

**VALLEY SANITARY DISTRICT
MINUTES OF SPECIAL BOARD MEETING
August 30, 2022**

A special Board Meeting of the Governing Board of Valley Sanitary District (VSD) was held on Tuesday, August 30, 2022, at 45-500 Van Buren St., Indio, CA 92201.

1. CALL TO ORDER

President Sear called the meeting to order at 1:00 p.m.

1.1 Roll Call

Directors Present:

Debra Canero, Dennis Coleman, Mike Duran, Scott Sear, William Teague

Staff Present:

Holly Gould, Jeanette Juarez, Ron Buchwald, Dave Commons, Tino Tijerina, Anna Bell, Ivan Monroy, and Bob Hargreaves, Best Best & Krieger

Guest Present:

Bruce Underwood, Healthy Futures, Inc.

1.2 Pledge of Allegiance

2. PUBLIC COMMENT

This is the time for public comment on any item not appearing on the agenda. Please notify the Secretary in advance of the meeting if you wish to speak on a non-hearing item.

Ed Luna commented on Item 4.3 Adopt Resolution No. 2022-1166 Amending Terms and Conditions of Employee Wages and Compensation Effective July 1, 2022 and Rescind Resolution No. 2022-1163.

3. CONSENT CALENDAR

3.1 Approve Minutes for August 16, 2022, Special Meeting

3.2 Approve Warrants for August 11, 2022, through August 24, 2022

3.3 Monthly Financial Report for July 31, 2022

3.4 Receive and File Credit Card Report for July 31, 2022

ACTION TAKEN:**MOTION:**

Director Teague motioned to approve the consent calendar as presented. Vice President Canero seconded the motion. Motion carried by the following roll call vote:

AYES: Canero, Coleman, Duran, Sear, Teague

NOES: None

MINUTE ORDER NO. 2022-3224

4. NON-HEARING ITEMS**4.1 Staff Presentation of Tri-State Conference Sessions – Ivan Monroy, Environmental Compliance Technician II**

Ivan Monroy, Environmental Compliance Technician II, gave a presentation on the Tri-State Seminar he attended in Las Vegas. The big topics were PFAS, Chromium-6, and microplastics. He stated it was an excellent opportunity to meet colleagues and network with other Districts. Ivan thanked the Board and Management for allowing staff to attend this conference.

4.2 Update on the Wastewater Surveillance Program and Related Costs

Anna Bell, Laboratory & Compliance Supervisor, gave a presentation on the Wastewater Surveillance Program. She explained that the District would join the Stanford-based initiative WastewaterSCAN to monitor for COVID-19, monkeypox, Influenza A, RSV genetic markers, and other pathogens in the community. Philanthropic funding covers the total cost of sampling materials, shipping, and stipends to cover the cost to municipalities for up to 18 months. Staff will collect primary sludge samples three times per week for analysis. Results will be returned approximately 48 hours after samples are received. A real-time dashboard will be available via the web. Results will be compared against local clinical cases, other municipalities, and comparators, making the data useful to public health officials.

4.3 Adopt Resolution No. 2022-1168 Amending the Conflict-of-Interest Code Pursuant to the Political Reform Act of 1974

In accordance with California law, a Notice of Intention to amend the Conflict of Interest Code was publicly noticed on the VSD website and the District bulletin board. The Appendix of the Code designates those employees, members, officers, and consultants who are subject to the District's Code. The District's proposed amendment includes revisions of existing positions' titles and newly approved Committees. After the Board of Directors has adopted the proposed amended Conflict of Interest Code, the District's code-reviewing body must approve it. The code-reviewing body for the District is the Board of Supervisors of the County of Riverside.

“RESOLUTION OF THE BOARD OF DIRECTORS OF THE VALLEY SANITARY DISTRICT ADOPTING AN AMENDED CONFLICT OF INTEREST CODE PURSUANT TO THE POLITICAL REFORM ACT OF 1974”

ACTION TAKEN:

MOTION: Vice President Coleman motioned to adopt Resolution No. 2022-1168, amending the Valley Sanitary District Conflict of Interest Code pursuant to the Political Reform Act of 1974. Director Duran seconded the motion. Motion carried by the following roll call vote:

AYES: Canero, Coleman, Duran, Sear, Teague

NOES: None

RESOLUTION NO. 2022-1168

- 4.4 Authorize the General Manager to Issue a Purchase Order for Replacement Parts to Rehabilitate the Headworks Screening Washer in an Amount Not to Exceed \$33,668

To maintain the integrity and quality of the headworks screenings washer, the cam cutters must be replaced along with other critical hardware. The headworks screening washer was installed in 2008 and upgraded in 2016. Misco is the local representative for JWC Environmental, the only manufacturer to provide the parts needed for this project. This is a sole source procurement for an amount not to \$33,668.

ACTION TAKEN:

MOTION: Director Duran motioned to authorize the General Manager to issue a purchase order for replacement parts to rehabilitate the headworks screenings washer for an amount not to exceed \$33,668. Director Teague seconded the motion.

Motion carried by the following roll call vote:

AYES: Canero, Coleman, Duran, Sear, Teague

NOES: None

MINUTE ORDER NO. 2022-3225

- 4.5 Discuss Revised Lateral Certification Policy

The current lateral certification incentive pay is 5% of base hourly pay. Due to the number of certifications obtained by staff since program implementation and anticipated certifications that staff have requested permission to get, the 5% incentive is not sustainable. After discussion, the Board motioned to amend the Lateral Certification Incentive pay to \$150 per month for all new recipients, except those that have already completed their certifications. Secondly, the Board moved that staff already in the program with amounts exceeding \$150 per month will phase down equally so that they will be phased down to \$150 per month by June 30, 2025.

ACTION TAKEN:

MOTION: Secretary/Treasurer Coleman motioned to amend the Lateral Certification Incentive Program pay \$150 per month for all new recipients, except those that have already completed their certifications. Secondly, the Board moved that staff already in the

program with amounts exceeding \$150 per month will phase down equally so that they will be phased down to \$150 per month by June 30, 2025. Director Duran seconded the motion. Motion carried by the following roll call vote:

AYES: Canero, Coleman, Duran, Sear, Teague

NOES: None

MINUTE ORDER NO. 2022-3226

5. GENERAL MANAGER'S ITEMS

None.

6. COMMITTEE REPORTS

None.

7. DIRECTOR'S ITEMS

The Directors that attended the CSDA Annual Conference in Palm Desert commented on their time at the conference. President Sear stated that he would be meeting with Congressman Ken Calvert to discuss the District's capital projects. Director Duran suggested providing information or tours for local conferences.

8. INFORMATIONAL ITEMS

None.

9. PUBLIC COMMENT

This is the time for public comment on any item to be discussed in Closed Session. Please notify the Clerk of the Board in advance of the meeting if you wish to speak on an item.

None.

President Sear called for a short recess at 2:03 p.m. The Board of Directors reconvened at 2:10 p.m. Roll call was taken, and all Directors were present.

10. CONVENE IN CLOSED SESSION

Items discussed in Closed Session comply with the Ralph M. Brown Act.

10.1 PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Pursuant to Government Code Section 54957(b)(1)

Title: General Manager

The Board adjourned to Closed Session at 2:10 p.m.

11. CONVENE IN OPEN SESSION

Report out on Closed Session items

The Board reconvened in open session at 3:24 p.m. President Sear stated nothing to report.

12. ADJOURNMENT

There being no further business to discuss, the meeting adjourned at 3:27 p.m. The next regular Board meeting will be on September 13, 2022.

Respectfully submitted,

Holly Gould, Clerk of the Board
Valley Sanitary District