

**VALLEY SANITARY DISTRICT
MINUTES OF REGULAR BOARD MEETING
June 9, 2015**

A regular Board Meeting of the Governing Board of Valley Sanitary District (VSD) was held at the District offices, 45-500 Van Buren Street, Indio, California, on Tuesday, June 9, 2015.

CALL TO ORDER, ROLL CALL

1. VICE PRESIDENT FRIESTAD called the meeting to order at 12:30 p.m. Those in attendance were as follows:

DIRECTORS PRESENT: Douglas A. York, Richard Friestad, Merritt Wiseman, William Teague, and Mike Duran

DIRECTORS ABSENT: None

STAFF PRESENT: Joseph Glowitz, General Manager, Holly Gould, Andy Boyd, Joanne Padgham, and Ian Wilson

GUESTS: None

MINUTES

2. Consideration of the May 26, 2015 Regular Board Meeting Minutes

PRESIDENT YORK was absent for this portion of the meeting.

ACTION TAKEN:

MOTION: DIRECTOR DURAN made a motion to approve the minutes for the Regular Board Meeting held May 26, 2015. DIRECTOR TEAGUE seconded the motion. Motion carried by the following vote: 4 yes

MINUTE ORDER NO. 2015-2399

PUBLIC COMMENTS

There were no public comments or correspondence items to present to the Board.

EMPLOYEE PRESENTATION

3. Presentation of Employee Anniversary Pins
- Ian Wilson – 12 years
 - Andy Boyd – 6 years

The Board of Directors presented Ian and Andy with their anniversary pins and thanked them for their contribution and years of service to the District.

NON-HEARING ITEMS

4. Consideration of Budget Carryovers for Fiscal Year 2015/2016

PRESIDENT YORK arrived and took over the meeting at 12:34 p.m.

The District has many projects that were started in Fiscal Year 2014/2015 that will be completed in fiscal year 2015/2016. The estimated amount to be carried over to Fiscal Year 2015/2016 is \$943,670.

ACTION TAKEN:

MOTION:

DIRECTOR DURAN made a motion to authorize the list of Budget Carryovers from Fiscal Year 2014/2015 to Fiscal Year 2015/2016. DIRECTOR TEAGUE seconded the motion. The motion carried by the following roll call vote:

AYES: Director(s) York, Friestad, Teague, Wiseman, Duran
NOES: None
ABSENT: None
ABSTAIN: None

MINUTE ORDER NO. 2015-2400

PUBLIC HEARING

5. Public Hearing to adopt the Fiscal Year 2015/2016 Operations & Maintenance Budget and Capital Improvement Program, Fees and Charges Resolutions, and a Resolution Establishing the Appropriations Limit Pursuant to Government Code Section 6062a.

- A. General Notice and Call**
- B. President Announces Public Hearing Procedures**
- C. General Manager's Report**
- D. President Declares Public Hearing Open**
- E. Public Comments**
- F. President Declares Public Hearing Closed**
- G. Board Discussion**
- H. Consideration of Resolution**

PRESIDENT YORK asked MR. GLOWITZ to give a brief summary of the actions leading up to the Public Hearing. MR. GLOWITZ stated that a notice of the hearing was published in the Desert Sun newspaper on May 10, 2015 and May 17, 2015. PRESIDENT YORK declared the public hearing open at 12:39 p.m. after giving the procedures to be followed by any public testimony. MR. GLOWITZ explained that there were six resolutions to be addressed. He also stated that there were a few minor changes made to the draft budget. He reported that it is a balanced budget without an increase to either connection capacity fees or sewer use fees. Desert Valley Builder's Association was informed that connection capacity fees will not be increasing this year. PRESIDENT YORK declared the public hearing closed at 12:44 p.m.

5.A Consideration of Resolution Establishing and Adopting the Operations & Maintenance Budget and Capital Improvement Program for the Fiscal Year 2015/2016.

“A RESOLUTION OF THE BOARD OF DIRECTORS OF VALLEY SANITARY DISTRICT ESTABLISHING AND ADOPTING THE OPERATIONS & MAINTENANCE BUDGET AND CAPITAL IMPROVEMENT PROGRAM FOR THE FISCAL YEAR 2015/2016”

ACTION TAKEN: The Resolution was passed by the following roll call vote:

AYES: Director(s) York, Friestad, Teague, Wiseman, Duran
NOES: None
ABSENT: None
ABSTAIN: None

RESOLUTION NO. 2015-1069

5.B Consideration of Resolution Amending Fees & Charges for District Services for Fiscal Year 2015/2016.

“A RESOLUTION OF THE BOARD OF DIRECTORS OF VALLEY SANITARY DISTRICT AMENDING FEES AND CHARGES FOR DISTRICT SERVICES”

ACTION TAKEN: The Resolution was passed by the following roll call vote:

AYES: Director(s) York, Friestad, Teague, Wiseman, Duran
NOES: None
ABSENT: None
ABSTAIN: None

RESOLUTION NO. 2015-1070

5.C Consideration of Resolution Establishing the Annual Appropriations Limit for Fiscal Year 2015/2016.

