman, and Robert Hargreaves, Best Best & Krieger

Guests:

Jonathan Foster, Davis Farr, LLP

1.2 Pledge of Allegiance

1.3 November Employee Anniversaries

- Mark Wiseman, Operator-in-Training – 1 Year

1.4 New Employee Introduction

- Dave Commons, Facility Operations Manager

The Board congratulated Mark on his one year and thanked him for his hard work and efforts. The Board also welcomed the District's newest employee, Dave Commons, Facility Operations Manager.

2. PUBLIC COMMENT

This is the time set aside for public comment on any item not appearing on the agenda. Please notify the Secretary in advance of the meeting if you wish to speak on a non-hearing item.

None.

3. CONSENT CALENDAR

3.1 Approve October 26, 2021, Regular Meeting and November 2, 2021 Special Meeting Minutes

3.2 Approve Warrants for October 21 through November 3, 2021

ACTION TAKEN:

MOTION: Director Teague made a motion to approve the consent calendar, as presented. Director Duran seconded the motion. Motion carried unanimously.
MINUTE ORDER NO. 2021-3148

4. NON-HEARING ITEMS

- 4.2 Receive and File the Annual Comprehensive Financial Report (ACFR) for the Valley Sanitary District for the Fiscal Year Ending June 30, 2021

President Sear moved item 4.2 to the beginning of the non-hearing items to accommodate Jonathan Foster of Davis Farr, LLP.

In accordance with the Generally Accepted Accounting Principles (GAAP) for State and Local governments, the District prepares an Annual Comprehensive Financial Report (ACFR) for the fiscal year. The purpose of the ACFR is to provide accountability for both the financial and operational information that is useful to the decision makers of the District. Jonathan Foster, CPA, Davis Farr LLP, gave a presentation of the audit results. Total assets and total net position increased by \$2.3 million, from \$100.7 million to \$103.0 million. Overall, the auditors provided an unmodified opinion of the District's financial reports. The Board thanked Jeanette and staff for the time and efforts that went into producing the ACFR.

ACTION TAKEN:

MOTION: Director Duran made a motion to receive and file the ACFR for Valley Sanitary District for the fiscal year ended June 30, 2021. Secretary Canero seconded the motion. Motion carried by the following roll call vote:
AYES: Canero, Coleman, Duran, Sear, Teague
NOES: None
MINUTE ORDER NO. 2021-3149

- 4.1 Award a Contract to Harris & Associates for the Condition Assessment of Valley Sanitary District's Lift Stations in an Amount Not to Exceed \$202,293

VSD operates four sewer lift stations across Indio. These lift stations are showings signs of wear with improvements needed to keep the lift stations in good working order. A condition assessment is required to determine the necessary repairs needed to keep the lift stations functioning well. Harris will prepare a condition assessment report which will provide recommendations for improvements to each pump station as well as cost estimates for these improvements. This project is being added to the Collection System Program Rehabilitation and Replacement Project because the lift stations are integral part of the collection system and require similar work to be performed. The cost of this condition assessment, design and construction will be added to the total cost to 12-year Program Budget as part of future year budgets.

ACTION TAKEN:

MOTION: Director Duran made a motion to authorize the General Manager to execute a contract with Harris and Associates for the condition assessment of VSD's four

lift stations in an amount not to exceed \$202,293. Director Teague seconded the motion. Motion carried by the following roll call vote:

AYES: Canero, Coleman, Duran, Sear, Teague

NOES: None

MINUTE ORDER. 2021-3150

5. GENERAL MANAGER'S ITEMS

5.1 Monthly General Manager's Report – September 2021

Beverli informed the Board of the State of the City event being held November 10, 2021 at the CV Historical Museum. She stated that she had reached out to the Chamber of Commerce about hosting a "State of the District" for Special Districts in the Coachella Valley. Beverli also stated that she would be meeting with Leticia from IFS, the District's Federal Advocacy Consultants. She informed the Board the law enforcement and veteran appreciation event hosted by Sunrise Rotary at Heritage Palms Country Club.

6. COMMITTEE REPORTS

6.1 Budget & Finance Committee – Cancelled

The Budget & Finance Committee was cancelled due to the Board Retreat Workshop held November 2, 2021.

7. DIRECTOR'S ITEMS

None.

8. INFORMATIONAL ITEMS

None

9. ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 2:41 p.m. The next regular Board meeting will be held on November 23, 2021.

Respectfully submitted,

Holly Gould, Clerk of the Board
Valley Sanitary District