

**VALLEY SANITARY DISTRICT  
BUDGET & FINANCE COMMITTEE MEETING MINUTES**

February 16, 2021

*Valley Sanitary District conducted this meeting in accordance with California Governor Newsom's Executive Orders N-29-20 and COVID-19 protocols.*

A special meeting of the Valley Sanitary District (VSD) Budget & Finance Committee was held via videoconference on Tuesday, February 16, 2021.

**1. CALL TO ORDER**

Chairman Dennis Coleman called the meeting to order at 1:09 p.m.

**1.1 Roll Call**

Directors Present:

Chairman Dennis Coleman

Committee Member Scott Sear

Staff Present:

Beverli Marshall, General Manager, Jeanette Juarez, Business Services Manager, Holly Gould

Guest:

Alice Bou, NBS

Greg Clumpner, NBS

**1.2 Pledge of Allegiance**

**2. PUBLIC COMMENT**

*This is the time set aside for public comment on any item not appearing on the agenda. Please notify the Secretary in advance of the meeting if you wish to speak on a non-hearing item.*

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None.

**3. DISCUSSION / ACTION ITEMS**

**3.1 Discussion of the Wastewater Rate Study Presented by NBS**

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At the August 25, 2020 Board Meeting, the Board authorized the General Manager to execute a contract with NBS to perform a Comprehensive Wastewater Rate Study. Alice Bou and Greg Clumpner of NBS presented a wastewater rate study presentation to review and examine four (4) components; Financial Plan, Cost-of-Service Analysis, Rate Design & Proposed Rates, and Monthly Bill Impacts. The rates presented in the report are

preliminary and aligned to meet the District's financial plan and revenue requirements. The proposed rates are also designed in a "fair and equitable" manner that complies with Prop 218. Alice explained the Cost-of-Service Analysis and how NBS narrowed down the customer rate classes. NBS also presented four (4) different rate structures that included fixed rates and combination fixed/volumetric rates. It was decided to narrow down the rate alternatives to three options for the full board to consider: a fixed rate, 70/30 option, and 80/20 option. The updated report will come before the Board on March 9, 2021.

**4. FUTURE MEETING ITEMS**

**5. ADJOURNMENT**

There being no further business to discuss, the meeting adjourned at 3:26 p.m. The next regular committee meeting will be held on March 2, 2021.

Respectfully submitted,

Holly Gould, Clerk of the Board  
Valley Sanitary District