“A RESOLUTION OF THE BOARD OF DIRECTORS OF VALLEY SANITARY DISTRICT ESTABLISHING THE ANNUAL APPROPRIATIONS LIMIT FOR FISCAL YEAR 2015/2016”

ACTION TAKEN: The Resolution was passed by the following roll call vote:

AYES: Director(s) York, Friestad, Teague, Wiseman, Duran
NOES: None
ABSENT: None
ABSTAIN: None

RESOLUTION NO. 2015-1071

5.D Consideration of Resolution Establishing Rates for Sewer Use for Fiscal Year 2015/2016

“A RESOLUTION OF THE BOARD OF DIRECTORS OF VALLEY SANITARY DISTRICT RATES FOR SEWER USE”

ACTION TAKEN: The Resolution was passed by the following roll call vote:

AYES: Director(s) York, Friestad, Teague, Wiseman, Duran
NOES: None
ABSENT: None
ABSTAIN: None

RESOLUTION NO. 2015-1072

5.E Consideration of Resolution Designating the Percentage of member Contributions that the District will pay for CalPERS Retirement Benefits for Fiscal Year 2015/2016.

“A RESOLUTION OF THE BOARD OF DIRECTORS OF VALLEY SANITARY DISTRICT DESIGNATING THE PERCENTAGE OF MEMBER CONTRIBUTIONS THAT THE DISTRICT WILL PAY FOR CalPERS RETIREMENT BENEFITS”

ACTION TAKEN: The Resolution was passed by the following roll call vote:

AYES: Director(s) York, Friestad, Teague, Wiseman, Duran
NOES: None
ABSENT: None
ABSTAIN: None

RESOLUTION NO. 2015-1073

5.F Consideration of Resolution Amending the Compensation Plan for Fiscal Year 2015/2016.

“A RESOLUTION OF THE BOARD OF DIRECTORS OF VALLEY SANITARY DISTRICT AMENDING THE EMPLOYEE COMPENSATION PLAN FOR FISCAL YEAR 2015/2016.”

ACTION TAKEN: The Resolution was passed by the following roll call vote:

AYES: Director(s) York, Friestad, Teague, Wiseman, Duran
NOES: None
ABSENT: None
ABSTAIN: None

RESOLUTION NO. 2015-1074

NON HEARING ITEMS

6. Approval of Blanket Purchase Orders by Vendor

District staff has reviewed the purchases for the past fiscal year and the expenditures outlined within the Operations & Maintenance Budget for 2015/2016. Staff was able to identify \$2,026,445 of purchases which are done within the normal course of business as exempt goods and services. The current District purchasing policy no. 5.55 adopted March 26, 2013 qualifies many of the vendors as exempt from approval and subject to a blanket purchase order as the purchasing mechanism.

ACTION TAKEN:

MOTION:

DIRECTOR WISEMAN made a motion to approve the attached proposed requests for blanket purchase orders as submitted. DIRECTOR FRIESTAD seconded the motion.
Motion carried by the following roll call vote:

AYES: Director(s) York, Friestad, Teague, Wiseman, Duran
NOES: None
ABSENT: None
ABSTAIN: None

MINUTE ORDER NO. 2015-2401

7. Set a Public Hearing Date for July 28, 2015 – Determining Certain Accounts to be Delinquent and Directing the Placement of these Accounts on the Property Tax Rolls for Collection.

Annually, District staff reviews the outstanding invoices of all properties that have not paid their invoices for various fees. In order to collect the unpaid charges and to ensure adequate procedural due process is provided, a Public Hearing date is required and notice is sent to each specific property and posted on the District website. At the public hearing the Board of Directors will be asked to adopt a resolution allowing the delinquent invoices to be placed on the property tax roll for collection.

ACTION TAKEN:

MOTION:

DIRECTOR WISEMAN made a motion to set a public hearing date for July 28, 2015 to consider placing delinquent service charges on the county tax rolls. DIRECTOR DURAN seconded the motion.

Motion carried by the following roll call vote:

AYES: Director(s) York, Friestad, Teague, Wiseman, Duran
NOES: None
ABSENT: None
ABSTAIN: None

MINUTE ORDER NO. 2015-2402

8. Manager's Notes

MR. GLOWITZ reported that there will be a training class this Thursday on the new Laboratory Information System. The grading is complete for the upcoming solar project. The new shop is nearing completion. The cabinets will be going in soon. The district has received the first draft of the district codification.

DIRECTOR'S ITEMS

Director's items not listed are for discussion only; no action will be taken without an urgency vote pursuant to State law.

DIRECTOR WISEMAN stated that the next JPA meeting will be June 23, 2015.

CONSENT ITEMS

9. Approval of Expenditures for May 21, 2015 to June 3, 2015.

Check numbers 32604 to 32647 totaling \$44,923.18 and a transfer of 17,014.58 were issued. Payroll checks numbers 8913 to 8917 totaling \$4,525.66 and payroll transfers of \$77,501.74 were also issued.

ACTION TAKEN:

MOTION:

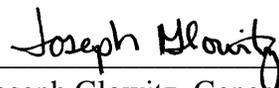
DIRECTOR WISEMAN made a motion to pay the disbursement items as presented. DIRECTOR TEAGUE seconded the motion. The motion carried by the following vote: 5 yes

MINUTE ORDER NO. 2015-2403

ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 1:19 p.m., and the next Regular Board Meeting will be held June 23, 2015.

Respectfully submitted,



Joseph Glowitz, General Manager
Valley Sanitary District